



BOARD OF RAMSEY COUNTY COMMISSIONERS
15 W. KELLOGG BLVD., ST. PAUL, MN 55102
651 266-8350

RAMSEY COUNTY BOARD MEETING

December 15, 2009

9:00 a.m.

Council Chambers - Third Floor Court House

ROLL CALL and Call to Order – 9:00 a.m. - Council Chambers

PLEDGE OF ALLEGIANCE

AGENDA of the December 15, 2009 Board Meeting is presented for approval.

MINUTES of the December 1, 2009 Board Meeting are presented for approval.

8.0 ITEMS RECOMMENDED BY THE LEGISLATIVE COMMITTEE OF THE WHOLE

8.1 COUNTY MANAGER – Additional item for the 2010 Ramsey County State Legislative Package: \$20 Million Capital Investment Request for Gillette Children's Specialty Healthcare, Inc. Surgical and PICU Project.

Board Action Requested:

- 1) Approve the request for \$20 million in General Obligation Bonds for Gillette Children's Specialty Healthcare and authorize its inclusion in the Ramsey County 2010 State Legislative package; and
- 2) Authorize members of the Legislature and other interested parties to seek the necessary legislation for this proposal.

8.2 PROPERTY RECORDS AND REVENUE – Additional item for the 2010 Ramsey County State Legislative Package: Clarify the Statutory Authority for the Property Tax Exemption of Regions Hospital.

Board Action Requested:

- 1) Authorize inclusion of the item, Clarify the Statutory Authority for the Property Tax Exemption of Regions Hospital, in the 2010 Ramsey County State Legislative package; and
- 2) Authorize members of the Legislature and other interested parties to seek the necessary legislation for this proposal.

10.0 ADMINISTRATIVE ITEMS GOING DIRECTLY TO THE BOARD FOR APPROVAL

10.1 PARKS AND RECREATION – Tamarack Nature Center – Construction Contract for Nature Play Area and Children's Garden.

Board Action Requested:

- 1) Approve the Contract with Braden Construction, Inc., 1438 7th Street, Houlton, WI 54082, for the construction of the Tamarack Nature Center Destination for Discovery Nature Play Area and Children's Garden for a contract sum of \$1,257,480.

(Continued)

10.1 (Continued)

- 2) Authorize the Chair and Chief Clerk to sign the Contract on behalf of Ramsey County.

10.2 PARKS AND RECREATION – Solar Energy Legacy Grant Program Application – Tamarack Nature Center Garden House.

Board Action Requested:

Approve a resolution supporting development of a solar powered electrical system for the Tamarack Nature Center Garden House and approving submission of the Solar Energy Legacy Grant Program application by the Department of Parks and Recreation.

10.3 PUBLIC WORKS – Advance Encumbrance of State Aid Funds.

Board Action Requested:

Adopt the suggested resolution for advance encumbrance of \$6,837,386 from the 2011 State Aid Construction Account to enable Public Works to complete the 2010 projects.

10.4 PROPERTY RECORDS AND REVENUE – ELECTIONS – Contract for election services with City of Falcon Heights.

Board Action Requested:

- 1) Authorize the County Manager to approve and execute a contract, and any amendments, with the City of Falcon Heights for election services, for the period starting January 1, 2010 through December 31, 2012, in the amount of \$19,500, subject to prior approval by Budgeting and Accounting and the County Attorney's Office;
- 2) Authorize the County Manager to increase the 2009 Elections, Suburban City/School Project budget by \$19,500, to reflect the revenue due from payments by the City of Falcon Heights in 2010; and
- 3) Authorize the County Manager to make necessary budget adjustments including increasing project budget and revenue for primary elections and all special elections that are not held concurrently with a regularly scheduled State, County, Municipal or School District election or a special election on the date of a regularly scheduled primary or general election.

10.5 PUBLIC HEALTH – Approval of Agreements for services to assist with tuberculosis detection and control for clinical programs at Public Health.

