



Minutes of the **Board of Supervisors Regular Board Meeting** held May 14, 2010.

1. Meeting called to order by Chair Wasley at 9:00 a.m.

A. Roll of Attendance

Supervisors present:

Karen Eckman
Nick Quade, arrived at 9:05 am
Carrie Wasley
Mara Humphrey
Margaret Behrens

Others present:

Tom Petersen, RCD Staff
Ann WhiteEagle, RCD Staff

B. Review of Agenda: **Supervisor Humphrey moved and Supervisor Eckman seconded to approve the revised agenda. Motion carried unanimously.**

Supervisor Quade arrived at 9:05am.

2. Staff Reports: The Board was sent a report detailing the major activities of staff members, prior to the meeting. Manager Petersen confirmed that he sent the "Delegation Document" to County Manager Kleinschmidt, when asked by Supervisor Eckman. **Action Step:** Supervisor Eckman requested that Manager Petersen note his billed time on future reports. **Action Step:** Supervisor Eckman requested press releases for larger RCD projects and Supervisor Wasley requested briefing the Board before the press releases went to print, so that they would be able to answer questions on the projects if asked.

3. A. Approval of Standing Reports

Secretary's Report – Minutes of Regular Board Meeting April 9, 2010: **Motion by Supervisor Eckman, Supervisor Humphrey seconded to approve the Minutes of April 9, 2010. Motion carried unanimously.**

B. Treasury Report – Treasury Report, 1st Quarter 2010 Complete Report: **Action Step:** Supervisor Eckman requested an additional column for next quarter's abbreviated treasury report, so that both the current quarter numbers and the year-to-date numbers are recorded as they are on the complete report. **Motion by Supervisor Humphrey, Supervisor Behrens seconded to approve the Treasury Report for 1st quarter, 2010. Motion carried unanimously.**

4. Action Items

A. Student Intern Employment: Manager Peterson recommended that the Board approve hiring an additional temporary student intern to assist with the project design workload. **Action Step:** Supervisor Eckman requested that Manager Petersen complete an analysis of the Cost Share Program available to Ramsey County residents for planting raingardens or shoreline restorations. The analysis would include the number of projects that were put into the grounds versus how many home visits/designs were made. **Resolution 10-05-01.** Supervisor Eckman moved and Supervisor Behrens seconded. **Resolved the Board approved hiring a second student intern,**

at a rate not to exceed \$10/hour for a maximum of \$4,500. Voting in favor of the resolution: Behrens, Eckman, Quade, and Wasley – Voting against: none – Abstaining: none

B. LGU WCA Admin Cost Share FY09 Reimbursement: **Resolution 10-05-02.** Supervisor Eckman moved and Supervisor Behrens seconded. **Resolved the Board approved the following motion:**

Whereas, BWSR has provided funds to the RCD for the purpose of reimbursing the RCD and LGUs administrating and enforcing the WCA in Ramsey County; and

Whereas, the RCD has \$6,430.5 remaining in FY-09 WCA administrative funding that must be spent by June 30, 2010, \$936.07 remaining in our FY-08/09 in Metro- County WCA enforcement funding that must be spent by June 30, 2010, and \$19,000 in FY-10 funding that must be spent by June 30, 2011; and

Whereas, reimbursement funding is a 50% expenditure match cost-share except for the Metro-County WCA enforcement grant which is 100% reimbursement funding; and

Whereas, the RCD has long-standing program (1992 to the present) to reimburse LGUs and the RCD for administrating WCA, and

Whereas, the RCD has agreements with the Ramsey- Washington Metro Watershed District (RWMWD), Vadnais Lake Area Water Management Organization (VLAWMO), City of St. Paul (C- ST.P), and Rice Creek Watershed District (RCWD) to reimburse for the administration of WCA; and

Whereas, the RCWD, VLAWMO, RWMWD, C-ST.P, and RCD have all submitted documented reimbursable WCA administrative expenses for the period of November 1, 2009 thru April 30, 2010.

