



BOARD OF RAMSEY COUNTY COMMISSIONERS
15 W. KELLOGG BLVD., ST. PAUL, MN 55102
651 266-8350

RAMSEY COUNTY BOARD MEETING

March 11, 2008

Council Chambers - Third Floor Court House

ROLL CALL and Call to Order – 9:00 a.m. - Council Chambers

PLEDGE OF ALLEGIANCE

AGENDA of the March 11, 2008 Board Meeting is presented for approval.

MINUTES of the February 26, 2008 Board Meeting are presented for approval.

ADMINISTRATIVE AGENDA

10.0 ADMINISTRATIVE ITEMS GOING DIRECTLY TO THE BOARD FOR APPROVAL

10.1 COMMUNITY HUMAN SERVICES CITIZENS ADVISORY COUNCIL – Community Human Services Citizens Advisory Council member appointments.

Board Action Requested:

Appointment of four individuals to serve on committees of the Citizens Advisory Council, with terms beginning with the date of appointment and terminating as indicated on the listing.

10.2 PUBLIC HEALTH – 2008-09 Family Violence Services Contracts.

Board Action Requested:

- 1) Approve the renewal of Agreements with the following community organizations to provide adult and child crisis intervention and advocacy, supervised visitation for children and child advocacy services for the period of January 1, 2008 – December 31, 2009:
 - Saint Paul Domestic Abuse Intervention Project, 1509 Marshall Avenue, St. Paul, MN 55104, \$85,819 per year;
 - Tubman Family Alliance, P.O. Box 854, Lake Elmo, MN 55042, \$45,038 per year;
 - Children's Safety Centers, Inc., 281 Maria Avenue, St. Paul, MN 55109, \$20,240 per year; and
 - Wilder Foundation Violence Prevention and Intervention Program, 451 Lexington Parkway North, St. Paul, MN 55104, \$80,960 per year;
- 2) Authorize the County Manager to execute the Agreements, in a form to be approved by the County Attorney; and
- 3) Authorize the County Manager to execute amendments to the Agreements, as necessary.

(Continued)

10.3 COMMUNITY CORRECTIONS – 2007-09 Safe Haven Grant Contracts.

Board Action Requested:

- 1) Approve the Agreements with the following community organizations to provide adult and child crisis intervention and advocacy, supervised visitation for children and child advocacy services, for the period of September 1, 2007- August 31, 2009:
 - Saint Paul Domestic Abuse Intervention Project, 1509 Marshall Avenue, St. Paul, MN 55104, \$42,360 for the term of the agreement;
 - Children’s Safety Centers, Inc., 281 Maria Avenue, St. Paul, MN 55109, \$137,640 for the term of the agreement;
- 2) Authorize the County Manager to execute the Agreements, in a form to be approved by the County Attorney; and
- 3) Authorize the County Manager to execute amendments to the Agreements, as necessary.

10.4 COMMUNITY CORRECTIONS – Community Corrections’ Comprehensive Plan.

Board Action Requested:

Approve the 2008/2009 Comprehensive Plan of the Ramsey County Community Corrections Department.

10.5 COUNTY ATTORNEY – County Attorney Report on 2007 Activity in Criminal Forfeiture Funds.

Board Action Requested:

Accept the County Attorney’s Office report showing 2007 Activity in Criminal Property Forfeiture Funds.

10.6 SHERIFF – Reports on Criminal Forfeiture, Motor Vehicle Forfeiture and Gambling Forfeiture Funds.

Board Action Requested:

Accept the reports on Criminal Forfeiture, Motor Vehicle Forfeiture and Gambling Forfeiture Funds for 2007, pursuant to County Board Resolutions 86-681, 87-548, 90-406 and 98-488.

10.7 HUMAN RESOURCES – Salary grade reassignment for a vacant classification: Outdoor Education Manager (formerly Outdoor Education Supervisor).