Board Action Requested:

- 1) Authorize the County Manager to execute and amend as necessary, a rate setting agreement, in a form to be approved by the County Attorney, with St. Paul Radiology, 166 East Fourth Street, St. Paul, MN 55101-1421, in an amount not to exceed \$75,000, for the period January 1, 2010 through December 31, 2012, with an option to renew for up to two one-year periods, for x-ray interpretation services.
- 2) Authorize the County Manager to execute and amend as necessary, a rate setting agreement, in a form to be approved by the County Attorney, with National Jewish Health, PO Box 17379, Denver, CO 80217-0379, in an amount not to exceed \$50,000, for the period January 1, 2010 through December 31, 2012, with an option to renew for up to two one-year periods, for laboratory testing.

(Continued)

10.6 COUNTY MANAGER – Second Amendment to Agreement between Ramsey County and Jeffrey Van Wychen for Consulting Services to the Property Tax Study Project for 2010.

Board Action Requested:

- 1) Authorize Ramsey County's participation in the Property Tax Study Project for the period from January 1, 2010 through December 31, 2010;
- 2) Approve the Second Amendment to the Agreement with Jeffrey Van Wychen, 140 Melbourne Avenue SE, Minneapolis, MN 55414, for consulting services to the Property Tax Study Project for the period from January 1, 2010 through December 31, 2010, at a cost of \$96,000, inclusive of fees and expenses, of which Ramsey County's share is \$10,000;
- 3) Authorize the County Manager to execute the Second Amendment to the Agreement with Jeffrey Van Wychen, on behalf of the Property Tax Study project and the participating units of government; and
- 4) Authorize Ramsey County to act as the Project Manager/Fiscal Agent for the Project and to bill the other eight member units of government, in the amount of \$10,750 each, for services provided by Jeffrey Van Wychen for the period from January 1, 2010 through December 31, 2010.

10.7 COUNTY MANAGER – Contract for Federal Legislative Representation Services.

Board Action Requested:

Authorize the County Manager to execute a new contract with Lockridge Grindal Nauen, P.L.L.P., 100 Washington Avenue South, Suite 2200, Minneapolis, MN 55401, for federal legislative representation services, for a five-year period, January 1, 2010 through December 31, 2014, for an amount not to exceed \$50,000 per year, in a form to be approved by the County Attorney.

10.8 COMMUNITY CORRECTIONS - Agreement with The AZIMUTH GROUP, Inc. to provide Fiscal Services Organization and Staffing Review.

Board Action Requested:

- 1) Approve an agreement with AZIMUTH GROUP to provide Fiscal Services Organization and Staffing Review, December 20, 2009 through December 31, 2010 in an amount not to exceed \$30,000 for professional services and expenses; and
- 2) Authorize the County Manager to execute the Agreement and any amendments, in a form to be approved by the County Attorney; and
- 3) Authorize the County Manager to execute any necessary budget adjustments.

10.9 COMMUNITY HUMAN SERVICES and CORRECTIONS – Delinquency Services – Electronic Monitoring for Juveniles.

Board Action Requested:

- 1) Approval to renew an agreement with RS Eden for electronic home monitoring at the rates of \$8.00 per client per day for regular monitoring using a telephone line and \$10.50 per client per day for monitoring using a cell unit in homes that do not have a land line, for the period January 1, 2010 through December 31, 2013.

(Continued)

10.9 (Continued)

- 2) Authorization for the County Manager to sign the agreement in a form approved by the County Attorney and Budgeting and Accounting offices.

10.10 COMMUNITY HUMAN SERVICES – American Recovery and Reinvestment Act – Building operations funding for Housing Crisis Response.

