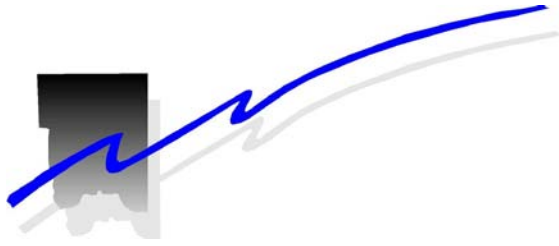


Ramsey Conservation District



1425 Paul Kirkwold Drive
Highway 96 & Hamline Avenue
Arden Hills, MN 55112
Telephone 651-266-7270
Fax 651-266-7276
www.ramseyconservation.org

Minutes of the **Board of Supervisors Regular Board Meeting** held March 17, 2011.

1. Meeting called to order by Chair Wasley at 3:05 p.m.

A. Roll of Attendance

Supervisors present:

Carrie Wasley
Mara Humphrey
Margaret Behrens
Gwen Willems, arrived at 3:15pm
Janelle Anderson

Others present:

Ann WhiteEagle, RCD Staff
Mike Goodnature, RCD Staff
Tim Wilson, NRCS Staff
Jeffrey Stephenson, Ramsey County Attorney's Office
Melissa Lewis, BWSR Staff

B. Review of Agenda: Supervisor Wasley suggested moving the NRCS report to the beginning of the agenda. **Supervisor Behrens moved and Supervisor Anderson seconded** to approve the agenda as revised. Motion carried unanimously.

2. Natural Resource Conservation Service Report (NRCS): Tim Wilson was present to give an overview for the Board on the various programs and assistance available through the NRCS. Supervisor Behrens asked if high tunnels, which are part of the *Know Your Farmer, Know Your Food* initiative, could be used for community gardens and Mr. Wilson answered affirmatively. **Action Step:** The NRCS will send Fact Sheets for high tunnels.

3. Closed Session for Executive Session: Meeting was closed from 3:10-4:30pm. The Board and Ramsey County Attorney, Jeffrey Stephenson, discussed a letter sent to the RCD Board Chair by Tom Petersen. By consensus the Board decided to send a response letter.

Supervisor Humphrey left the meeting at 4:30pm.

4. A. Approval of Standing Reports

Secretary's Report – **Motion by Supervisor Willems, Supervisor Behrens seconded** to approve the minutes of February 18, 2011. Motion carried unanimously.

B. Treasury Report – Ann presented the final detailed 4th quarter Treasury Report and confirmed the RCD fund balance as of January 1st is 77K. **Motion by Supervisor Anderson, Supervisor Willems seconded** to approve the final detailed 4th quarter 2010 Treasury Report. Motion carried unanimously.

5. Action Items

A. Strategic Planning Update: The Board briefly discussed the RCD logo. **Action Step:** Mike will prepare alternative color scenes for the logo, as requested by Supervisor Willems, for the next board meeting.

B. Bridal Veil Professional Services Agreement: Mike explained that the RCD will be completing a retrofit analysis study of the Bridal Veil Creek Subwatershed and that the study will identify the most cost effective opportunities to retrofit the stormwater conveyance system to improve water quality, reduce storm runoff volumes, and manage stormwater rates of discharge. **Resolution 11-03-01.** Supervisor Behrens moved and Supervisor Anderson seconded. Resolved the Board authorized the RCD Chair to sign the Professional Services Agreement with the Mississippi Watershed Management Organization.

Voting in favor of the resolution: Anderson, Behrens, Wasley and Willems – Voting against: none – Abstaining: none

C. Approval of 2012-2013 Budgets: Ann explained the guidance given by the county in drafting the 2012-2013 budgets and that some of the line items might change during the budget process, but the RCD board has the option to change the budget as it deems necessary. **Resolution 11-03-02.** Supervisor Willems moved and Supervisor Behrens seconded. Resolved the Board approved the 2012-2013 budgets of \$306,000 and \$308,700 respectively.