Board Action Requested:

Approve salary grade reassignment for a vacant classification:

<u>Classification</u>	<u>Schedule</u>	<u>Grade</u>	<u>Monthly Salary Range</u>
Outdoor Education Manager (formerly Outdoor Education Supervisor)	02A	27	\$3,862 - \$5,720

(Continued)

10.8 HUMAN RESOURCES – Salary Grade Reduction for the Job Classification, Information Services Analyst 3 (Non-Union Job Classification).

Board Action Requested:

Approve a one grade reduction in salary for the following non-union job classification:

Information Services Analyst 3 (Non-Union)

	Schedule	Grade	Annual Salary Range
Re-allocate from:	02A	31	\$54,167-\$80,336
Re-allocate to:	02A	30	\$52,110-\$77,257

10.9 PUBLIC WORKS/PARKS AND RECREATION - Battle Creek Golf Course Easements Required for Century Avenue Reconstruction Project.

Board Action Requested:

- 1) Authorize payment of \$230,000 by Public Works to Parks and Recreation for acquisition of permanent highway, permanent drainage and temporary construction easements over a portion of The Ponds at Battle Creek Golf Course required for the Century Avenue reconstruction project;
- 2) Authorize the County Manager to approve a budget adjustment in the amount of \$230,000 to a project within the Parks and Recreation Department to fund work on The Ponds at Battle Creek Golf Course property required to minimize the impacts of the Century Avenue reconstruction project including, burying overhead electrical lines, protective screen plantings, relocation/reconstruction of the golf course entrance sign, and relocation of the golf tee on hole #7;
- 3) Authorize the County Manager to approve future contracts for golf course plantings, relocation/reconstruction of golf course entrance sign and relocation of the golf tee on hole #7; and
- 4) Authorize the Chair and Chief Clerk to execute the easement documents on behalf of Ramsey County.

10.10 PARKS AND RECREATION – Century Avenue Reconstruction – Xcel Energy Agreement To Bury Overhead Electrical Lines.

Board Action Requested:

- 1) Approve the Agreement between the County and Xcel Energy, for the amount of \$72,061.95 to bury approximately 1200 linear feet of overhead electrical lines adjacent to The Ponds at Battle Creek Golf Course; and
- 2) Authorize the Chair and Chief Clerk to sign the Agreement on behalf of the County Board.

10.11 PARKS AND RECREATION – Keller Golf Course Preliminary Design Agreement for Grounds Improvements with Herfort Norby Golf Course Architects.

(Continued)

10.11 (Continued)

Board Action Requested:

- 1) Approve an Agreement for preliminary design services for Keller Golf Course grounds improvements between Ramsey County and Herfort Norby Golf Course Architects, 100 East 2nd Street, Suite 200, Chaska, MN 55318, for a maximum not to exceed fee of \$19,100 and a maximum not to exceed payment of \$700 as reimbursement for direct expenses and a maximum not to exceed payment of \$2,000 for 3-D still life renderings; and
- 2) Authorize the Chair and Chief Clerk to execute the Agreement on behalf of Ramsey County.

10.12 PARKS AND RECREATION – Preliminary Design Agreement for Keller Golf Course Clubhouse and Pro Shop Replacement with Partners and Sirny Architects.

Board Action Requested:

- 1) Approve an Agreement for preliminary design services between Ramsey County and Partners and Sirny Architects, 212 W. Franklin Avenue, Minneapolis, MN 55404, for the Keller Golf Course clubhouse and pro shop replacement, for a maximum not to exceed fee of \$68,500; and
- 2) Authorize the Chair and Chief Clerk to execute the Agreement on behalf of Ramsey County.

10.13 RESOURCE RECOVERY PROJECT – Second Harvest Heartland and Food Rescue.

Board Action Requested:

Approve an amendment to the 2008 and 2009 Resource Recovery Project Board budget increasing appropriations \$200,000 and using \$200,000 of the Resource Recovery Project's fund balance for the Second Harvest Heartland food rescue program.

