

# RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

December 13, 2011

The Ramsey County Regional Railroad Authority met with the following members present: Bennett, Carter, Ortega, Parker, Reinhardt, Rettman, McDonough – 7. Absent: – 0. Also present were Julie Kleinschmidt, County Manager and James Mogen, Assistant County Attorney, Ramsey County Attorney's Office.

Chair McDonough called the meeting to order at 10:55 A.M.

## AGENDA

Commissioner Carter moved approval of the Agenda of the December 13, 2011 Regional Railroad Authority Meeting, seconded by Commissioner Reinhardt. Roll Call: Ayes – Ortega, Parker, Reinhardt, Rettman, Bennett, Carter, McDonough – 7. Nays – 0.

## MINUTES

Commissioner Carter moved approval of the Minutes of the November 22, 2011 Regional Railroad Authority Meeting, seconded by Commissioner Reinhardt. Roll Call: Ayes – Ortega, Parker, Reinhardt, Rettman, Bennett, Carter, McDonough – 7. Nays – 0.

### 1. Ratification of Report of Contracts

Commissioner Reinhardt moved approval of the following resolution, seconded by Commissioner Parker. Roll Call: Ayes – Ortega, Parker, Reinhardt, Rettman, Bennett, Carter, McDonough – 7. Nays – 0. (R11-46)

WHEREAS, Administrative Code 4.30.50(a) requires a report of all contracts approved by the County Manager; Now, Therefore, Be It

RESOLVED, The Ramsey County Regional Railroad Authority hereby approves the Quarterly Report of Contracts for the period of January 1, 2011 through September 30, 2011.

### 2. Sub-Recipient Grant Agreements with the Metropolitan Council for Federal Transit Administration funds for the Union Depot Multi-Modal Transit Hub

Commissioner Parker moved approval of the following resolution, seconded by Commissioner Carter.

Commissioner Rettman asked for explanation of the Public Art line item in Subrecipient Grant Agreement MN-04-0031 (attachment two; handwritten page 17).

Tim Mayasich, Director, Ramsey County Regional Railroad Authority (RCRRA), responded that the Public Art item is estimated at over \$1 million and it is common for projects of this magnitude to include a large public art budget.

Roll Call: Ayes – Ortega, Parker, Reinhardt, Bennett, Carter, McDonough – 6. Nays – Rettman – 1. (R11-47)

WHEREAS, The Ramsey County Regional Railroad Authority is developing the Union Depot Multi-Modal Transit Hub to benefit the citizens of Ramsey County, the region and the state; and

WHEREAS, The Congress awarded the project \$4,048,535 in Federal Transit Administration 5309 funds; and

WHEREAS, Subrecipient Grant Agreements MN-04-0019 and MN-04-0031 have been negotiated with the Metropolitan Council to provide \$2,324,754 of the funding; Now, Therefore, Be It

RESOLVED, The Ramsey County Regional Railroad Authority approves Subrecipient Grant Agreements MN-04-0019 for \$781,994 and MN-04-0031 \$1,542,760 with the Metropolitan Council for Federal Transit Administration funding for the Union Depot project.; And Be It Further

RESOLVED, The Ramsey County Regional Railroad Authority authorizes the Chair to execute the subrecipient agreements.

3. Approval of the 2012/2013 Ramsey County Regional Railroad Authority Budget and the 2012 Ramsey County Regional Railroad Authority Tax Levy

Commissioner Parker moved approval of the following resolution, seconded by Commissioner Ortega.

Commissioner Rettman asked if the total RCRRA Full Time Employees (FTE) of 8.80, in the Personnel Summary, include the Right of Way Specialist, who is shared in Property Management, and the Public Communications Manager. She also asked if an attorney is included in the personnel complement.

Mr. Mayasich said the Public Communications Manger position is included in the County Manager's complement and is paid for by the RCRRA; the Right of Way Specialist funding is split between the RCRRA and Property Management and is on Property Management's complement. He said he would provide a breakdown of the RCRRA FTEs to her.

Julie Kleinschmidt, Ramsey County Manager, clarified that there is no additional FTE in the complement of the RCRRA. She said, as part of the budget, the board did approve an additional FTE in the County Attorney's complement, which will not entirely be paid for by the RCRRA, but rather by other revenue for anything that the County Attorney's Office can bill under our policy. There are sufficient funds in the RCRRA budget to pay for the additional hours that they expect to purchase from the County Attorney's Office.

