



**BOARD OF RAMSEY COUNTY COMMISSIONERS**  
**15 W. KELLOGG BLVD., ST. PAUL, MN 55102**  
**651 266-8350**

**RAMSEY COUNTY BOARD MEETING**

December 16, 2008

9:00 a.m.

Council Chambers - Third Floor Court House

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**ROLL CALL** and Call to Order – 9:00 a.m. - Council Chambers

**PLEDGE OF ALLEGIANCE**

**AGENDA** of the December 16, 2008 Board Meeting is presented for approval.

**MINUTES** of the December 2, 2008 Board Meeting are presented for approval.

**ADMINISTRATIVE AGENDA**

**10.0 ADMINISTRATIVE ITEMS GOING DIRECTLY TO THE BOARD FOR APPROVAL**

**10.1 BUDGETING AND ACCOUNTING – Capital Improvement Program Citizens' Advisory Committee Recommendations.**

***Board Action Requested:***

- 1) Accept the Capital Improvement Program Recommendations Report from the Capital Improvement Program Citizens' Advisory Committee (CIPAC); and
- 2) Direct staff to implement the CIPAC recommendations as soon as practicable within the budget constraints.

**10.2 HUMAN RESOURCES – Extension of Workers' Compensation Managed Care and Bill Review Services Contracts with HealthPartners, Inc.**

***Board Action Requested:***

- 1) Approve a twelve-month extension of the contracts with HealthPartners, Inc., 8100 34<sup>th</sup> Avenue South, Bloomington, MN 55425, for Workers' Compensation Managed Medical Care and Bill Review Services for the period from January 1, 2009 through December 31, 2009; and
- 2) Authorize the County Manager to execute amendments to the agreements with HealthPartners, Inc. for Workers' Compensation Managed Medical Care and Bill Review Services for the period from January 1, 2009 through December 31, 2009, with a 3% increase in fees for Managed Care Services and outpatient Bill Review Services from present 2008 rates, with all other terms and conditions remaining unchanged.

**10.3 BOARD OF RAMSEY COUNTY COMMISSIONERS – Appointments to the Workforce Investment Board (WIB).**

***Board Action Requested:***

Appoint the following individuals to the Workforce Investment Board, for terms beginning on the date of appointment and ending July 31, 2010:

*(Continued)*

**10.3 (Continued)**

To Represent Business

- Scott North, Saint John's Hospital
- Dan Strittmater, Presbyterian Homes and Services

**10.4 PUBLIC WORKS – Supplemental Agreements 1-6 for reconstruction of Century Avenue.**

***Board Action Requested:***

- 1) Approve Supplemental Agreements 1-6 for the reconstruction of Century Avenue;
- 2) Authorize the Chair and Chief Clerk to execute the supplemental agreements on behalf of the County;
- 3) Authorize a budget adjustment in the amount of \$40,650, increasing estimated revenues and appropriations; and
- 4) Authorize a temporary cash loan in the amount of \$40,650 from the County General Fund to the Road and Bridge CIP fund until receipt of State Aid and participating funds.

**10.5 PUBLIC WORKS – Advance Encumbrance of State Aid Funds.**

***Board Action Requested:***

Adopt the suggested resolution for advance encumbrance of \$5,850,000 from the 2010 State Aid Construction Account to enable Public Works to complete the 2009 projects.

**10.6 PUBLIC WORKS - Regional Parcel Data Sharing and Distribution Agreement for Public Parties Between the Metropolitan Council and the Counties of Anoka, Carver, Dakota, Ramsey, Hennepin, Scott and Washington.**

***Board Action Requested:***

- 1) Approve the Metropolitan Council Contract No. 08P204 Between the Metropolitan Council and the Counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington Counties effective through December 31, 2011, on behalf of Ramsey County; and
- 2) Authorize the Chair and Chief Clerk to execute the Agreement on behalf of Ramsey County.