10.14 BOARD OF RAMSEY COUNTY COMMISSIONERS – Commissioner McDonough – Strategy for the Prevention of Sexual Violence.

Board Action Requested:

- 1) Commit to stopping sexual violence and ensuring a healthy environment for all people in which they can grow and develop free from social and environmental toxins that feed the demand for sexual violence;
- 2) Using the six levels of the Spectrum of Prevention tool as a basis, adopt the following goals to develop a comprehensive strategy for preventing sexual violence: Strengthen Individual Knowledge and Skills, Promote Community Education, Educate Providers, Foster Coalitions and Networks, Change Organizational Practices, and Influence Policy and Legislation;
- 3) Direct the County Manager to develop specific action steps for each of the Goals and report back to the Board in six months;
- 4) Direct the County Manager to coordinate sexual violence intervention and prevention efforts with state and national plans;

(Continued)

10.14 (Continued)

- 5) Direct the County Manager to identify potential funding sources and ways in which departments can internalize implementation of the Goals, and report back to the Board in six months;
- 6) Direct the County Manager to identify and assess potential legislative proposals that address sexual violence for the 2009 legislative session; and
- 7) Reaffirm the Board's commitment to prevention of violence in the workplace through one of the Board's operating principles: "*Valuing Employees: treat employees in our diverse workplace with respect and dignity so they can achieve excellence in their work*" and through the Ramsey County Workplace Violence Prevention and Respectful Workplace Policy.

10.15 BOARD OF RAMSEY COUNTY COMMISSIONERS – Commissioner McDonough – Proposed changes to the Workforce Investment Board and amendment to the Joint Powers Agreement For the Consolidated Ramsey County-City of Saint Paul Workforce Investment Program.

Board Action Requested:

- 1) Approve the changes to the Workforce Investment Board membership, from 50 to 32 members, as specified in the Amendment to the Joint Powers Agreement For the Consolidated Ramsey County-City of Saint Paul Workforce Investment Program;
- 2) Authorize the Chair of the Ramsey County Board and the Chief Clerk to execute the Amendment; and
- 3) Thank the members of the WIB, the State of Minnesota/Department of Employment and Economic Development, the City of Saint Paul, and the Saint Paul Mayor's Office, for their work on developing this Amendment.

10.16 BOARD OF RAMSEY COUNTY COMMISSIONERS - Commissioner Carter – Request to assist with funding for "Legal Assistance for Tenants in Foreclosure".

Board Action Requested:

- 1) Authorize the County Manager to execute an agreement with Southern MN Regional Legal Services, subject to approval as to form by the County Attorney's Office, in the amount of \$30,000, for the "Legal Assistance for Tenants in Foreclosure" Program; and
- 2) Authorize the County Manager to transfer up to \$30,000 from the 2008 General Contingent Account to the Housing and Redevelopment Authority (HRA) to assist with funding for the "Legal Assistance for Tenants in Foreclosure" Program.

(Continued)

POLICY AGENDA/ORDINANCE PROCEDURES

P.16 COUNTY MANAGER/BUDGETING & ACCOUNTING – Ordinance Approving 2008 Capital Improvement Program Bonds.

Board Action Requested:

Approve 2008 Capital Improvement Program Bond Ordinance, which sets forth a procedure for issuance of said bonds.

LEGISLATIVE UPDATE

BOARD CHAIR UPDATE

OUTSIDE BOARD AND COMMITTEE REPORTS

ADJOURNMENT

Immediately following County Board Meeting

- County Facilities Committee Meeting – Council Chambers
- Board Workshop – *Services for Low Income Families* – 220 Court House, Large Conference Room

12:00 Noon

- BOMA Luncheon – Travelers Insurance, 385 Washington Street, St. Paul

March 18, 2008	County Board Meeting – Council Chambers
March 25, 2008	County Board Meeting – Council Chambers
April 1, 2008	County Board Meeting – Council Chambers
April 8, 2008	County Board Meeting – Council Chambers
April 15, 2008	County Board Meeting – Council Chambers
April 22, 2008	County Board Meeting – Council Chambers