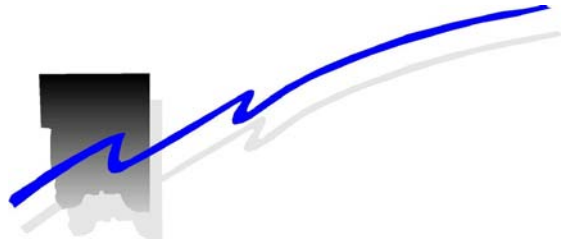


## Ramsey Conservation District



1425 Paul Kirkwold Drive  
Highway 96 & Hamline Avenue  
Arden Hills, MN 55112  
Telephone 651-266-7270  
Fax 651-266-7276  
www.ramseyconservation.org

### Minutes of the **Board of Supervisors Regular Board Meeting** held September 24, 2010.

1. Meeting called to order by Chair Wasley at 2:30 p.m.

#### A. Roll of Attendance

##### **Supervisors present:**

Carrie Wasley – Chair  
Nick Quade, absent without notice  
Karen Eckman – Treasurer  
Mara Humphrey – Vice-Chair  
Margaret Behrens –  
Secretary/Information

##### **Others present:**

Tom Petersen, RCD Staff  
Ann Whiteeagle, RCD Staff  
Ryan Johnson, RCD Staff  
Mike Goodnature, RCD Staff  
Paige Wein, District 1Candidate  
Vaios Eleftheriou, District 1Candidate  
Michelle Wohlers, NRCS

- B. Review of Agenda: **Supervisor Eckman moved and Supervisor Humphrey seconded to approve the revised agenda. Supervisor Eckman added Action Item f. Resolution Protocol. Motion carried unanimously.**

- C. Supervisor Elections 2010: Two candidates were present, both running for District 1 in the upcoming November Elections for Ramsey Conservation District Supervisor.

2. A. Approval of Standing Reports

Secretary's Report – **Motion by Supervisor Eckman, Supervisor Behrens seconded to approve the minutes of August 13, 2010, with the revision of adding "up to" for resolution 10-08-10. Motion carried unanimously.**

- B. Treasury Report – **Motion by Supervisor Eckman, Supervisor Behrens seconded to approve the Abbreviated 3<sup>rd</sup> quarter (to-date) Treasury Report. Motion carried unanimously.**

3. Action Items

- A. Reimbursement for FY09 Native Buffer Projects: Mr. Johnson presented the Board with four completed projects that were ready for reimbursement to homeowners. The projects are various shoreline restorations on the following Ramsey County lakes – McCarrons Lake, Long Lake, and Lake Johanna – with 318 lineal feet of shoreline restored. **Resolution 10-09-01.** Supervisor Humphrey moved and Supervisor Behrens seconded. **Resolved the Board approved the following resolution:** The MN BWSR has provided \$150,000 in FY09 Native Buffer Cost-Share funding to the RCD for the restoration of eroded shorelines on lakes within Ramsey County; and  
Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost and the RCD shall utilize 20% of the BWSR cost-share grant for technical and administrative costs incurred by the RCD staff; and  
Whereas, the RCD Board of Supervisors designates, Ryan Johnson, District Staff as the technical representative for these projects.

Now Therefore Be It Resolved, the RCD Board agrees to approve reimbursement payment in the following amounts:

1. Marlieke Dahlberg: 410 North McCarrons Blvd for a shoreline restoration on Lake McCarrons. Contract # NB-FY09-15, Conservation Practice: 342, 580, 643 Total Project Cost: \$8,845.28; BWSR Cost Share of eligible components 50%/\$4,422.64; T&A Amount: 20%/\$1,105.66. Total amount to be reimbursed to Marlieke Dahlberg is \$4,422.64. Technical and Administrative reimbursement to the RCD shall be \$1,105.66.
2. Anne Vaughan: 459 South McCarrons Blvd for a shoreline restoration on Lake McCarrons. Contract # NB-FY09-19, Conservation Practice: 342, 580, 643 Total Project Cost: \$4,900.00; BWSR Cost Share of eligible components 50%/\$2,450.00; T&A Amount: 20%/\$612.50. Total amount to be reimbursed to Anne Vaughan is \$2,450.00. Technical and Administrative reimbursement to the RCD shall be \$612.50.
3. John Broghammer: 1527 14<sup>th</sup> Ave NW, New Brighton, MN 55112 for a shoreline restoration on Long Lake. Contract # NB-FY09-18, Conservation Practice: 342, 580, 643 Total Project Cost: \$6,450.00; BWSR Cost Share of eligible components 50%/\$3,225.00; T&A Amount: 20%/\$806.25. Total amount to be reimbursed to John Broghammer is \$3,225.00. Technical and Administrative reimbursement to the RCD shall be \$806.25.
4. Bill Schultz : 3385 Snelling Ave N, Arden Hills, MN 55112 for a shoreline restoration on Lake Johanna. Contract # NB-FY09-12, Conservation Practice: 342, 580, 643 Total Project Cost: \$8,681.19; BWSR Cost Share of eligible components 50%/\$4,340.60; T&A Amount: 20%/\$1,085.15. Total amount to be reimbursed to Bill Schultz is \$4,340.60. Technical and Administrative reimbursement to the RCD shall be \$1,085.15.

Voting in favor of the resolution: Behrens, Eckman, Humphrey, and Wasley – Voting against: none – Abstaining: none

B. Amendment for FY09 Native Buffer Projects: Mr. Johnson gave an update on the construction of the Northwestern College project and explained why the project needed to be amended. **Resolution 10-09-02.** Supervisor Humphrey moved and Supervisor Behrens seconded. **Resolved the Board approved the following resolution:** The MN BWSR has provided \$282,569.00 in FY10 Native Buffer Cost-Share funding to the RCD for the restoration of eroded shorelines on lakes within Ramsey County; and the RCD has encumbered \$121,633.33 for a shoreline restoration by Northwestern College on Lake Johanna – contract NBFY10-1. The project cost is hereby amended to \$133,424.03. Additional plants are needed because there was a higher density of exotic species than originally estimated. The additional plants will be used to fill in the shoreline and upland planting. The original approved cost share amount was \$60,816.67/50% and shall be amended to \$66,712.02/50%. The BWSR technical and administration amount shall be amended from \$15,204.17/20% to \$16,678.00/20% and the amendment number is NBFY10-1a.

Voting in favor of the resolution: Behrens, Eckman, Humphrey, and Wasley – Voting against: none – Abstaining: none

C. FY08 Native Buffer Cost Share Close-out: Ms. Whiteeagle explained that the shoreline restoration projects funded in part by the BWSR FY08 Native Buffer grant have all been completed and the close-out documentation is ready for submission to BWSR, once the RCD Treasurer signs off on the reports. **Resolution 10-09-03.** Supervisor Behrens moved and Supervisor Humphrey seconded. **Resolved the Board authorized the Treasurer to sign the BWSR FY08 Native Buffer Cost Share Close-out Financial Reporting documentation.**

Voting in favor of the resolution: Behrens, Eckman, Humphrey, and Wasley – Voting against: none – Abstaining: none

D. MCD/LRP Hours Purchase: Manager Petersen explained that the Anoka Conservation District (ACH), as the host district for the Landscape Restoration Program (LRP), needs a commitment from the RCD as to how many hours of LRP staff time will be purchased in 2011. Manager Petersen has contacted partners (RCWD, CRWD, RWMWD, and VLAWMO) and recommended that the RCD purchase 125 hours. **Resolution 10-09-04.** Supervisor Eckman moved and Supervisor Behrens seconded. **Resolved the**

## **Board authorized the RCD to purchase 125 of LRP staff services from the MCD in 2011.**

Voting in favor of the resolution: Behrens, Eckman, Humphrey, and Wasley – Voting against: none – Abstaining: none

E. CRWD Wetland Rules: Manager Petersen reported that the Capitol Region Watershed District was seeking comments from partners regarding a proposed change in the working of its Wetland Management Rule and he further explained that the key provision of their rule is more restrictive than the current MN Wetland Conservation Act rule that exempts wetlands from State regulation that were created by humans for a purpose other than to create a wetland. **Resolution 10-09-05.** Supervisor Eckman moved and Supervisor Humphrey seconded. **Resolved the Board approved Manager Petersen sending a letter of support, on behalf of the RCD, for the proposed changes in the CRWD's Wetland Management Rule.**