**10.7 PUBLIC WORKS – MnDOT Agreement No. 93379 – I-35W and CSAH 96 Ramps Intersection Control Evaluation.**

***Board Action Requested:***

- 1) Approve MnDOT Agreement 93379 for the I-35W and CSAH 96 Ramps Intersection Control Evaluation;
- 2) Authorize the Chair and Chief Clerk to execute Agreement 93379 on behalf of Ramsey County;
- 3) Authorize the County Manager to approve a supplemental agreement to PW2008-18 with Bonestroo, Inc. for the additional work, in a form approved by the County Attorney;
- 4) Authorize the County Manager to approve a budget adjustment, increasing appropriations and estimated revenues, to fund the supplemental agreement to PW2008-18; and
- 5) Authorize a temporary cash loan from the General fund to the Road & Bridge CIP fund until receipt of the payment from MnDOT.

(Continued)

**10.8 COMMUNITY CORRECTIONS – Community Corrections’ Interim Plan and Purchase of Service Report.**

***Board Action Requested:***

Approve the 2008/2009 Community Corrections Act Interim Plan of the Ramsey County Community Corrections Department.

**10.9 COMMUNITY HUMAN SERVICES – Adult Mental Health – Crisis Intervention Training.**

***Board Action Requested:***

- 1) Acceptance of the state supplemental adult mental health integrated grant award in the amount of \$34,800 for Crisis Intervention Team Training provided by the Barbara Schneider Foundation;
- 2) Authorize the Chair and Chief Clerk to execute the agreement with the Barbara Schneider Foundation, 2419 Nicollet Avenue South, Minneapolis, MN 55404, to provide Crisis Intervention Training for interested Ramsey County law enforcement personnel, at an amount not to exceed \$34,800, for the period November 1, 2008 through December 31, 2009; and
- 3) Authorize the County Manager to approve any necessary budget adjustments.

**10.10 COMMUNITY HUMAN SERVICES – Family Homeless Prevention and Assistance Program.**

***Board Action Requested:***

- 1) Approve the recommendation to amend the agreement with the Salvation Army, 2445 Prior Avenue, Roseville, MN 55113-2714, for an additional \$15,750 for the program to assist homeless veterans under the Ramsey County Family Homeless Prevention and Assistance Program for the period November 1, 2008 through June 30, 2009; and
- 2) Authorize the County Manager to sign the agreement and to make any necessary budget adjustments.

**10.11 COMMUNITY HUMAN SERVICES – Annual Human Services Report.**

***Board Action Requested:***

- 1) Authorize the County Manager, subject to review by the County Attorney, and Budgeting and Accounting Office, and subject to approval of the 2009 budget, and at an amount not to exceed the Human Services Department’s 2008 budget, to:
  - a) Approve purchase of service contract renewals listed in the Merged Provider List book;
  - b) Approve renewals of rate-setting agreements;
  - c) Approve applications for renewals of grants;
  - d) Accept grant awards and approve grant award agreements;
  - e) Approve agreements in which the County receives money from health plans, Courts, and others for services already provided;
  - f) Authorize necessary budget adjustments;
  - g) Approve letters of need determination, including any new Rule 43 Outpatient Treatment Agreements, subject to any exclusions in Resolution #93-457;

(Continued)