Now Therefore Be It Resolved, the VLAWMO , RWMWD, C-ST.P, RCWD, and RCD shall be reimbursed in the following amounts from the FY-09 WCA Administrative fund, FY-08/09 Metro-County WCA Enforcement grant, and the FY-10 WCA Administrative fund:

VLAWMO- \$1,519.00 from the FY-09 WCA Admin. fund;
RWMWD- \$569.97 from the FY-09 WCA Admin. fund;
RCWD- \$105.00 from the FY-09 WCA Admin. fund;
C-ST.P- \$2,890.00 from the FY-09 WCA Admin. fund;
RCD- \$936.07 from the FY-08/09 Metro-county WCA enforcement grant;
RCD- \$1,346.53 from FY-09 WCA Admin. fund;
RCD- \$168.47 from the FY-10 WCA Admin. fund.

Be It further Resolved, the City of St. Paul reimbursement payment is subject to receipt a signed Sub-grant agreement.

Voting in favor of the resolution: Behrens, Eckman, Humphrey, Quade, and Wasley – Voting against: none – Abstaining: none

C. BWSR Native Buffer FY08 Work Plan Amendment: **Resolution 10-05-03.** Supervisor Behrens moved and Supervisor Eckman seconded. **Resolved the Board approved amending the BWSR Native Buffer FY08 work plan to include projects for water quality BMPs on water bodies other than Lake McCarrons.** Voting in favor of the resolution: Behrens, Eckman, Humphrey, Quade, and Wasley – Voting against: none – Abstaining: none

D. BWSR Native Buffer FY09 Cost Share Project Encumbrances: **Resolution 10-05-04.** Supervisor Eckman moved and Supervisor Humphrey seconded. Resolved the Board approved the following resolution: **Resolved the Board approved the following resolution:** The MN BWSR has provided \$150,000 in FY09 Native Buffer Cost-Share funding to the RCD for the restoration of eroded shorelines on lakes within Ramsey County; and

Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost and the RCD shall utilize 20% of the BWSR cost-share grant for technical and administrative costs incurred by the RCD staff; and

Whereas, the RCD Board of Supervisors designates, Ryan Johnson, District Staff, and Kristine Giga, City of Roseville P.E. as the technical representative for these projects.

Now Therefore Be It Resolved, the RCD Board agrees to enter into BWSR cost-share agreements with the following:

1. Carolyn Mohn at 3459 Seims Court, Arden Hills MN 55112 for a shoreline restoration located at 3401 & 3411 Snelling Ave North, Arden Hills, MN
Contract # NB-FY09-11, Conservation Practice: 580& 643 Total Project Cost: \$17,944.29 BWSR Cost Share: 50%/\$8,972.15, T&A Amount: 20%/\$2,243.04. The project must be started by 13-Apr-11 and finished by 31-Oct-11.
2. Bill Schultz at 3388 Snelling Avenue North, Arden Hills, MN 55112 for a shoreline restoration.
Contract #: NB-FY09-12, Conservation Practice 580 & 643 Total Project Cost: \$8,681.24, BWSR Cost Share: 50%/\$4,340.62, T&A Amount: 20%/\$1,085.16. This project must be started by 13-Apr-11 and finished by 31-Oct-11.
3. The City of Roseville at 2660 Civic Center Drive, Roseville, MN 55113 for a Pond Stabilization and native planting
Contract # NB-FY09-13, Conservation Practice 342 & 643 Total Project Cost: \$18,815.00, BWSR Cost Share 75%/\$14,111.25, T&A Amount: 20%/\$3,527.81. The project must be started by 13-Apr-11 and finished by 31-Oct-11.

