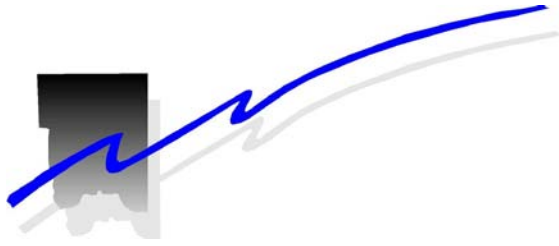


Ramsey Conservation District



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Minutes of the **Board of Supervisors Special Board Meeting** held November 16, 2010.

1. Meeting called to order by Chair Wasley at 2:00 p.m.

A. Roll of Attendance

Supervisors present:

Carrie Wasley – Chair

Karen Eckman – Treasurer

Margaret Behrens – Secretary/Information

Others present:

Tom Petersen, RCD Staff

Ann WhiteEagle, RCD Staff

Ryan Johnson, RCD Staff

Mike Goodnature, RCD Staff

B. Review of Agenda: **Supervisor Eckman moved and Supervisor Behrens seconded to approve the agenda. Motion carried unanimously.**

2. Business Items

A. FY11 BWSR Native Buffer Cost Share Agreement: **Resolution 10-11-10.** Supervisor Eckman moved and Supervisor Behrens seconded. **Resolved the Board authorized the Chair to sign the FY2011 BWSR Native Buffer Cost Share Agreement.**

Voting in favor of the resolution: Behrens, Eckman, and Wasley – Voting against: none – Abstaining: none

B. 2011 MCD Work Plan: Manager Petersen explained the major changes to the proposed 2011 MCD Work Plan, highlighting the increase to the annual dues. Supervisor Wasley will be attending the meeting.

C. Resignation of Supervisor Quade and process/timeline for appointment to fill the vacancy: Supervisor Behrens reported that Supervisor Quade resigned his position as Ramsey Conservation District Supervisor. Action Step: Ms. WhiteEagle will forward the original resignation document to Joseph Mansky at the Ramsey County Property Records and Revenue Department as well as post application materials on the RCD web site. Manager Petersen will submit a public service announcement for the local New Brighton and Roseville newspapers to advertise for a replacement Supervisor. The Board by consensus called a Special Meeting for Friday, December 3, 2010 at 2:30pm to review candidate applications. **Resolution 10-11-11.** Supervisor Eckman moved and Supervisor Behrens seconded. **Resolved the Board accepted Nick Quade's resignation as Ramsey Conservation District Supervisor for District 2 effective November 5, 2010.**

Voting in favor of the resolution: Behrens, Eckman, and Wasley – Voting against: none – Abstaining: none

D. Review of financial data for the November 17th meeting with Ramsey County Budget and Accounting Staff: Supervisor Eckman explained the purpose of the financial meeting with the Ramsey County B & A staff. She stated how important it will be to track the revenue in 2011, especially

estimating when projects will be completed for budget management. Ms. WhiteEagle provided an overview of RCD financial trends over the past ten years and emphasized the overall increase in revenue over the past four years in Fee-for-Service and BWSR grant funding, though expenditures have exceeded revenues. She also stated that Ramsey County is the major benefactor of the over \$700,000 in grant funding received in the last four years, because for most of the grants, 80% of the funding goes directly into projects that benefit the natural resources, such as lakeshore restorations. Manager Petersen added that the project funds are matched by Watershed Districts, Water Management Organizations, as well cities and homeowners to increase the value to Ramsey County. Manager Petersen also provided a detailed spreadsheet of projected 2011 RCD revenue, with several scenarios. The Board discussed the spreadsheet and scenarios and Manager Petersen gave his perspective on financial issues facing the RCD. He also raised the issue of requesting Ramsey County to provide cash flow for the RCD in the coming year. Manager Petersen also stated that he would be requesting advice on creating a reserve for staff liabilities, such as vacation and sick time accruals.

E. Update on Employee Handbook Comments: Supervisor Eckman reminded the staff and Supervisors that comments on the handbook were due by the end of the day.

3. Next Regular Meeting Date – Friday, December 10, 2010 at 2:30p.m.
4. Adjournment: Chair Wasley adjourned the meeting at 3:20p.m.

These minutes are respectfully submitted by
Ann WhiteEagle
Office Manager