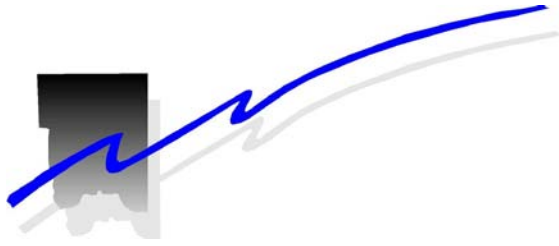


## Ramsey Conservation District



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### Minutes of the **Board of Supervisors Regular Board Meeting** held February 12, 2010.

1. Meeting called to order by Chair Wasley at 11:30 a.m.

A. Roll of Attendance

**Supervisors present:**

Karen Eckman  
Margaret Behrens  
Carrie Wasley  
Mara Humphrey  
Nick Quade

**Others present:**

Tom Petersen, RCD Staff  
Ann WhiteEagle, RCD Staff  
David MacMillan, RC Attorney  
Leslie Diaz-Alvarez, NRCS

- B. Review of Agenda: The following item was added to the agenda: Unfinished Business F: Follow-up on Pharmaceuticals in Groundwater Discussion. **Supervisor Eckman moved and Supervisor Behrens seconded to approve the revised agenda. Motion carried unanimously.**

2. Supervisor Quade Letter: Supervisor Quade apologized for being absent from recent Board Meetings and District obligations. He pledged his full effort, though offered to resign his office, if the Board preferred. After assuring the Board that he would be able to focus on RCD activities, the Board offered support for Supervisor Quade remaining on the Board. He explained that he had a new address and other contact information, but he remained a Ramsey County resident. In the context of revisions to the Ramsey Conservation District Supervisor Handbook, David MacMillan, an attorney with the Ramsey County Attorney's office was present to explain to the Board legal process for removing a supervisor. He stated that it was difficult to remove an elected official and listed some of the requirements for initiating removal. Supervisor Wasley reiterated how thankful she was that Supervisor Quade was able to continue serving on the Board.

3. Approval of Standing Reports – Secretary's Report

Minutes of Regular Board Meeting January 8, 2010: Supervisor Eckman cited a typographical error on page 5 of the minutes. **Motion by Supervisor Humphrey, Supervisor Eckman seconded to approve the Minutes of January 8, 2010. Motion carried unanimously.**

Minutes of Special Meeting: **Motion by Supervisor Humphrey, Supervisor Behrens seconded to approve the Minutes of January 14, 2010. Motion carried unanimously.**

4. Action Items

A. Approval of the 2010 Professional Services Agreements with Capitol Region Watershed District, Grass Lake Watershed Management Organization, and Ramsey-Washington Metro Watershed District: **Resolution 10-02-01.** Supervisor Eckman moved and Supervisor Behrens seconded. **Resolved the Board approved signing PSAs with CRWD, GLWMO, and RWMWD.**

Voting in favor of the resolution: Behrens, Eckman, Humphrey, Quade, and Wasley

Voting against: none

Abstaining: none

B. Approval of the 2010 RCD Annual Work Plan: Manager Petersen recommended that the Board approve and adopt the RCD 2010 Annual Plan that he presented to the Board. **Resolution 10-02-02.** Supervisor Eckman moved and Supervisor Humphrey seconded. **Resolved the Board approved the 2010 RCD Annual Work Plan, with the addition under Conservation Goals to “explore opportunities to enhance and improve the efficiency of delivering services to Ramsey County”.**

Voting in favor of the resolution: Behrens, Eckman, Humphrey, Quade, and Wasley  
Voting against: none  
Abstaining: none

C. Ratify the Treasurer’s submittal of BWSR FY07/08 Cost Share Final Reports: **Resolution 10-02-03.** Supervisor Humphrey moved and Supervisor Behrens seconded. **Resolved the Board ratified the Treasurer’s signing the BWSR FY07 and FY08 Cost Share final reports.**

Voting in favor of the resolution: Behrens, Eckman, Humphrey, Quade, and Wasley  
Voting against: none  
Abstaining: none