Roll Call: Ayes – Ortega, Parker, Reinhardt, Rettman, Bennett, Carter, McDonough – 7. Nays – 0. (R11-48)

WHEREAS, The Ramsey County Regional Railroad Authority was organized by Resolution 87-230, April 20, 1987, Board of Ramsey County Commissioners, pursuant to Minnesota Statutes, 1986, Chapter 398A, as a political subdivision and local government unit of Minnesota, to exercise thereunder part of the sovereign power of the state; and

WHEREAS, The Ramsey County Regional Railroad Authority adopted the County's plan to develop and implement two year budgets beginning in 2006; and

WHEREAS, The Director of the Ramsey County Regional Railroad Authority, on September 13, 2011, submitted the 2012 – 2013 Proposed Budget and 2012 tax levy of \$19,938,811; and

WHEREAS, The Truth in Taxation Law requires the Ramsey County Regional Railroad Authority to certify a maximum net tax levy to the County Auditor on or before September 15; and

WHEREAS, The Ramsey County Regional Railroad Authority certified a maximum net tax levy of \$19,938,811 for 2012 by Resolution R11-32, on September 13, 2009, to finance the 2012 budget; and

WHEREAS, The Government Accounting Standards Board (GASB) promulgates accounting principles for all State and Local governments; and

WHEREAS, GASB has issued Statement #54 Fund Balance Reporting and Governmental Fund Type Definitions, which will use new terminology to classify Fund Balance for all Governmental Funds; and

WHEREAS, Designations of Fund Balances which are management's intent for potential use will be replaced by the new term Assigned Fund Balance; and

WHEREAS, Statement #54 requires the governing body to authorize a County Official to establish Assignments of Fund Balance; and

WHEREAS, Ramsey County Regional Railroad Authority approval will be required to use of any of the Assignments recorded by Management; and

WHEREAS, The Ramsey County Regional Railroad Authority wishes to continue to improve access to transit services in the region with other agencies, including the Metropolitan Council and other county regional railroad authorities; Now, Therefore, Be It

RESOLVED, The Ramsey County Regional Railroad Authority hereby approves the 2012 budget of \$15,202,568; and Be It Further

RESOLVED, The Ramsey County Regional Railroad Authority hereby approves the 2013 budget of \$17,127,615; and Be It Further

RESOLVED, The Ramsey County Regional Railroad Authority hereby approves that there be and hereby is levied in the year 2012 to be collected in the year 2012, a levy on all taxable properties in Ramsey County of \$19,938,811 as summarized below:

	RCRRA Operations	CIP	2012 RCRRA Total
Gross Budget	\$ 3,502,568	\$ 11,700,000	\$ 15,202,568
Less – Revenues	- 121,000	-	- 121,000
Subtotal	\$ 3,381,568	\$ 11,700,000	\$ 15,081,568
Plus – Fund Balance	+ _____	+ 4,418,492	+ 4,418,492
Subtotal	\$ 3,381,568	\$ 16,118,492	\$ 19,500,060
Plus – Estimated Tax Delinquency	+ 76,085	+ 362,666	\$ 438,751
 Total Tax Levy	 \$ 3,457,653	 \$ 16,481,158	 \$19,938,811

And Be It Further

RESOLVED, The Ramsey County Regional Railroad Authority authorizes the County Manager to establish the necessary Assignments of Fund Balance, to replace the Designations of Fund Balance used in the preparation of the Comprehensive Annual Financial Reports prior to the implementation of GASB 54.

CORRIDOR UPDATES

No updates were reported.

ADJOURNMENT

There being no further business, Chair McDonough declared the meeting adjourned at 11:05 A.M.

EXECUTIVE SESSION

The Ramsey County Regional Railroad Authority Executive Session was called to order at 11:20 A.M., with the following members present: Bennett, Carter, Ortega, Parker, Reinhardt, Rettman, and Chair McDonough – 7. Also present were: Julie Kleinschmidt, County Manager; James Mogen, Assistant County Attorney; Tim Mayasich, Director, Ramsey County Regional Railroad Authority; Jolly Mangine, Director, Ramsey County Property Management.

Re: Union Depot Offices

Commissioner Reinhardt moved approval of the following resolution, seconded by Commissioner Ortega. Roll Call: Ayes – Bennett, Carter, Ortega, Parker, Reinhardt, McDonough – 6. Nays – Rettman - 1. (R11-49)

NOW, THEREFORE, BE IT RESOLVED, The Board of the Ramsey County Regional Railroad Authority authorizes its staff to proceed with the matter discussed in this Executive Session.

The Executive Session was adjourned at 11:30 A.M.