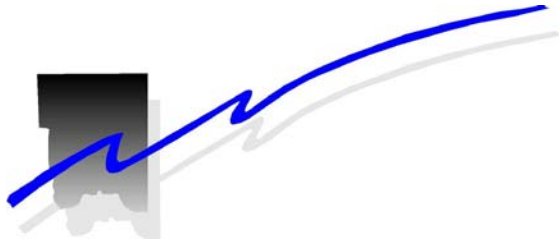


Ramsey Conservation District

1425 Paul Kirkwold Drive
Highway 96 & Hamline Avenue
Arden Hills, MN 55112
Telephone 651-266-7270
Fax 651-266-7276
www.ramseyconservation.org



Minutes of the **Board of Supervisors Regular Board Meeting** held September 19, 2011.

1. Meeting called to order by Chair Wasley at 3:00 p.m.

A. Roll of Attendance

Supervisors present:

Others present:

Carrie Wasley
Mara Humphrey
Margaret Behrens
Gwen Willems
Janelle Anderson

Ann WhiteEagle, RCD Staff

- B. Review of Agenda: **Supervisor Behrens moved and Supervisor Anderson seconded** to approve the agenda. Motion carried unanimously.

C. Announcements: Supervisor Behrens informed the Board that the Ramsey County Sheriff's Department along with the Ramsey County Public Health would soon have a year-round collection for unwanted medicines, which should reduce pharmaceuticals from ending up in the water supply. She reminded the Board that the RCD first supported this solution as it prepared the draft Groundwater Protection Plan in 2009.

2. Staff Reports/Intern Reports: The Board was sent a written report, prior to the meeting, on the staff activities since the last board meeting.

3. Approval of Standing Reports

A. Secretary's Report – **Motion by Supervisor Willems, Supervisor Behrens seconded** to approve the minutes of August 8, 2011 and August 22, 2011. Motion carried unanimously.

B. Treasury Report – Ann presented the cost for the printing and advertising items created in 2011 and although the RCD was under budget, there were two optional projects that had not been printed and requested Board approval. **Motion by Supervisor Humphrey, Supervisor Behrens seconded** to print the 2012 calendar and thank you cards. Motion carried unanimously.

Ann further commented that the 2011 expenditures were significantly less than 2010 figures and fee-for-service revenues were increased from 2010. She stated her concern that Ag fee revenue continues to be lower than they were in 2010. Supervisor Humphrey requested that the staff develop the 2012 work plan prior to the November board meeting, which will assist the Board in prioritizing goals and objectives for the annual plan. **Motion by Supervisor Willems, Supervisor Anderson seconded** to approve the Treasury Report. Motion carried unanimously.

4. Action Items

A. PR/Outreach and Education: The Board discussed the recent event sponsored by the St. Paul Parks and Recreation Commission, which was attended by Supervisors Behrens, Wasley, and Willems.

B. Board Protocol/Other Meetings: Item was moved to the October board meeting.

C. Native Buffer 2010 Grant Encumbrance: **Resolution 11-09-01.** Supervisor Humphrey moved and Supervisor Behrens seconded. Resolved the Board approved the following:

The MN BWSR has provided \$282,569.00 in FY10 Native Buffer Cost-Share funding to the RCD for the restoration of eroded shorelines on lakes within Ramsey County; and

Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost and the RCD shall utilize 20% of the BWSR cost-share grant for technical and administrative costs incurred by the RCD staff; and

Whereas, the RCD Board of Supervisors designates, Ryan Johnson, District Staff as the technical representative for these projects.