Voting in favor: Behrens, Eckman, Humphrey, Quade, and Wasley – Voting against: none – Abstaining: none

E. BWSR FY09 Cost Share Project Encumbrances: **Resolution 10-05-05**. Supervisor Behrens moved and Supervisor Quade seconded. Resolved the Board approved the following resolution:

Resolved the Board approved the following resolution: The MN BWSR has provided \$18,988.00 in FY09 BWSR Cost-Share funding to the RCD for eligible conservation practices within Ramsey County; and

Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost and the RCD shall utilize 20% of the BWSR cost-share grant for technical and administrative costs incurred by the RCD staff; and

Whereas, the RCD Board of Supervisors designates Kristine Giga, City of Roseville P.E. as the technical representative for these projects.

Now Therefore Be It Resolved, the RCD Board agrees to enter into BWSR cost-share agreements with the following:

1. The City of Roseville at 2660 Civic Center Drive, Roseville, MN 55113 for a Raingarden installation and planting. Contract # FY09-2, Conservation Practice 712 Total Project Cost: \$17,405.73, BWSR Cost Share 75%/\$13,054.30, T&A Amount: 20%/\$3,263.57. The project must be started by 13-Apr-11 and finished by 31-Oct-11.

Voting in favor: Behrens, Eckman, Humphrey, Quade, and Wasley – Voting against: none – Abstaining: none

F. Review of Comp Planning: Item covered in unfinished business.

G. Board authorization to seek \$300.00 in Metro-conservation districts Non-Point Engineering Assistance Program (MCD, NPEAP) training funds for the purchase of “Win-Slamm” software: Manager Petersen explained that he expected the MCD to reimburse the RCD for the Win-Slamm software, but requested that the Board approve the purchase. **Resolution 10-05-06**. Supervisor Eckman moved and Supervisor Humphrey seconded. **Resolved the Board authorized the RCD spending \$300.00 for Win-Slamm software**. Voting in favor: Behrens, Eckman, Humphrey, Quade, and Wasley – Voting against: none – Abstaining: none

H. Board approve expending up to \$500.00 for training costs to send up to 3 RCD staff to Win-Slamm training to be held at the RCD in mid to late July, 2010: **Resolution 10-05-07**. Supervisor Humphrey moved and Supervisor Eckman seconded. **Resolved the Board approved spending \$500.00**

for training costs to send up to 3 RCD staff to Win-Slamm training. Voting in favor: Behrens, Eckman, Humphrey, Quade, and Wasley – Voting against: none – Abstaining: none

I. Professional Services Agreement with ACH: Resolution **10-05-08**. Supervisor Behrens moved and Supervisor Quade seconded. **Resolved the Board authorized RCD staff to enter into an agreement with ACD for storm Water Retro-fit analysis funding to provide analysis services in the Kohlman Creek watershed, Lambert Creek basin, McCarron’s sub-watershed #4 basin, and Bridal Veil Creek basin (in cooperation with the Mississippi WMO and HCD (total of \$12,000 in funding from ACD to cover RCD staff costs), contingent on Manager Petersen reviewing the VLAWMO analysis to ensure that this funding is necessary.**

Voting in favor: Behrens, Eckman, Humphrey, Quade, and Wasley – Voting against: none – Abstaining: none

Supervisor Behrens reminded Manager Petersen that the RCD is on the May 24, 2010 Maplewood City Council agenda and suggested discussing the Kohlman Lake Basin Project in the presentation.

5. Standing Committee Reports

A. Metro Conservation District – Eckman/Wasley

Supervisor Eckman commented that she found working at the Living Green Expo earlier in the month, with other SWCD staff and supervisors, beneficial and suggested that Manager Petersen receive feedback from the others prior to the next MCD meeting. Manager Petersen stated that the MCD managers are now meeting every other month and the next meeting of the MCD is May 26th.

B. Rice Creek Advisory Committee – Quade

Supervisor Quade stated that he would not be able to attend the Rice Creek advisory committee meetings through the summer and switched committee assignments with Supervisor Wasley, who was assigned to the Watershed Advisory Commission with RWMWD.

