



**BOARD OF RAMSEY COUNTY COMMISSIONERS**  
**15 W. KELLOGG BLVD., ST. PAUL, MN 55102**  
**651 266-8350**

**RAMSEY COUNTY BOARD MEETING**

August 19, 2008

Council Chambers - Third Floor Court House

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**ROLL CALL** and Call to Order – 9:00 a.m. - Council Chambers

**PLEDGE OF ALLEGIANCE**

**AGENDA** of the August 19, 2008 Board Meeting is presented for approval.

**MINUTES** of the August 5, 2008 Board Meeting are presented for approval.

**ADMINISTRATIVE AGENDA**

**10.0 ADMINISTRATIVE ITEMS GOING DIRECTLY TO THE BOARD FOR APPROVAL**

**10.1 WORKFORCE SOLUTIONS – MFIP Employment Services Request for Proposals for Program Years 2009-2014.**

***Board Action Requested:***

Authorize the issuance of a Request for Proposals for outside vendors to provide MFIP employment services as funded through the state-wide Minnesota Family Investment Program for the Program Year beginning January 1, 2009, with the option to renew for additional one year periods, up to a total of five years.

**10.2 PROPERTY RECORDS AND REVENUE – Reappointment of Stephen Baker as the Ramsey County Assessor.**

***Board Action Requested:***

Reappoint Stephen Baker as the Ramsey County Assessor for a four-year term commencing January 1, 2009.

**10.3 COUNTY MANAGER - Amend Administrative Code, Section 5.40.81, Severe Weather and Other Emergency Closings Policy.**

***Board Action Requested:***

Amend 5.40.81, Severe Weather and Other Emergency Closings Policy, in the Ramsey County Administrative Code to provide that in the event closure is ordered in accordance with the policy, payment will be granted for employees scheduled to work and those that would have normally reported to work, but that such payment will be limited to two days per calendar year.

*(Continued)*

**10.4 BOARD OF RAMSEY COUNTY COMMISSIONERS – Commissioner Ortega - Recommendation and approval of funding to hire executive search firm to be used in recruitment of new County Manager.**

***Board Action Requested:***

- 1) Approve an agreement with Springsted, Inc. in the amount of \$22,810, plus estimated expenses of \$4,375, to conduct recruitment activities for the position of County Manager;
- 2) Authorize the Chair and Chief Clerk to execute the agreement on behalf of Ramsey County; and
- 3) Authorize the transfer of \$27,185 from the County Contingent Account to the Human Resources Department Budget to fund the amount of the agreement.

**10.5 PARKS AND RECREATION – Goodrich Golf Course Irrigation Design Consultant for Upgrading Irrigation Pumping System.**

***Board Action Requested:***

- 1) Approve an agreement for design consultant services for upgrading the irrigation pumping system at Goodrich Golf Course between Ramsey County and Irrigation Design Associates, 7810 Brink Drive, Suite 100, Horace, North Dakota 58047, for a maximum not-to-exceed fee of \$14,500 and a maximum not-to-exceed payment of \$1,500 as reimbursement for direct expenses and a maximum not-to-exceed payment of \$2,500 for soil borings testing; and
- 2) Authorize the Chair and Chief Clerk to execute the agreement on behalf of Ramsey County, pending approval of insurance coverages by the County Attorney.

**10.6 HUMAN RESOURCES – Salary grade allocation for a new classification: Senior Collections Enforcement Agent.**

***Board Action Requested:***

Approve a Salary Schedule and Grade Allocation for a new classification:

	<u>Schedule</u>	<u>Grade</u>	<u>Annual Salary Range</u>
Senior Collections Enforcement Agent	27N	26M	\$45,547 - \$67,350

**10.7 COMMUNITY HUMAN SERVICES – Children’s Mental Health Services – Respite Grant.**

***Board Action Requested:***

- 1) Accept the grant award from the Minnesota Department of Human Services in the amount of \$65,000 for the first year and \$50,000 for each subsequent year for respite care services for children with Severe Emotional Disturbance (SED); and
- 2) Authorize the County Manager to make the necessary budget adjustments and execute contracts to implement the respite care services.