**10.11 (Continued)**

- h) Approve any agreements necessary to decrease the length of time required to complete psychiatric evaluations and appropriate revenue generated by the clinic in excess of that estimated to provide those services;
  - i) Approve conversion of existing Rule 31 Chemical Dependency and Rule 36 Mental Health Treatment beds to Group Residential Housing beds;
  - j) Approve agreements to implement the Board approved Service Development Plan for Elderly Services;
  - k) Approve any supplementary awards/rate adjustments, approve related budget adjustments and execute amendments; and
  - l) Approve agreements or amendments authorized by the Ramsey/Washington Adult Mental Health Initiative or other formal community collaborative or individual for which Ramsey County is the fiscal agent.
- 2) Authorize the County Manager, subject to review by the County Attorney, and Budgeting and Accounting Offices, to approve multi-year agreements, subject to approval by the Board of the Annual Budget, under any of the following circumstances;
- a) Contracts and rate agreements where the maximum rate of payment for an individual service and/or the total cost for an individual receiving service are controlled by the Minnesota Department of Human Services;
  - b) Contracts are funded through multi-year grant awards; or
  - c) Contracts and rate agreements that establish the base of payment for individual providers, but where the account is managed based on total appropriations for that service.
- 3) Exclude from this delegation:
- a) New Contracts;
  - b) Contracts involving increases that exceed the amount established in the annual budget; and
  - c) New grant applications or grant renewals that require a local share exceeding by 10% the amount approved in the annual budget.
- 4) Approve the list of services for which the Community Human Services Department plans on conducting an open bid process during the 2009 calendar year.

**10.12 PUBLIC HEALTH – Agreement with Twin Cities Public Television (TPT).**

***Board Action Requested:***

- 1) Authorize the County Manager to execute an underwriting agreement between Ramsey County and Twin Cities Public Television, in a form to be approved by the County Attorney, in an amount not to exceed \$22,000, for the term of January 1, 2009 through December 31, 2009; and
- 2) Authorize the County Manager to execute future underwriting agreements between Ramsey County and Twin Cities Public Television for which funds are contained within the approved Public Health budget.

**10.13 PUBLIC HEALTH – Report on Green Gatherings and Consultant Contract Amendment.**

***Board Action Requested:***

Authorize the County Manager to execute an amendment to the agreement with Richardson, Richter & Associates, Inc. in a form to be approved by the County Attorney, increasing the funding up to an additional \$50,000, with a term through December 31, 2009.

(Continued)

**10.14 DISTRICT COURT – Approval of 2009 Contract Addendum extending Hospital Participation Agreement between Ramsey County and Regions Hospital for Court Civil Commitments.**

***Board Action Requested:***

- 1) Approve the 2009 Contract Addendum effective January 1, 2009 between Ramsey County and Regions Hospital for Civil Commitment cases in the annual amount of Nine Hundred Sixty-three Thousand Dollars (\$963,000), payable monthly at the rate of Eighty Thousand Two Hundred Fifty Dollars (\$80,250.00) per month; and
- 2) Authorize the Chair of the Board and Chief Clerk to execute the contract addendum.

**10.15 DISTRICT COURT – Approval of 2009 Addendum extending the Security Services Agreement between Ramsey County and Regions Hospital for Court Civil Commitments.**

***Board Action Requested:***

- 1) Approve the 2009 Contract Addendum for the period January 1, 2009 through December 31, 2009, between Ramsey County and Regions Hospital for Security Services associated with Civil Commitment cases payable monthly at the rate of Three Thousand eighty-three Dollars and Thirty-three Cents (\$3,083.33) per month in amount not to exceed Thirty-seven Thousand Dollars (\$37,000); and
- 2) Authorize the Chair of the Board and Chief Clerk to execute the contract.

**10.16 EMERGENCY COMMUNICATIONS – Consultant and Financing Plan for a Staffing Study for the Emergency Communications Center.**

***Board Action Requested:***

- 1) Approve the recommendation of the Proposal Evaluation Team to award a contract to Winbourne & Costas, Inc., 1411 K Street, NW, Suite 200, Washington, D.C. 20005, as the consultant to complete a Staffing Study of the Emergency Communication Center, for a sum not to exceed \$62,822, inclusive of fees and reimbursable costs;
- 2) Approve the Financing Plan for the Staffing Study of using available funds from the 2008 Ramsey County Emergency Communications Department operating budget;
- 3) Authorize the County Manager to negotiate and execute a contract with Winbourne & Costas, Inc., subject to approval by the County Attorney's Office and the Office of Budgeting and Accounting; and
- 4) Authorize the County Manager to execute amendments as necessary to complete the RCECC Staffing Study.