Board Action Requested:

- 1) Approval to enter into an agreement with Catholic Charities in the amount of \$20,000, for the period December 1, 2009 to November 30, 2010, to partially cover the operating costs of Catholic Charities St. Paul Office at 215 Old 6th St., St. Paul, MN 55102.
- 2) Authorize the County Manager to sign the agreement in a form approved by the County Attorney and Budgeting and Accounting Offices.

10.11 COMMUNITY HUMAN SERVICES – Adoption Recruitment – Acceptance of Grant Funds.

Board Action Requested:

- 1) Acceptance of the grant funds of \$57,600 from the Minnesota Department of Human Services for an expanded effort to increase the number of foster homes to serve children and the number of families able to adopt children, for the period January 1, 2010 through December 31, 2010.
- 2) Authorize the County Manager to sign the grant agreement, make the necessary budget adjustments, and to sign the agreements to implement the project.

10.12 COMMUNITY HUMAN SERVICES – Annual Human Services Report.

Board Action Requested:

- 1) Authorize the County Manager, subject to review by the County Attorney, and Budgeting and Accounting Office, to:
 - a) Approve purchase of service contract renewals listed in the Merged Provider List book;
 - b) Approve renewals of rate-setting agreements;
 - c) Approve applications for renewals of grants;
 - d) Accept grant award renewals and approve grant award agreements;
 - e) Approve agreements in which the County receives money from health plans, Courts, and others for services already provided;
 - f) Authorize necessary budget adjustments;
 - g) Approve letters of need determination, including any new Rule 43 Outpatient Treatment Agreements, subject to any exclusions in Resolution #93-457;
 - h) Approve any agreements necessary to decrease the length of time required to complete psychiatric evaluations and appropriate revenue generated by the clinic in excess of that estimated to provide those services;
 - i) Approve conversion of existing Rule 31 Chemical Dependency and Rule 36 Mental Health Treatment beds to Group Residential Housing beds;
 - j) Approve agreements to implement the Board approved Service Development Plan for Elderly Services;

(Continued)

10.12 (Continued)

- k) Approve any supplementary awards/rate adjustments, approve related budget adjustments and execute amendments; and
- l) Approve agreements or amendments authorized by the Ramsey/Washington Adult Mental Health Initiative or other formal community collaborative or individual for which Ramsey County is the fiscal agent.
- 2) Authorize the County Manager, subject to review by the County Attorney, and Budgeting and Accounting Offices, to approve multi-year agreements under any of the following circumstances;
 - a) Contracts and rate agreements where the maximum rate of payment for an individual service and/or the total cost for an individual receiving service are controlled by the Minnesota Department of Human Services;
 - b) Contracts are funded through multi-year grant awards; or
 - c) Contracts and rate agreements that establish the base of payment for individual providers, but where the account is managed based on total appropriations for that service.
- 3) Exclude from this delegation:
 - a) New Contracts over \$10,000;
 - b) Contracts involving increases that exceed the amount established in the annual budget; and
 - c) New grant applications or grant renewals that require a local share exceeding by 10% the amount approved in the annual budget.
- 4) Approve the list of services for which the Community Human Services Department plans on conducting an open bid process during the 2010 calendar year.

10.13 PROPERTY RECORDS AND REVENUE – Arden Hills Tax Increment Financing District Special Law Resolution.

Board Action Requested:

- 1) Adopt the specific Special Law resolution “Approving 2009 Minnesota Laws, Ch. 88, Article 5, Section 16, relating to a Tax Increment Financing District in the City of Arden Hills”; and
- 2) Authorize the Chief Clerk-County Board to execute the Resolution on behalf of Ramsey County.

10.14 HUMAN RESOURCES - Salary grade allocation for a new classification: Real Estate Legal Specialist.

Board Action Requested:

Approve a Salary Schedule and Grade Allocation for a new classification:

	<u>Schedule</u>	<u>Grade</u>	<u>Annual Salary Range</u>
Real Estate Legal Specialist	22N	26M	\$47,617 – \$70,365

10.15 PROPERTY RECORDS AND REVENUE – Renewal of Intoxicating Liquor License for Applebee’s Neighborhood Grill and Bar located in the Town of White Bear.