Now Therefore Be It Resolved, the RCD Board agrees to enter into BWSR cost-share agreements with the following:

Mark Caskey: 2674 Keller Parkway, Maplewood, MN 55109 for a shoreline restoration on Lake Gervais. Contract # NB-FY10-7, Conservation Practice: 342, 580, 643 Total Project Cost: \$9,222.75; BWSR Cost Share of eligible components 50%/\$4,611.38; RWMWD Cost Share of eligible components 25%/ 2,305.69; BWSR T&A Amount: 20%/\$1,152.84. The project must be started by 30-Nov-12 and finished by 30-Jul-13.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

D. Native Buffer 2010 Project Reimbursement: **Resolution 11-09-02.** Supervisor Humphrey moved and Supervisor Willems seconded. Resolved the Board approved the following:

The MN BWSR has provided \$282,569.00 in FY10 Native Buffer Cost-Share funding to the RCD for the restoration of eroded shorelines on lakes within Ramsey County; and

Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost and the RCD shall utilize 20% of the BWSR cost-share grant for technical and administrative costs incurred by the RCD staff; and

Now Therefore Be It Resolved, the RCD Board agrees to approve reimbursement payment in the following amounts:

Heidi Murphy: 601 County Road B2, Little Canada, MN 55117 for a shoreline restoration on Lake Gervais. Contract # NB-FY10-5, Conservation Practice: 342, 580, 643 Total Project Cost: \$6,100.00; BWSR Cost Share of eligible components 50%/\$3,050.00; RWMWD Cost Share of eligible components 25%/\$1,525.00; BWSR T&A Amount: 20%/\$762.50. Total amount to be reimbursed to Heidi Murphy is \$4,575.00. Technical and Administrative reimbursement to the RCD shall be \$762.50.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

E. Native Buffer 2009 Project Reimbursement: **Resolution 11-09-03.** Supervisor Anderson moved and Supervisor Behrens seconded. Resolved the Board approved the following:

The MN BWSR has provided \$150,000.00 in FY09 Native Buffer Cost-Share funding to the RCD for the restoration of eroded shorelines on lakes within Ramsey County; and

Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost and the RCD shall utilize 20% of the BWSR cost-share grant for technical and administrative costs incurred by the RCD staff; and

Now Therefore Be It Resolved, the RCD Board agrees to approve reimbursement payment in the following amounts:

Michael Thienes: 284 South McCarrons Blvd, Roseville, MN 55113 for a shoreline restoration on McCarrons Lake.

Contract # NB-FY09-21, Conservation Practice: 342, 580, 643 Total Project Cost: \$8,600.00; BWSR Cost Share of eligible components 50%/\$4,300.00; CRWD Cost Share of eligible components 25%/\$2,150.00;

BWSR T&A Amount: 20%/\$1,075.00. Total amount to be reimbursed to Michael Thienes is \$6,450.00. Technical and Administrative reimbursement to the RCD shall be \$1,075.00.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

F. NPEAP Purchase Approval: The Non-Point Engineering Assistance Program (NPEAP) is available to deliver engineering services to enhance implementation of the State Cost Share program. **Resolution 11-09-04.** Supervisor Behrens moved and Supervisor Humphrey seconded. Resolved the Board approved using NPEAP funds to purchase 300' steel tape and \$100 for a 16' survey rod.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

G. MASWCD Annual Conference and Meeting: The annual conference and meeting will be held December 4-6 in Bloomington and Ann explained that at the last planning meeting, it was requested that each Area IV SWCD donate items totaling \$500-\$1,000 for the auction. Also it was requested that each metro SWCD contribute up to \$500 for a hospitality suite, which will provide a continental breakfast for all attendees for two days of the event. The Board discussed how costly that seemed. **Resolution 11-09-05.** Supervisor Humphrey moved and Supervisor Anderson seconded. Resolved the Board approved paying up to \$500 for the MASWCD Conference hospitality suite/continental breakfast expense.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

H. Clean Water Fund Grants Submission Approval: Ann stated that Ryan and Mike were both completing the grant applications that would be due the following day. She further explained the focus and amounts of the applications. **Resolution 11-09-06.** Supervisor Behrens moved and Supervisor Willems seconded. Resolved the Board approved the RCD staff submission of the 2011 Clean Water Fund grant applications as proposed.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

