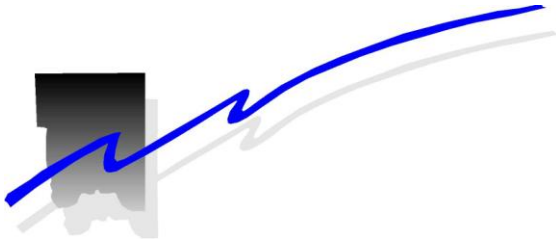


Approved August 10, 2009

Ramsey Conservation District



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Minutes of the **Board of Supervisors Regular Board Meeting** held July 13, 2009.

I. Meeting called to order by Chair Eckman at 3:03 p.m.

A. Roll of Attendance

Supervisors present:

Karen Eckman
Margaret Behrens
Nick Quade
Carrie Wasley
Mara Humphrey, absent with notice

Others present:

Tom Petersen, RCD Staff
Ann WhiteEagle, RCD Staff
Melissa Lewis, BWSR
Marylyn Deneen, CRWD
Paul Erdmann, RCD Staff

B. Review of Agenda: Manager Petersen added the following items to the agenda: New Meeting Time, MASWCD New Supervisor Training, Outstanding Conservationist, and Manager's Report.

Resolution 09-07-04. Supervisor Wasley moved and Supervisor Behrens seconded. **Resolved the Board approves the revised agenda.**

Voting in favor of the resolution: Behrens, Eckman, Quade, and Wasley
Voting against: none
Abstaining: none

II. Approval of Standing Reports – Secretary's Report: **Resolution 09-07-05.** Supervisor Behrens moved and Supervisor Wasley seconded. **Resolved the Board approves the Minutes of the Regular Board Meeting on June 1, 2009.**

Voting in favor of the resolution: Behrens, Eckman, Quade, and Wasley
Voting against: none
Abstaining: none

Resolution 09-07-06. Supervisor Quade moved and Supervisor Wasley seconded. **Resolved the Board approves the Minutes of the Special Meeting on July 1, 2009.**

Voting in favor of the resolution: Eckman, Quade, and Wasley
Voting against: none
Abstaining: Behrens

III. Staff Reports – The Board was mailed a report detailing the major activities of the staff, prior to the meeting. RCD staff member Paul Erdmann gave a presentation on his activities as Conservation Technician. Much of the emphasis was put on the work completed for the Cooperative Weed Management Area (CWMA) and he handed out pictures of emerging invasive plants threatening Ramsey County.

IV. Action Items

A. Revised 2009 Annual Plan: Manager Petersen distributed a revised draft of the 2009 Annual Plan for the Board to review. **Action Step: Manager Petersen will complete formatting changes and Ms. WhiteEagle will post it on the RCD web site. Resolution 09-07-07.** Supervisor Wasley moved and Supervisor Quade seconded. **Resolved the Board approves the revised RCD 2009 Annual Plan.**

Voting in favor of the resolution: Behrens, Eckman, Quade, and Wasley

Voting against: none

Abstaining: none

B. 2010/2011 Budget Update/Policy Statement: Manager Petersen explained some of the recent economic changes for the RCD and the need to prioritize programs. Supervisor Eckman explained that she was drafting a letter to the Ramsey County Board of Commissioners and would like to state that the groundwater program was the number one priority. Ms. WhiteEagle briefly stated possible economic ramifications of supporting the groundwater program over other more flexible and profitable programs. Manager Petersen emphasized his understanding that the County Manager and several County Commissioners implied that the county funding should be directed to the groundwater program. **Resolution 09-07-08.** Supervisor Behrens moved and Supervisor Quade seconded. **Resolved the Board approves having groundwater protection the number one priority for the RCD beginning in 2010.**

Voting in favor of the resolution: Behrens, Eckman, Quade, and Wasley

Voting against: none

Abstaining: none

C. Supervisor Expense Claims 2nd Quarter 2009: **Resolution 09-07-09.** Supervisor Wasley moved and Supervisor Quade seconded. **Resolved the Board revises Resolution 09-05-08 to state the effective date as May 11, 2009, rather than April 1, 2009.**

Voting in favor of the resolution: Behrens, Eckman, Quade, and Wasley

Voting against: none

Abstaining: none

Marylyn Deneen leaves at 4:10pm.