(Continued)

**10.8 COMMUNITY HUMAN SERVICES – Children and Family Services.**

***Board Action Requested:***

- 1) Approve an agreement with the University of Minnesota, Center for Advanced Studies in Child Welfare, 450 McNamara Alumni Center, 200 Oak Street Southeast, Minneapolis, MN 55455-2070, for the Ramsey County Field Project, in the amount of \$15,000; and
- 2) Authorize the County Manager to sign the agreement.

**10.9 COMMUNITY CORRECTIONS/COMMUNITY HUMAN SERVICES – Mental Health Assessments.**

***Board Action Requested:***

- 1) Increase the complement of the Community Human Services Department by 1.0 FTE Psychologist for the provision of mental health assessments and psychological evaluations for youth served by the Corrections Department. The position will be starred; and
- 2) Authorize the County Manager to accept the revenue earned and make any necessary budget adjustments to implement this effort.

**10.10 SHERIFF - Contingent Funding Request for Sheriff's Transport Unit.**

***Board Action Requested:***

Approve budget transfers from the Contingent Account into the Sheriff's 2008 operating budget for the Transport Unit in a not-to-exceed total amount of \$75,000.

**10.11 BOARD OF RAMSEY COUNTY COMMISSIONERS – Appointment to the Workforce Investment Board (WIB) Youth Council.**

***Board Action Requested:***

Appoint Matt Reinhartz to represent Youth Serving Agency, Parks and Recreation and the City of Saint Paul on the Youth Council.

**10.12 PUBLIC WORKS – Final Payment and Contract amount for the reconstruction of Silver Lake Road from 15<sup>th</sup> Street to Mississippi Street, S.A.P. 62-644-27, M.S.A.P. 147-020-30.**

***Board Action Requested:***

Approve a final contract amount of \$3,480,101.11 and authorize a final payment of \$3,000 to Shafer Contracting Company, Inc., P.O. Box 128, Shafer, MN 55174, County Contract CC001041.

**10.13 PUBLIC WORKS** – Amend the 2008-2012 Transportation Improvement Plan to include the Highway Safety Improvement Project in the year 2008.

**Board Action Requested:**

Amend the 2008-2012 Transportation Improvement Plan to include the Highway Safety Improvement Project in the year 2008.

**10.14 PUBLIC WORKS** - Cooperative Agreement No. 92564 for Intersection Improvements at T.H. 61 and Parkway Drive.

**Board Action Requested:**

- 1) Approve Agreement No. 92564 between Ramsey County Department of Public Works, MN/DOT and the City of Maplewood for the construction, maintenance and operation of the traffic control signal and EVP system at the intersection of T.H. 61 and Parkway Drive; and
- 2) Authorize the Chair and Chief Clerk to execute Agreement No. 92564 on behalf of Ramsey County.

**BOARD CHAIR UPDATE**

**OUTSIDE BOARD AND COMMITTEE REPORTS**

**ADJOURNMENT**

*Immediately following County Board Meeting*

- Housing and Redevelopment Authority (HRA) Meeting and Budget Hearing – Council Chambers
- 2009 Supplemental Budget Addenda – Council Chambers
- Regional Railroad Authority Meeting – Council Chambers
- Board Workshop - Continuation of County Manager Replacement Process – 220 Large Conference Room

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August 26, 2008	No County Board Meeting
September 2, 2008	No County Board Meeting
September 9, 2008	County Board Meeting – Council Chambers
September 16, 2008	County Board Meeting – Council Chambers
September 23, 2008	County Board Meeting – Council Chambers
September 30, 2008	No County Board Meeting – 5 <sup>th</sup> Tuesday