(Continued)

10.15 (Continued)

Board Action Requested:

Approve and issue, contingent upon approval by the Commissioner of Public Safety through the Division of Alcohol and Gambling Enforcement, an On-Sale Intoxicating Liquor License and an On-Sale Sunday Intoxicating Liquor License to Applebee's Restaurants North LLC for Applebee's Neighborhood Grill and Bar located in the Town of White Bear, effective January 1, 2010 through and including December 31, 2010.

10.16 PROPERTY RECORDS AND REVENUE – Renewal of Intoxicating Liquor License for Orchid Restaurant located in the Town of White Bear.

Board Action Requested:

Approve and issue, contingent upon approval by the Commissioner of Public Safety through the Division of Alcohol and Gambling Enforcement, an On-Sale Intoxicating Liquor License and an On-Sale Sunday Intoxicating Liquor License to Orchid Vietnamese Restaurant Inc. for Orchid Restaurant located in the Town of White Bear, effective January 1, 2010 through and including December 31, 2010.

10.17 PROPERTY RECORDS AND REVENUE – Renewal of Intoxicating Liquor License for Zen Asia Restaurant located in the Town of White Bear.

Board Action Requested:

Approve and issue, contingent upon approval by the Commissioner of Public Safety through the Division of Alcohol and Gambling Enforcement, an On-Sale Intoxicating Liquor License and an On-Sale Sunday Intoxicating Liquor License to Zen Asia Inc. for Zen Asia Restaurant located in the Town of White Bear, effective January 1, 2010 through and including December 31, 2010.

10.18 PROPERTY RECORDS AND REVENUE - Renewal of an Off-Sale 3.2 percent Malt Liquor License for Kowalski Companies, Inc., DBA Cub Foods of White Bear Township, a grocery store located in the Town of White Bear.

Board Action Requested:

Approve and issue an Off-Sale 3.2 percent Malt Liquor License, effective January 1, 2010 through and including December 31, 2010, to Kowalski Companies, Inc., DBA Cub Foods of White Bear Township, located in the Town of White Bear.

10.19 PROPERTY RECORDS AND REVENUE - One application to purchase a tax-forfeited property by the City of Maplewood, a governmental agency.

Board Action Requested:

Approve the sale of the following tax-forfeited parcel from the State of Minnesota to the City of Maplewood.

Commissioner District 7

PIN: 17-29-22-34-0122

LOCATION: A strip of land running along Kingston Avenue and Desoto Street

PRICE: \$ 1.00, plus applicable fees and costs.

(Continued)

10.20 HOUSING AND REDEVELOPMENT AUTHORITY - Approve the use of a portion of the proceeds of a tax-exempt note issued by the City of West St. Paul for refinancing facilities in Ramsey County.

Board Action Requested:

Adopt a resolution approving the issuance of tax-exempt bonds by the City of West St. Paul to refinance debt on existing facilities located in Ramsey County.

10.21 HOUSING AND REDEVELOPMENT AUTHORITY – Approve the use of a portion of the proceeds of a tax-exempt note issued by the City of White Bear Lake for refinancing facilities in Ramsey County.

Board Action Requested:

Adopt a resolution approving the issuance of tax-exempt bonds by the City of White Bear Lake to refinance debt on existing facilities located in Ramsey County.

10.22 COUNTY ATTORNEY – 2010 Salary Rate for the Ramsey County Attorney.

Board Action Requested:

- 1) Continue the present annual salary for the Ramsey County Attorney at \$146,497 for calendar year 2010;
- 2) Continue the matching contribution to deferred compensation in line with the Agreement between Ramsey County and the Local #8 – County Attorneys of Council 14 of the American Federation of State, County and Municipal Employees (AFSCME).