The Board had an extended discussion on expense claim policy and meeting priorities. Supervisor Behrens handed out copies of recent correspondence she has had over per diems. They also discussed the current form being used to submit expense claims. **Resolution 09-07-10.** Supervisor Wasley moved and Supervisor Quade seconded. **Resolved the Board approves the current form as the official expense claim form, to be used by all Supervisors.**

Voting in favor of the resolution: Behrens, Eckman, Quade, and Wasley

Voting against: none

Abstaining: none

Supervisor Behrens leaves at 4:25pm.

D. DNR FY2010 Ob Well Agreement: **Resolution 09-07-11.** Supervisor Wasley moved and Supervisor Quade seconded. **Resolved the Board approves the Chair signing the FY2010 DNR Ob Well Agreement.**

Voting in favor of the resolution: Eckman, Quade, and Wasley

Voting against: none

Abstaining: none

E. Commendation Letter to Anoka SWCD Board: Manager Petersen handed out the letter of commendation he sent to the Anoka SWCD Board for review.

F. Board Meeting Time: **Resolution 09-07-12.** Supervisor Eckman moved and Supervisor Quade seconded. **Resolved the Board returns the regular board meeting time to 10:00 am.**

Voting in favor of the resolution: Eckman, Quade, and Wasley

Voting against: none

Abstaining: none

G. MASWCD New Supervisor Orientation: Manager Petersen explained that there was a communication problem and that both Supervisor Wasley and Quade had registered for the upcoming training. Supervisor Eckman recommended sending both Supervisors. **Resolution 09-07-13.** Supervisor Wasley moved and Supervisor Quade seconded. **Resolved the Board authorizes Supervisor Wasley and Supervisor Quade to attend and receive reimbursement for the MASWCD New Supervisor Training on July 14-15, 2009 in St. Cloud.**

Voting in favor of the resolution: Eckman, Quade, and Wasley

Voting against: none

Abstaining: none

V. Standing Committee Reports

- A. Association of Metro SWCDs – Eckman/Humphrey
- B. Rice Creek Advisory Committee – Quade
- C. Watershed Advisory Commission (RWMWD Advisory Committee) – Wasley/Behrens
- D. Capitol Region Watershed District Citizen Advisory Committee – Humphrey/Quade
- E. Legislative Committee – Quade
- F. RCLLG – Behrens/Eckman
- G. WMO-WD Reports – Supervisors

No reports were submitted prior to the Board Meeting on Committee Reports.

VI. Natural Resource Conservation Service Report (NRCS): No report.

VII. Unfinished Business

A. Supervisor Handbook Revision: The Board moved discussion of the draft Supervisor handbook revision, completed by Supervisor Wasley, to the August board meeting.

B. Manager's Report: Manager Petersen gave an oral report of the recent RCD activities. He highlighted that the staff was applying for three separate grants for the MPCA 319 Grant. He also stated that the Agreement for Erosion and Sediment Control Inspection Services with the City of Shoreview had been signed. Lastly, he was going to court for a Wetland Conservation Act (WCA) violation.

Supervisor Quade leaves at 4:35pm.

The remaining items will be placed on the August board meeting agenda:

Outstanding Conservationist for 2009

TCAAP Policy Statement

VIII. Next Regular Meeting Date – Monday, August 10, 2009 for the Regular Board Meeting.

IX. Adjournment: The meeting was adjourned due to lack of a quorum at 4:35pm.

These minutes are respectfully submitted by

Ann WhiteEagle

Office Manager