D. MASWCD Day at the Capitol: Manager Petersen and Supervisor Eckman both stated their intention to attend the MN Association of Soil and Water Conservation District “Day at the Capitol” on February 17-18<sup>th</sup>. **Resolution 10-02-04.** Supervisor Behrens moved and Supervisor Quade seconded. **Resolved the Board approved reimbursing Manager Petersen and Supervisor Eckman for expenses incurred at the MASWCD Day at the Capitol event.**

Voting in favor of the resolution: Behrens, Eckman, Humphrey, Quade, and Wasley  
Voting against: none  
Abstaining: none

E. Well Sealing Cost Share Program with Ramsey-Washington Metro Watershed District: Manager Petersen explained the RWMWD allocated \$5,000 for well sealing cost share within the watershed. The RCD will receive \$75 per sealed well for administrative costs. **Resolution 10-02-05.** Supervisor Behrens moved and Supervisor Eckman seconded. **Resolved the Board authorized RCD staff to proceed with partnership with RWMWD in administration of the Well Sealing Cost Share Program.**

Voting in favor of the resolution: Behrens, Eckman, Humphrey, Quade, and Wasley  
Voting against: none  
Abstaining: none

F. Student Intern/Temporary Employee for 2010: Manager Petersen requested that the Board approve hiring a student intern for 2010 to assist with shoreline and raingarden designs and other technical assistance from mid-March thru mid-September. He further informed the Board that the staff would like to hire Sarah Ash, who has been a successful student intern at the RCD for the past two summers. **Resolution 10-02-06.** Supervisor Behrens moved and Supervisor Humphrey seconded. **Resolved the Board approved hiring Sarah ash as the student intern for 2010 and that her salary rate will be \$14.00 per hour.**

Voting in favor of the resolution: Behrens, Eckman, Humphrey, Quade, and Wasley  
Voting against: none  
Abstaining: none

G. Dues Approval for 2010: **Resolution 10-02-07.** Supervisor Eckman moved and Supervisor Humphrey seconded. **Resolved the Board approved dues payment for the following: MASWCD \$2,750, RCLLG \$125, MACD \$225, and Metro Conservation Districts \$100.**

Voting in favor of the resolution: Behrens, Eckman, Humphrey, Quade, and Wasley  
Voting against: none  
Abstaining: none

H. Approval of WCA Enforcement Work Plan 2010/11: Manager Peterson explained that the RCD should be receiving \$10,000 for Wetland Conservation Act Enforcement from BWSR. The work

plan he developed consisted of using 60% for enforcement for RCD costs and 40% for staff training. **Resolution 10-02-08.** Supervisor Eckman moved and Supervisor Humphrey seconded. **Resolved the Board approved the 2010/11 WCA Enforcement Work Plan, with the stipulation that the funding would be open to other LGUs, if the RCD wasn't able to spend it themselves.**

Voting in favor of the resolution: Eckman, Humphrey, Quade, and Wasley

Voting against: Behrens

Abstaining: none

I. Approval of State Auditor completing RCD Audit for 2009: **Resolution 10-02-09.** Supervisor Behrens moved and Humphrey seconded. **Resolved the Board approved the RCD contracting with the State Auditor's office for the 2009 audit.**

Voting in favor of the resolution: Behrens, Eckman, Humphrey, Quade, and Wasley

Voting against: none

Abstaining: none

J. Approval to Encumber FY09 Native Buffer funds for Ternes Property: Ms. WhiteEagle handed out design drawings for a shoreline restoration project on Langton Lake in Roseville. **Resolution 10-02-10.** Supervisor Humphrey moved and Supervisor Behrens seconded. **Resolved the Board approved encumbering FY09 Native Buffer grant funds for the following project:**

Rebecca & David Ternes- 2905 Arthur Place, Roseville, MN 55113; Contract#: NBFY-09-08.

Total project cost is \$19,653.70; \$9,826.85 (50% total project cost) in BWSR NBFY-09 cost share. Technical and Administrative reimbursement to the RCD shall be \$2,456.71 (20% BWSR grant amount).