Voting in favor of the resolution: Anderson, Behrens, Wasley and Willems – Voting against: none – Abstaining: none

D. 2011 Clean Water Fund Well Sealing Grant: The Board was informed that the RCD received a Clean Water Fund grant, which will provide Ramsey County landowners cost-share to seal abandoned/unused wells, if their property is within a well head protection area or drinking water supply management area associated with a municipal water supply. Eligible landowners will be provided 50% cost-share for the sealing of wells, not to exceed \$750 per well. **Resolution 11-03-03.** Supervisor Willems moved and Supervisor Anderson seconded. Resolved the Board authorized the Chair to sign the grant agreement for \$128,625 between the State of Minnesota, acting through the Board of Water and Soil Resources and the Ramsey Conservation District for the 2011 Clean Water Fund Well Sealing Grant.

Voting in favor of the resolution: Anderson, Behrens, Wasley and Willems – Voting against: none – Abstaining: none

E. Grass Lake WMO 2011 Professional Services Agreement: The GLWMO has renewed their professional agreement with the RCD for 2011, which pays the RCD for technical assistance for their Water Quality Conservation Practice Cost-Share Program. **Resolution 11-03-04.** Supervisor Willems moved and Supervisor Behrens seconded. Resolved the Board authorized the RCD Chair to sign the 2011 Professional Services Agreement with the Grass Lake Water Management Organization.

Voting in favor of the resolution: Anderson, Behrens, Wasley and Willems – Voting against: none – Abstaining: none

F. CWF Installation Funds Agreement #2: The Board was given a Metro Conservation District (MCD) brochure explaining the use of the Clean Water Funding awarded in 2010. Mike explained the additional projects that qualify for MCD funding. **Resolution 11-03-05.** Supervisor Anderson moved and Supervisor Willems seconded. Resolved the Board authorized the Chair to sign the second fund transfer agreement between the RCD and the Anoka Conservation District for \$25,000.

Voting in favor of the resolution: Anderson, Behrens, Wasley and Willems – Voting against: none – Abstaining: none

G. Approval of the Revisions to the MCD JPA: Ann explained that the original Joint Powers Agreement establishing the MCD, formerly the Association of Metropolitan Soil and Water Conservation Districts, was signed in 1977 with seven metro SWCDs. Now the JPA is being further amended and includes eleven metro SWCDs. **Resolution 11-03-06.** Supervisor Behrens moved and Supervisor Willems seconded. Resolved the Board authorized the RCD Chair and Secretary to sign the Amended Joint Powers Agreement with the Metro Conservation Districts.

Voting in favor of the resolution: Anderson, Behrens, Wasley and Willems – Voting against: none – Abstaining: none

H. Board Meeting Dates/Special Meetings: Prior to the board meeting the Board submitted their preference for the regular board meetings. By consensus the Board established the second Monday of the month at 3pm for regular board meetings with two exceptions. The following will be the dates for the remaining of the year: April 12th, May 9th, June 13th, July 11th, August 8th, September 12th, October 17th, November 14th, and December 12th.

Special Meetings: Supervisor Willems will be able to attend the budget meeting with the County Manager on April 15th at 8:30am and the other Supervisors will check their schedules.

6. Staff Reports: The Board was sent a written report, prior to the meeting, on the staff activities since the last board meeting.

7. Standing Committee Reports – The Board reported on the meetings they attended.

- A. Metro Conservation District (MCD) – Wasley
- B. Rice Creek Advisory Committee – Anderson
- C. Watershed Advisory Commission (RWMWD Advisory Committee) – Humphrey
- D. Capitol Region Watershed District Citizen Advisory Committee – Willems
- E. RCCLG – Behrens
- F. VLAWMO – Behrens
- G. Legislative/Day at the Capitol Update – Willems

8. Next Regular Meeting Date – Tuesday, April 12, 2011 at 3:00pm.

9. Adjournment: Supervisor Behrens moved and Supervisor Willems seconded to adjourn the meeting at 5:20p.m. The motion carried unanimously.

These minutes are respectfully submitted by
Ann WhiteEagle