

## 2<sup>ND</sup> CHANCE GRANT/UNITED STATES BUREAU OF JUSTICE

### REQUEST FOR PROPOSALS – PROJECT ADMINISTRATION AND CASE MANAGEMENT

#### ANSWERS TO QUESTIONS RECEIVED BY DECEMBER 13 – DISTRIBUTION TO ALL FOR CLARIFYING PURPOSES BY DECEMBER 15

##### Questions in Blue.

##### Answers in Red

- The RFP appears to ask the vendor to provide three staff positions, a Project Coordinator and two Case Managers. Is this your intent? **Yes**
- The Case Managers must be licensed as chemical dependency providers. Is this correct? **Yes?**
- What is the definition of a “practiced mental health case worker?” What credentials should this person have? **Consult with our program folks**
- Is it your expectation that both Case Managers will meet both the CD and MI credentialing requirements, or may one be CD-qualified and the other MI-qualified? **No or Consult with our program folks**
- Will the “employment transition worker” referenced on page one of the RFP be part of another agency/contract, or will one or both Case Managers cited in this RFP perform employment-related functions? **Part of another contract**
- Have you (or are you planning to) contract separately for additional services such as CD treatment, detox, anger management, domestic violence, life skills, parenting, and employment interventions? If so, who are these providers? **Yes. Contracted separately.**
- Do you have a program-specific housing solution/provider? **Yes. Several already under existing contracts.**
- Will you be using a GPRA format for collection of evaluation data? Some other format (if so, what)? **Much of the data that needs to be collected is available from existing data collection processes. Careful tracking of who is served will be important but arrest, incarceration, emergency shelter use, and Detox use is available. Wilder Research is conducting an evaluation of a similar project and they will be conducting the evaluation on this project. Data collection forms are already created. The project coordinator will have to ensure data collection is happening and that information is getting to Wilder Research.**
  - Average number of days incarcerated 2 years prior
  - Average number of convictions
  - 3-month post release: average number of days incarcerated
  - 6-month post-release: average number of days incarcerated
  - 1-year post-release: average number of days incarcerated
  - Average number of days in emergency shelter 2 years prior
  - 3-month post release: average number of days in shelter
  - 6-month post-release: average number of days in shelter
  - 1-year post-release: average number of days in shelter
  - Average number of days in Detox 2 years prior
  - 3-month post release: average number of days in Detox
  - 6-month post-release: average number of days in Detox

- 1-year post-release: average number of days in Detox
  - Six dimensions on the Rule 25 Tool:
    - o Intox/Withdrawal
    - o Bio Medical,
    - o Emotional, Behavioral, Cognitive
    - o Readiness for Change
    - o Relapse/ Continued Use
    - o Recovery Environment
  - Pre-treatment score on the six dimensions
  - Post-treatment score on the six dimensions
  - Increased Employment and Educational Outcomes for those not participating in a GRH program (While in the RCCF and six month post-release).
- 
- Are the budget amounts in the RFP annual allocations or the total available for the two-year period? **Two-years.**
  - Does “program administration” refer to the budget for the Project Coordinator position specifically? **Yes.**
  - What about halfway houses? **We are interested in getting people set up on GRH so that they can be in halfway or other more permanent housing.**
  - It's been hard to get people set up on the Group Residential Housing program. **As part of the pilot project, Ramsey County will be working to set up a process where applications for benefits will take place prior to release from the Ramsey County Correctional Facility.**
  - Do we require that people are employed when they leave the program? **No. Employment is one indicator we are looking at but it is not the only one. We will be tracking use of the Detoxification service, emergency shelter use and incarceration.**
  - Do individuals have to have a GED to participate? **No, there are no educational requirements.**
  - What if we don't serve 120 individuals over two years? **The County does not believe that serving 120 individuals will be a problem. The program will have to work with Ramsey County Correctional Facility for the individual referrals.**
  - How serious are the offenders? **The individuals incarcerated at RCCF have all been sentenced to one year or less. There are not individuals there who are serving out their sentence from a state prison.**
  - Specific vendors participated in the development of the proposal and are mentioned in the RFP. Is it worth it to apply? **The proposal was developed in collaboration with a group of community organizations that had been working for several years to develop programming for individuals exiting emergency shelter. The 2<sup>nd</sup> Chance RFP required that we provide organizations of organizations that had the capacity to deliver the programs. We are conducting an open and competitive process in which all interested organizations are encouraged to apply.**

- The proposal submitted by Ramsey County is very specific regarding the services to be provided. Our organization may think that there are other/better strategies for accomplishing the outcomes specified. Do we have to deliver the services as they were laid out in the grant application?  
Applicants should focus on achieving the outcomes and propose the strategies that they believe would accomplish the outcomes set forth in the 2<sup>nd</sup> Chance grant. While the County is open to alternative ways to achieve the goals of the grant, we acknowledge that current thinking is that the model proposed in the application to the Bureau of Justice is the best approach to achieving the listed outcomes.