Voting in favor of the resolution: Behrens, Eckman, Humphrey, and Wasley – Voting against: none – Abstaining: none

F. Resolution Protocol: Supervisor Eckman asked how the Board resolutions were organized electronically, specifically for the employee handbook and BWSR resolutions. Ms. Whiteeagle explained that she had an electronic folder for all the resolutions, but that she also had an employee handbook folder and BWSR folders, which also hold their perspective resolutions. Supervisor Eckman explained that she is updating the employee handbook, along with Supervisor Humphrey and requested having the revised employee handbook on the October Board Meeting agenda. **Action Step:** Supervisor Eckman will have the revised employee handbook ready for review by October 1<sup>st</sup>, with copies going to the Board, staff, Ramsey County attorney, and Ramsey County HR.

### 4. Unfinished Business

A. Update on County Board Groundwater Plan (Overview of a discussion with County Manager Kleinschmidt): Manager Petersen updated the Board on a recent telephone conversation that he had with Janet Guthrie, who is a Senior Policy Analyst with Ramsey County, on September 25<sup>th</sup>. He encouraged Guthrie to get feedback on the plan from the Joint Powers Water Management Organizations, who also participated in the groundwater plan update meetings. He also reminded the Board that once the County review is complete, that the County Groundwater Plan will need to go to BWSR for approval and then back to the County for formal County Board adoption. When Manager Petersen was asked if he sent the plan partners an update last May on the status of the update, he stated that he just received feedback from the County Manager's office on August 26th, so he hasn't had any new information for the partners. Supervisor Behrens stated her concern that the revised plan might be altered significantly by the County and not have the impact of the original update drafted by the RCD. Supervisor Wasley requested a timeline from the beginning of the update. **Action Step:** Manager Petersen will create a historical timeline of the groundwater plan update, from the Board resolution pursuing the hiring of a groundwater specialist to the present for the October Board Meeting.

5. Staff Reports/Grant Updates/Presentation: The Board was sent a report detailing the major activities of staff members, prior to the meeting. Supervisor Eckman congratulated Tom on passing the MN Wetland Delineator Certification exam recently. The staff summarized the grants that were recently applied for and the projects that would get funded. Ms. Whiteeagle also gave a brief presentation that included the changes to her workload since she began with the RCD.

### 6. Standing Committee Reports

A. Metro Conservation District (MCD) – Eckman/Wasley  
Manager Petersen explained the challenge to get the different districts to agree on the details of the management of the Landscape Restoration Program.

B. Rice Creek Advisory Committee – Wasley

C. Watershed Advisory Commission (RWMWD Advisory Committee) – Quade/Humphrey

D. Capitol Region Watershed District Citizen Advisory Committee – Eckman/Quade  
Supervisor Eckman reported on the Stop the Rain Drain campaign that the CRWD is promoting to redirect downspouts to lawns and gardens, instead of stormsewers.

E. Legislative Committee – Committee of the whole

F. RCCLG – Behrens/Humphrey

G. Strategic Planning Update – Staff & Board

Manager Petersen reminded the Board that they were going to consider going to a seven member Board and that coincidentally, Ramsey County elections official Joe Mansky recently inquired on the District's plans regarding this topic.

7. Natural Resource Conservation Service Report (NRCS): Michelle Wohlers requested that the Board instruct the NRCS on the RCD priorities for Federal funding, such as EQIP, if a eligible project is submitted. Buckthorn control and wetland enhancement on North Oaks Homeowners Association property was discussed, as well as potential for funding erosion control or High Tunnels for the Victoria Valley Orchard in Shoreview. The increased interest in community gardens was confirmed by Supervisor Behrens.

8. Next Regular Meeting Date – Friday, October 8, 2010 at 2:30p.m.

9. Adjournment: Chair Wasley adjourned the meeting at 4:30pm

These minutes are respectfully submitted by  
Ann WhiteEagle  
Office Manager