10.23 SHERIFF – 2010 Salary for the Ramsey County Sheriff.

Board Action Requested:

- 1) Continue the present annual salary for the Ramsey County Sheriff of \$135,631 for 2010.
- 2) Approve an annual uniform/clothing allowance for the Ramsey County Sheriff in the amount of \$1,250.
- 3) Approve a matching contribution to deferred compensation for the Ramsey County Sheriff as approved for the Deputy Sheriffs in their 2010 contract.

10.24 SHERIFF – Transfer of Gulf Stream Trailers to Wadena County.

Board Action Requested:

Authorize the transfer of two Gulf Stream Trailers to Wadena County for no compensation.

10.25 COUNTY MANAGER – Pig's Eye Lake Reconnaissance Study.

Board Action Requested:

- 1) Authorize County staff to work with City of Saint Paul staff and the Mayor's Office to draft and submit a jointly authored/signed request to Representative McCollum; and
- 2) Thank Representative McCollum and the members of the Minnesota Congressional Delegation and their federal colleagues for work on behalf of the District to secure this appropriation.

(Continued)

10.26 HUMAN RESOURCES - Placement of 9-1-1 Dispatch Services Manager in the unclassified service. Transfer three classifications (Emergency Communications Technology Manager, 9-1-1 Dispatch Services Manager, and Emergency Communications Manager) to 98B salary plan.

Board Action Requested:

- 1) Designate the position of 9-1-1 Dispatch Services Manager as unclassified.
- 2) Approve salary grade allocations for three classifications:

<u>Job Class</u>	<u>Schedule</u>	<u>Grade</u>	<u>Annual Salary Range</u>
Emergency Communications Technology Manager	98B	34	\$63,552 - \$94,344
9-1-1 Dispatch Services Manager (unclassified)	98B	33	\$61,080 - \$90,816
Emergency Communications Manager	98B	31M	\$57,744 - \$85,704

10.27 COMMUNITY CORRECTIONS – The Purchase of Service Report (Annual Report) and The 2010-2011 Comprehensive Plan.

Board Action Requested:

- 1) Authorize the County Manager, subject to review by the County Attorney and Budgeting & Accounting Office to:
 - a) Approve purchase of service contract renewals listed in the Purchase of Service Report;
 - b) Approve applications for renewals of grants;
 - c) Accept grant award renewals and approve grant award agreements;
 - d) Approve agreements in which the County receives money from Courts and other State agencies for services provided;
 - e) Authorize necessary budget adjustments;
 - f) Approve any supplementary awards/rate adjustments, approve related budget adjustments and execute amendments;
- 2) Authorize the County Manager, subject to review by the County Attorney, and Budgeting & Accounting Office to approve multi-year agreements, under any of the following circumstances:
 - a) Contracts are funded through multi-year grant awards; or
 - b) Contracts and rate agreements that establish the base of payment for individual providers, but where the account is managed based on the total appropriations for that service.
- 3) Exclude from this delegation:
 - a) New contracts over \$10,000;
 - b) New grant applications or grant renewals that require a local share exceeding by 10% the amount approved in the annual budget;
 - c) St. Paul Summer School Contracts;
- 4) Approve the list of services for which the Corrections Department plans on conducting an open solicitation process in 2010.
- 5) Approve the 2010/2011 Comprehensive Plan dated September 2009.

(Continued)

10.28 BOARD OF RAMSEY COUNTY COMMISSIONERS – Commissioner Carter – Acceptance of a Gift from W. Haywood Burns Institute to be Used Toward commissioner Travel.

Board Action Requested:

Accept the monetary gift from W. Haywood Burns Institute of approximately \$1,000 that was used to cover travel expenses incurred by Commissioner Toni Carter for a trip to Atlanta, Georgia on December 4-6, 2009.

10.29 COUNTY ATTORNEY/PROPERTY MANAGEMENT – Gillette Hospital Request for Joinder by Ramsey County in Petition to Vacate Air Space.

