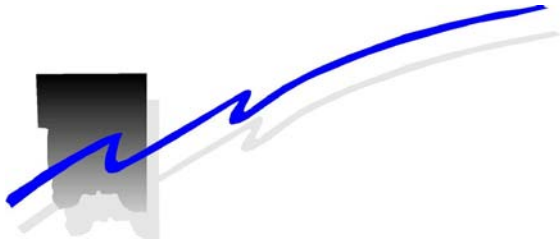


Ramsey Conservation District



1425 Paul Kirkwold Drive
Highway 96 & Hamline Avenue
Arden Hills, MN 55112
Telephone 651-266-7270
Fax 651-266-7276
www.ramseyconservation.org

Agenda: Discussion of RCD Financial Strategy

Minutes of the **Board of Supervisors Special Board Meeting** held November 17, 2010
at the Ramsey County Courthouse, 15 West Kellogg Avenue, St. Paul – Room 250

Supervisors present:

Carrie Wasley – Chair
Karen Eckman – Treasurer
Margaret Behrens – Secretary/Information

Others present:

Tom Petersen, RCD Staff
Ann WhiteEagle, RCD Staff
Kathy Kapoun, RC, B&A
Steve Kuhn, RC, B&A

Ramsey Conservation District Board and staff members met to discuss the financial status of the RCD with Ramsey County staff from the Budget & Accounting department, including Kathy Kapoun, Budget Manager with the Budget & Accounting department and Steve Kuhn, Budget Analyst assigned to the RCD. Manager Petersen presented a revenue projection spreadsheet for fiscal year 2011 and asked for Ramsey County to provide cash flow in the event that the RCD depletes their reserve in the first half of 2011. Ms. Kapoun said that it would not pose a problem if all of the projected revenue figures were accurate. The meeting also focused on vacation and sick leave liabilities, as well as budgeting for unemployment compensation. Mr. Kuhn suggested that the RCD could restrict the fund balance by \$16,000 to account for these liabilities. The Board stated that the RCD would monitor finances monthly.

These minutes are respectfully submitted by
Ann WhiteEagle
Office Manager