**10.17 INFORMATION SERVICES – Request for Proposals – Organizational Study of Information Technology Services.**

***Board Action Requested:***

- 1) Authorize the issuance of an RFP for an Organizational Study of Information Technology Services;
- 2) Authorize the County Manager to approve the selection of a vendor and to enter into, subject to review and approval by the County Attorney and Budgeting and Accounting, a contract not to exceed \$100,000; and
- 3) Direct the County Manager and Chief Information Officer to present the findings of the report and an approach and work plan for reviewing and implementing proposed changes to the Board for approval.

(Continued)

**10.18 PROPERTY RECORDS AND REVENUE – Renewal of Intoxicating Liquor License for Applebee’s Neighborhood Grill and Bar, located in the Town of White Bear.**

***Board Action Requested:***

Approve and issue, contingent upon approval by the State Liquor Control Commission, an On-Sale Intoxicating Liquor License and an On-Sale Sunday Intoxicating Liquor License to Applebee’s Restaurants North LLC for Applebee’s Neighborhood Grill and Bar located in the Town of White Bear, effective January 1, 2009 through and including December 31, 2009.

**10.19 PROPERTY RECORDS AND REVENUE – Renewal of Intoxicating Liquor License for Orchid Restaurant located in the Town of White Bear.**

***Board Action Requested:***

Approve and issue, contingent upon approval by the State Liquor Control Commission, an On-Sale Intoxicating Liquor License and an On-Sale Sunday Intoxicating Liquor License to Orchid Vietnamese Restaurant Inc. for Orchid Restaurant located in the Town of White Bear, effective January 1, 2009 through and including December 31, 2009.

**10.20 PROPERTY RECORDS AND REVENUE – Renewal of Intoxicating Liquor License for Zen Asia Restaurant located in the Town of White Bear.**

***Board Action Requested:***

Approve and issue, contingent upon approval by the State Liquor Control Commission, an On-Sale Intoxicating Liquor License and an On-Sale Sunday Intoxicating Liquor License to Zen Asia Inc. for Zen Asia Restaurant located in the Town of White Bear, effective January 1, 2009 through and including December 31, 2009.

**10.21 WORKFORCE SOLUTIONS – Extension of MFIP Employment Services Provider Agreements.**

***Board Action Requested:***

Authorize the County Manager to negotiate and execute amendments to the agreements with the existing providers for 2008 MFIP-ES Component 1 services through March 31, 2009 or until the new Component 1 vendor contracts are in place, whichever comes first, in amounts consistent with Workforce Solutions funding, subject to prior approval by Budgeting and Accounting and the County Attorney’s Office.

**10.22 COUNTY MANAGER - Amendment to Agreement Between Ramsey County and Jeffrey Van Wychen for Consulting Services to the Property Tax Study Project for 2009.**

***Board Action Requested:***

- 1) Authorize Ramsey County’s participation in the Property Tax Study Project for the period from January 1, 2009 through December 31, 2009;
- 2) Approve the Amendment to the Agreement with Jeffrey Van Wychen, 140 Melbourne Avenue SE, Minneapolis, MN 55414, for consulting services to the Property Tax Study Project for the period from January 1, 2009 through December 31, 2009, at a cost of \$96,000, inclusive of fees and expenses, of which Ramsey County’s share is \$10,000;
- 3) Authorize the County Manager to execute the Amendment to the Agreement with Jeffrey Van Wychen, on behalf of the Property Tax Study project and the participating units of government ; and

(Continued)

**10.22 (Continued)**

- 4) Authorize Ramsey County to act as the Project Manager/Fiscal Agent for the Project and to bill the other eight member units of government, in the amount of \$10,750 each, for services provided by Jeffrey Van Wychen, for the period from January 1, 2009 through December 31, 2009.

