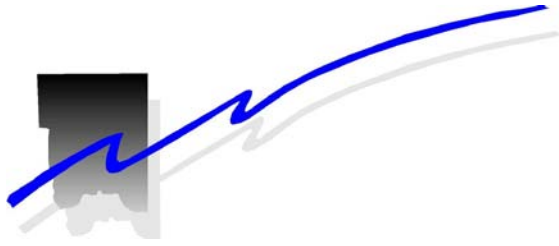


Ramsey Conservation District



1425 Paul Kirkwold Drive
Highway 96 & Hamline Avenue
Arden Hills, MN 55112
Telephone 651-266-7270
Fax 651-266-7276
www.ramseyconservation.org

Minutes of the **Board of Supervisors Regular Board Meeting** held April 12, 2011.

1. Meeting called to order by Chair Wasley at 3:00 p.m.

A. Roll of Attendance

Supervisors present:

Carrie Wasley
Mara Humphrey
Margaret Behrens
Gwen Willems
Janelle Anderson

Others present:

Ryan Johnson, RCD Staff
Mike Goodnature, RCD Staff
Ann WhiteEagle, RCD Staff

B. Review of Agenda: Ann requested adding Action Item G. 2010 Audit Waiver, to the agenda. **Supervisor Humphrey moved and Supervisor Willems seconded** to approve the agenda as revised. Motion carried unanimously.

2. A. Approval of Standing Reports

Secretary's Report – **Motion by Supervisor Willems, Supervisor Behrens seconded** to approve the minutes of March 17, 2011, with two minor revisions. Motion carried unanimously.

B. Treasury Report – Ann presented the abbreviated 1st quarter 2011 Treasury Report and explained that the expenditures were only slightly over the receivables for first quarter, so that the RCD is on a sustainable financial path. **Motion by Supervisor Willems, Supervisor Behrens seconded** to approve the abbreviated 1st quarter 2011 Treasury Report. Motion carried unanimously.

3. Action Items

A. PR/Outreach and Education: Supervisor Behrens provided ideas for increasing education and outreach for the RCD. The Board discussed hosting a booth at the Ramsey County Fair and/or parade. Supervisor Willems stated that she is organizing an event for the Garden Club and Ryan would be the speaker. **Action Step:** Ann will check with RWMWD to see if they will be hosting a booth and the Supervisors will check their schedules and revisit the topic at the May board meeting. Mike will check with Supervisor Behrens on getting an article in the paper on the Well Sealing Grant Program. Supervisor Behrens will resubmit her education and outreach priorities and Ann will add this to the May agenda.

B. Board Meeting Dates: By consensus the Board moved the next board meeting to Tuesday, May 17th at 3:00pm and established the second Monday of the month at 3:00pm as the new regular board meeting day/time.

C. Native Buffer 2010 Encumbrance: Ryan presented a shoreline restoration project on Lake Gervais for Board approval. The RCD, through a grant from BWSR, will provide 50% of the funding, Ramsey Washington Metro Conservation District will provide 25% and the landowner will contribute

25%. **Resolution 11-04-01.** Supervisor Humphrey moved and Supervisor Behrens seconded. Resolved the Board approved the following project: Mark Weavers at 789 Carla Lane, Little Canada, MN 55117 for a shoreline restoration. Contract # NB-FY10-3, Conservation Practice: 342, 580, 643 Total Project Cost: \$10,975.00; BWSR Cost Share of eligible components 50%/\$5,487.50; RWMWD Cost Share of eligible components 25%/ 2,743.75; BWSR T&A Amount: 20%/\$1,371.88. The project must be started by 15-Jun-12 and finished by 30-Nov-12.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

D. Prince of Peace Project: Ryan explained that the raingarden project at the Prince of Peace Church in the city of Roseville was completed in 2008, but in a routine inspection in 2010, the RCD noted that it was not functioning properly. Ryan has been working with the city of Roseville and developed a redesign to correct the functionality. The city of Roseville has committed an estimated \$2,282.20 of in-kind contribution including a two person crew, small excavator, skid steer, and compost. Ryan requested approval for the RCD to contribute to the project. The church would continue to provide the maintenance of the raingarden. **Resolution 11-04-02.** Supervisor Humphrey moved and Supervisor Willems seconded. Resolved the Board approved the RCD contribution of up to \$1,500 in material funds and up to \$2,320 of in-kind labor to fix the Prince of Peace raingarden project.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

E. Supervisor Expense Claims: **Resolution 11-04-03.** Supervisor Behrens moved and Supervisor Humphrey seconded. Resolved the Board approved payment of the 1st quarter 2011 expense reports as submitted by Supervisors Anderson, Behrens, Humphrey, Wasley, and Willems.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

F. Special Meeting Dates: Ann explained that the RCD has participated in RWMWD Waterfest for a number of years and that it will be held on May 21st from 10:00am-2:00pm at the Lake Phalen Park Pavilion. She encouraged the Board to assist the staff at the RCD booth.

The annual meeting with the County Manager is scheduled for Friday, April 15 at 8:30am and Supervisors Willems and Humphrey will attend, along with the RCD staff.

G. 2010 Audit Waiver: Ann explained BWSR contacted the RCD because the 2010 revenue exceeded a threshold amount, which would require an audit. The RCD was offered a waiver by BWSR because there was a 2009 audit and the RCD exceeded the threshold by only \$4,000. **Resolution 11-04-04.** Supervisor Willems moved and Supervisor Behrens seconded. Resolved the Board approved waiving the 2010 audit.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

4. Staff Reports: The Board was sent a written report, prior to the meeting, on the staff activities since the last board meeting. Ryan reported that two interns have started on a limited basis. Supervisor Wasley handed out a press release from the Minnesota Pollution Control Agency seeking grant proposals for the staff to review.

5. Standing Committee Reports – The Board reported on the committee meetings they attended.
A. Metro Conservation District (MCD) – Wasley

- B. Rice Creek Advisory Committee – Anderson
- C. Watershed Advisory Commission (RWMWD Advisory Committee) – Humphrey
- D. Capitol Region Watershed District Citizen Advisory Committee – Willems
- E. RCCLG – Behrens
- F. VLAWMO – Behrens

The Board watched a short video created by the Anoka Conservation District on the Legacy Amendment funding awarded for the Metro Conservation Districts' Landscape Restoration Program. The video was located at www.metrocd.org.

- 6. Next Regular Meeting Date – Tuesday, May 17, 2011 at 3:00pm.
- 7. Adjournment: Supervisor Humphrey moved and Supervisor Anderson seconded to adjourn the meeting at 4:20p.m. The motion carried unanimously.

These minutes are respectfully submitted by
Ann WhiteEagle