C. Watershed Advisory Commission (RWMWD Advisory Committee) – Wasley/Behren

D. Capitol Region Watershed District Citizen Advisory Committee – Eckman/Quade

Supervisor Eckman sent out a written report to the Board prior to the meeting. She mentioned that the CRWD would not reference the draft Ramsey County Groundwater Plan update in their 10-year Watershed Management Plan, because it had not yet been adopted by the County Board. The RCD Board discussed updating the groundwater “stakeholders” on the status of the Groundwater Plan. **Resolution 10-05-09**. Supervisor Eckman moved and Supervisor Behrens seconded. **Resolved the Board approved writing a letter to the contributors of the draft Ramsey County Groundwater Plan update, informing them of the status, with comments from the County Manager.**

Voting in favor: Behrens, Eckman, Humphrey, Quade, and Wasley – Voting against: none – Abstaining: none

Supervisor Eckman additionally commented on the possibility that RIM funding will be utilized for wellhead protection and thought discussion on easements could be discussed with the MCD.

E. Legislative Committee – Committee of the whole

Manager Petersen stated that bill addressing pharmaceuticals in groundwater (HF1217), of which Representative Paul Gardner was the chief author, was signed into law. Supervisor Humphrey suggested contacting Representative Gardner to see if there was a follow-up resolution, as well as sending a resolution of congratulations. **Resolution 10-05-10**. Supervisor Humphrey moved and Supervisor Behrens seconded. **Resolved the Board authorized sending letter of congratulations to Representative Gardner from the RCD Board of Supervisors for the successful passage of HF 1217, along with a copy sent to the Ramsey County Board of Commissioners.**

Voting in favor: Behrens, Eckman, Humphrey, Quade, and Wasley – Voting against: none – Abstaining: none

Manager Petersen also suggested getting the Ag Fees increased in Ramsey County from \$5 to \$7.50. Supervisor Humphrey questioned if that was consistent with the rest of the State and Manager Petersen replied all the counties have \$5. Supervisor Humphrey thought it would be difficult to change to a non-

formed tax, but suggested that the Board discuss possible legislative changes – policy changes, rather than fiscal changes – for the next year, in the upcoming Board Meetings.

F. RCLLG: Supervisor Behrens stated that the RCLLG would not be meeting this month.

6. Natural Resource Conservation Service Report (NRCS): No report.

7. Unfinished Business

A. Review of Comp Planning: Manager Petersen confirmed that the Comprehensive Plan was due to BWSR by June 30, 2010. He requested that the Board authorize a special meeting to approve the plan.

Resolution 10-05-11. Supervisor Behrens moved and Supervisor Eckman seconded. **Resolved the Board declared a Special Meeting on Friday, June 25, 2010 at 9:00am, to approve the 2010 Comprehensive Plan.**

Voting in favor: Behrens, Eckman, Humphrey, Quade, and Wasley – Voting against: none – Abstaining: none

Supervisor Wasley commented on an upcoming event hosted by the Parks Commission and would follow-up with additional information, in case the Board and staff would be available to attend it.

Supervisor Eckman requested status on the “Tour”. Manager Petersen stated that he is organizing the tour and would have more details later. The Board established August 5th from 8:30am to noon for the tour, which would visit different RCD project sites. RCD Board and staff will participate and the Ramsey County Board will be invited. Staff will secure a van for the group to ride in.

Resolution 10-05-12. Supervisor Behrens moved and Supervisor Humphrey seconded. **Resolved the Board declared the following Special Meetings:**

June 10, 2010 – Budget Meeting with the County Manager

July 12, 2010 – Water Management Summit for Local Governments

August 5, 2010 – RCD Tour

Voting in favor: Behrens, Eckman, Humphrey, Quade, and Wasley – Voting against: none – Abstaining: none

8. Next Regular Meeting Date – Friday, June 11, 2010 at 9:00a.m.

9. Adjournment: Chair Wasley adjourned the meeting at 10:45am

These minutes are respectfully submitted by
Ann WhiteEagle
Office Manager