**10.23 COUNTY ATTORNEY - 2009 Salary Rate for the Ramsey County Attorney.**

***Board Action Requested:***

- 1) Set the annual salary for the Ramsey County Attorney at \$146,497, effective January 1, 2009; and
- 2) Continue the matching contribution to deferred compensation in line with the Agreement between Ramsey County and the Local #8 – County Attorneys of Council 14 of the American Federation of State, County and Municipal Employees (AFSCME).

**10.24 SHERIFF – 2009 Salary for the Ramsey County Sheriff.**

***Board Action Requested:***

- 1) Approve the annual salary for the Ramsey County Sheriff of \$135,631, effective January 1, 2009;
- 2) Approve an annual uniform/clothing allowance for the Ramsey County Sheriff in the amount of \$1,250; and
- 3) Approve a matching contribution to deferred compensation for the Ramsey County Sheriff as approved for the Deputy Sheriffs in their 2009 contract.

**10.25 SHERIFF – Ratify Memorandum of Understanding for Sheriff Detail at Presidential Inauguration.**

***Board Action Requested:***

- 1) Ratify the County Manager's approval of the Memorandum of Understanding between Ramsey County and the Metropolitan Police Department of Washington, D.C.; and
- 2) Authorize the County Manager to establish a project budget estimating reimbursement revenue for the travel and salary costs for the Inauguration event.

**10.26 HUMAN RESOURCES – Terms of collective bargaining agreements with AFSCME Bargaining Unit Locals 8 (General County), 151 (Community Human Services), 151 (Licensed Practical Nurses), 151 (Workforce Solutions), 707 (Lake Owasso Residence), 1076 (Ramsey County Care Center), 1935 (Parks & Recreation) and 2599 (Public Health Registered Nurses), for years 2009, 2010 and 2011.**

***Board Action Requested:***

- 1) Approve the terms of collective bargaining agreements with Locals 8 (General County), 151 (Community Human Services), 151 (Licensed Practical Nurses), 151 (Workforce Solutions), 707 (Lake Owasso Residence), 1076 (Ramsey County Care Center), 1935 (Parks & Recreation) and 2599 (Public Health Registered Nurses), for years 2009, 2010 and 2011; and
- 2) Authorize the Chair of the Board and the County Manager to sign the collective bargaining agreements with these eight Locals on behalf of the Board.

(Continued)

**10.27 HUMAN RESOURCES – Salary and benefit changes for non-represented classified and unclassified employees.**

***Board Action Requested:***

Approve salary and benefit changes for non-represented employees (with exceptions as noted in attached Proposed Resolution) in the classified and unclassified service of the Ramsey County Personnel System for calendar years 2009, 2010 and 2011.

**10.28 HUMAN RESOURCES – Early and Regular Retiree Medical Insurance Contributions.**

***Board Action Requested:***

- 1) Establish the County contribution for medical insurance for current Early Retirees for 2009, 2010 and 2011, at the same County contribution approved for Active Employees, with adjustments based on hire date and length of service as provided for in previous County Board resolutions;
- 2) Establish the County's contribution for medical insurance for current Regular Retirees who retired on or after January 1, 1996, with adjustments based on hire date and length of service as provided for in previous County Board resolutions, for single coverage in an amount not to exceed the County contribution for single coverage for active employees, except the retiree will pay at least \$30 per month in 2009, and \$35 per month in 2010 and 2011; and for family coverage, an amount not to exceed the County contribution for family coverage for active employees, except the retiree will pay at least \$70 per month in 2009, and \$80 per month in 2010 and 2011; and
- 3) Establish the County's contribution for medical insurance for 2009 for Regular Retirees who retired prior to January 1, 1996, in an amount not to exceed the 2009 premium for the indemnity plan, HealthPartners Major Medical.