Board Action Requested:

- 1) Approve Gillette Hospital's request for Ramsey County, as owner of the Regions Hospital Property, to join in a petition to vacate air space above University Avenue so that Gillette may construct a skyway connecting its new facility on the north side of University Avenue to its portion of the Regions Hospital facility on the south side of University Avenue; and
- 2) Authorize the Chair and Chief Clerk to execute the Petition on behalf of Ramsey County.

10.30 RAMSEY COUNTY WORKFORCE INVESTMENT BOARD – Representation on the Ramsey County Workforce Investment Board.

Board Action Requested:

- 1) Approve the Second Amendment to the Joint Powers Agreement for the Consolidated Ramsey County-City of Saint Paul Workforce Investment Program ("JPA") to substitute the membership summary attached to the Amendment with the revised membership summary dated November 19, 2009.
- 2) Approve the transfer of the County's appointment of Janet Ludden of Employer Solutions, Inc. as an economic development representative to appointment as a business representative for a term through the end of her appointment as an economic development representative.

10.31 BOARD OF RAMSEY COUNTY COMMISSIONERS – Appointment to the Workforce Investment Board (WIB).

Board Action Requested:

Appoint the following individual to the Workforce Investment Board for a term commencing with the date of appointment and ending on July 31, 2011.

To Represent Education – Adult Basic Education

Scott Helland, Independent School District 622, Adult Basic Education

11.0 CONSENT ITEMS GOING DIRECTLY TO THE BOARD FOR APPROVAL

11.1 COUNTY MANAGER/BUDGETING AND ACCOUNTING – Monthly Report of contracts and final payments and grant submissions that were approved during the month of October 2009.

Board Action Requested:

Accept monthly report of contracts and final payments and grant submissions that were approved during October 2009.

(Continued)

POLICY AGENDA/ORDINANCE PROCEDURES

P45 PUBLIC WORKS – Proposed Amendments to Ramsey County Right-of-Way Ordinance, Second Reading.

Board Action Requested:

Waive the second reading of the amendments to the Right-of-Way Ordinance.

P46 PUBLIC WORKS – Hold Public Hearing on Proposed Amendments to Ramsey County Right-of-Way Ordinance.

Board Action Requested:

Conduct the public hearing to obtain public comments on the proposed amendments to the Right-of-Way Ordinance.

P47 COUNTY MANAGER – 2010 – 2011 Budget – Fee Increases/Decreases.

Board Action Requested:

Approve the proposed Fee Increases/Decreases Summary used in the financing of the 2010 – 2011 operating budget.

P48 COUNTY MANAGER – Approval of the 2010 – 2011 Operating Budget and the 2010 Tax Levy and the 2010 – 2015 Capital Improvement Program Plan, the 2010 – 2011 Capital Improvement Program Budget and the 2010 Capital Improvement Program Financing.

Board Action Requested:

Adopt the following resolutions that approve the 2010-2011 Ramsey County Operating Budget, 2010 Tax Levy, and 2010-2011 Capital Improvement Program Budget and 2010 Capital Improvement Program Financing.

- 1) 2010-2011 Budget and 2010 Tax Levy Statement.
- 2) 2010-2015 Capital Improvement Program Plan, the 2010-2011 Capital Improvement Program budget, and 2010 Capital Improvement Program Financing.

**OUTSIDE BOARD AND COMMITTEE REPORTS
ADJOURNMENT**

Immediately following County Board Meeting

- Housing and Redevelopment Authority – Council Chambers
- Regional Railroad Authority – Council Chambers

1:30 p.m.

- Human Services/Workforce Solutions Committee – Council Chambers

December 22, 2009	No Meetings – Holiday Week
December 29, 2009	No Meetings – 5 th Tuesday
January 5, 2010	Annual Organizational Meeting
January 12, 2010	County Board Meeting
January 19, 2010	County Board Meeting
January 26, 2010	County Board Meeting