Voting in favor of the resolution: Behrens, Eckman, Humphrey, Quade, and Wasley

Voting against: none

Abstaining: none

5. Standing Committee Reports

A. Metro Area Conservation District – Eckman/Wasley

Manager Petersen updated the Board on the last MCD meeting and specifically on the RCD request for the MACD to co-exhibit at the Living Green Expo in May, 2010. A few counties stated that they were interested, but the MACD is requiring that six counties state interest before the MACD will pay the registration fee. Manager Petersen recommended that the RCD register for the event and will split the cost later. **Supervisor Eckman moved and Supervisor Quade seconded to approve the RCD's registration to exhibit at the Living Green Exp on May 1-2, 2010.**

B. Rice Creek Advisory Committee – Quade

C. Watershed Advisory Commission (RWMWD Advisory Committee) – Wasley/Behrens

D. Capitol Region Watershed District Citizen Advisory Committee – Eckman/Quade

Supervisor Eckman submitted a written report for the Board.

E. Legislative Committee – Committee of the whole

F. RCLLG – Behrens/Humphrey

Supervisor Behrens submitted District contact information to the RCLLG for their directory.

6. Natural Resource Conservation Service Report (NRCS): Leslie Diaz-Alvarez stated that the NRCS has not received any applications from Ramsey County for EQIP funding. **Action Step:** Manager Petersen will write a letter to the North Oaks Homeowners' Association President about the available funding for invasive plant removal. The Board was given a handout on section 1619 under the Freedom of Information Act for review last Board Meeting. **Supervisor Behrens moved and Supervisor Eckman seconded approval of the RCD Board Chair to sign acknowledgement of receiving information on section 1619 compliance. Motion carried unanimously.**

7. Staff Reports: The Board was mailed a report detailing the major activities of the staff, prior to the meeting. Supervisor Eckman reminded Manager Petersen to prepare his quarterly report for the March

Board Meeting. Also, the Board suggested moving the staff reports to the end of the agenda, so that staff could be present for questions or presentations for the Board.

8. Unfinished Business

A. Comprehensive Plan Update: Pursuant to action taken by the Board at the January 14<sup>th</sup> Special Meeting, Manager Petersen reported that he and Supervisor Wasley have entered into a PSA with Barbara Deming of Management Analysis & Development for assistance in developing a revised Comprehensive Plan.

B. February 18<sup>th</sup> Stormwater Retro-fit Workshop Update: Several Board members stated that they were planning on attending the upcoming workshop at the RCD office. **Supervisor Quade moved and Supervisor Behrens seconded to designate the Stormwater Retro-fit Workshop on February 18<sup>th</sup> a Special Meeting for the Board to attend. Motion carried unanimously.**

C. March 16<sup>th</sup> Ramsey County Groundwater Policy Workshop: Manager Petersen explained that the policy workshop would be held in St. Paul at the Courthouse in room 220 and encouraged the Board to attend. Action Step: Manager Petersen will send the primer on the Groundwater Plan Update, as prepared by Geoff Nash, to the Board prior to the workshop and will forward the agenda to the Board, once it is available. **Supervisor Eckman moved and Supervisor Behrens seconded to designate the Groundwater Policy Workshop on March 16, 2010 as a Special Meeting. Motion carried unanimously.**

D. BWSR Grant Update: Manager Petersen discussed the updated grant spreadsheet that he prepared and summarized the grants that the RCD recently received. **Action Step:** Manager Petersen will update the grant spreadsheet to reflect only the grants that were received and to reflect the amount the RCD will receive for revenue.

E. Wild Ones and Living Green Update: Item covered previously in the meeting.

F. Follow-up on Pharmaceuticals in Groundwater Discussion: Supervisor Eckman requested that the RCD send a letter of support for the legislation (HF1217) co-authored by State Representative Paul Gardner protecting groundwater in addressing collection and disposal of unwanted pharmaceuticals. **Action Step:** Manager Petersen will draft a letter of support following the meeting.

9. Next Regular Meeting Date – Friday, April 9, 2010 at 11:30a.m.

10. Adjournment: **Motion by Supervisor Eckman, Supervisor Behrens seconded to adjourn the meeting at 12:50pm. Motion carried unanimously.**

These minutes are respectfully submitted by  
Ann WhiteEagle  
Office Manager