I. Return of MCD/ACD Grant Funding: On March 17, 2011 the Board encumbered \$16,300 in MCD Subwatershed Implementation funds for the Central Middle School Raingarden project, which was to be completed in partnership with VLAWMO. The RCD learned this week that the project contract could not be signed within the grant timeline, so the staff is requesting returning the funds to the MCD, so that another SWCD would be able to utilize the funding. Ann explained that the RCD had received \$45,000, which is 90% of the funding for implementing projects and that the Anoka Conservation District requested that the RCD return only \$5,625. The ACD sent a new agreement without the Central Middle School project. **Resolution 11-09-07.** Supervisor Anderson moved and Supervisor Humphrey seconded. Resolved the Board authorized the Chair to sign the revised CWF Installation Funds Agreement, cancelling contract MCD 2, and returning \$5,625.00 to the ACD.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

J. Approval of Well Sealing Cost Share Reimbursements: **Resolution 11-09-08**. Supervisor Willems moved and Supervisor Behrens seconded. Resolved the Board approved the following reimbursements:

Owner	Address	Receipt Received	Reimburse
Gary J Lonetti	1956 Price Ave E, Maplewood, MN 55109	\$925.00	\$462.50
Diane J Russell	727 Tanglewood Dr, Shoreview, MN 55126	\$840.00	\$420.00
Robert L Bevins	236 Grand Ave Shoreview, MN 55126	\$807.78	\$403.89
Theresa Steeper	1480 Skiles Ln, Arden Hills, MN 55112	\$2,884.00	\$750.00
Thomas J Kieffer	3814 St Regis Dr, White Bear Lake, MN 55110	\$918.00	\$459.00
Larry O Fagerberg	277 Lion Ln, Shoreview, MN 55126	\$693.50	\$346.75
Gerald Benson	124 Southwood Drive, Vadnais Heights, MN 55127	\$894.00	\$447.00
Daniel Olson	1120 Long Lake Rd, New Brighton, MN 55112	\$605.50	\$302.75
Eugene Miller	1956 Kingston Ave E, Maplewood, MN 55109	\$1,265.00	\$632.50
Kenneth J Burke	1412 West County Road E Arden Hills, MN 55112	\$1,250.00	\$625.00
Mary Ann Prescott	4057 Jay Ln, White Bear Lake, MN 55110	\$957.00	\$478.50
Cia Sautter	1661 Longview Dr New Brighton, MN 55112	\$975.00	\$487.50
Mark Youngstrom	112 Southwood Drive, Vadnais Heights, MN 55127	\$901.00	\$450.50

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

K. Approval of Partnership with Sustainability Studies Internships at the U of MN: The University of Minnesota Sustainability Studies Program has a credited internship program and has accepted the RCD as an internship site. Supervisor Wasley requested revisiting payment for the interns, which she was in favor of. **Resolution 11-09-09**. Supervisor Willems moved and Supervisor Behrens seconded. Resolved the Board approved offering internships at the RCD in partnership with the UofMN Sustainability Studies program.

L. Approval of Williams St. Pond Retrofit Project Reimbursement: Item moved to the October board meeting.

7. Standing Committee Reports – The Board reported on the committee meetings they attended.
 - A. Metro Conservation District (MCD) – Wasley
 - B. Rice Creek Advisory Committee – Anderson
 - C. Watershed Advisory Commission (RWMWD Advisory Committee) – Humphrey
 - D. Capitol Region Watershed District Citizen Advisory Committee – Willems
 - E. RCCLG – Behrens
 - F. VLAWMO – Behrens
 - G. Regional Parks Commission – Wasley
 - H. Other Meeting Reports – Board
8. Next Regular Meeting Date – Monday, October 17, 2011 at 3:00pm.
9. Adjournment: **Motion by Supervisor Behrens, Supervisor Humphrey seconded** to adjourn at 4:05pm. Motion carried unanimously.

These minutes are respectfully submitted by
Ann WhiteEagle