**10.29 PROPERTY MANAGEMENT AND RAMSEY COUNTY LIBRARY – Ramsey County Library in Roseville Renovation and Expansion Project.**

***Board Action Requested:***

- 1) Accept and approve the budget, schedule, and financing plan for the Ramsey County Library in Roseville Renovation and Expansion Project;
- 2) Ratify the approval by the Ramsey County Library Board of the Part 2 Agreement with a Project Gross Maximum Price of \$9,841,632 and the Purchasing Agent Agreement with a cost of \$3,323,810, with McGough Construction Co., Inc., 2737 Fairview Avenue, St. Paul, Minnesota 55113, for Phase II of the Ramsey County Library in Roseville Renovation and Expansion Project;
- 3) Authorize the Chair and Chief Clerk to execute the Part 2 Agreement and the Purchasing Agent Agreement, subject to final approval by the Ramsey County Library, Property Management, Budgeting and Accounting, and the County Attorney's Office;

(Continued)

**10.29 (Continued)**

- 4) Ratify the approval by the Ramsey County Library Board of the terms of an interim services lease with FJR & RJR Investments, LLC, c/o Ryan Companies US, Inc., 50 South Tenth Street, Suite 300, Minneapolis, Minnesota, 55403-2012, for approximately 20,285 rentable square feet in the Twin Lakes Corporate Center III, 2680 Arthur Street, Roseville, Minnesota, 55113, for a term of 15 months beginning April 1, 2009 through June 30, 2010, at a base rent rate of \$9.00 per rentable square foot plus additional rent for operating costs and taxes, and utilities, subject to final approval by the Ramsey County Library, Property Management, Budgeting and Accounting, and the County Attorney's Office;
- 5) Authorize the County Manager to make all necessary payments and budget adjustments, and execute contracts, agreements, and amendments, within the budget for the Ramsey County Library in Roseville Renovation and Expansion Project; and
- 6) Approve a temporary cash loan of up to \$500,000 from the General Fund to the Capital Projects Library Construction Fund to be repaid from 2009 bond proceeds when available.

**CONSENT AGENDA**

**11.0 CONSENT ITEMS GOING DIRECTLY TO THE BOARD FOR APPROVAL**

**11.1 BUDGETING AND ACCOUNTING – Per Diem Rate Report – 2007.**

***Board Action Requested:***

Accept the Ramsey County Facility Per Diem Costs and Rates for 2007 for the following County facilities:

- Law Enforcement Center
- Boys' Totem Town
- Juvenile Service Center/Detention
- Ramsey County Correctional Facility Workhouse
- Detox Center

**POLICY AGENDA**

**P32 COUNTY MANAGER – Approval of the 2009 Amended Operating Budget, the 2009 Tax Levy, and the 2009 Capital Improvement Program Financing.**

***Board Action Requested:***

Adopt the following resolutions that approve the 2009 Amended Ramsey County Operating Budget, the 2009 Tax Levy, and the 2009 Capital Improvement Program Financing.

1. 2009 Amended Budget & 2009 Tax Levy Statement
2. 2009 Capital Improvement Program Financing

**BOARD CHAIR UPDATE**

**OUTSIDE BOARD AND COMMITTEE REPORTS**

*(Continued)*

**ADJOURNMENT**

*Immediately following County Board Meeting*

- ~~Housing and Redevelopment Authority (HRA) Meeting – Council Chambers, 3<sup>rd</sup> floor Court House~~ **\*\*Cancelled\*\***
- Regional Railroad Authority Meeting – Council Chambers, 3<sup>rd</sup> floor Court House
- Legislative Committee of the Whole – Council Chambers, 3<sup>rd</sup> floor Court House

1:45 p.m.

- Board Workshop – Keller Golf Course Pre-design Studies – Room 220 Large Conference Room

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December 23, 2008	No County Board Meeting – Holiday Week
December 30, 2008	No County Board Meeting – 5 <sup>th</sup> Tuesday
January 6, 2009	Annual Organizational Meeting
January 13, 2009	County Board Meeting
January 20, 2009	County Board Meeting
January 27, 2009	County Board Meeting