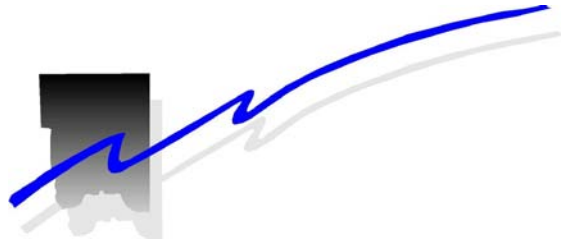


Ramsey Conservation District

1425 Paul Kirkwold Drive
Highway 96 & Hamline Avenue
Arden Hills, MN 55112
Telephone 651-266-7270
Fax 651-266-7276
www.ramseyconservation.org



Minutes of the **Board of Supervisors Regular Board Meeting** held November 14, 2011.

1. Meeting called to order by Chair Wasley at 3:00 p.m.

A. Roll of Attendance

Supervisors present:

Carrie Wasley
Mara Humphrey
Margaret Behrens
Gwen Willems
Janelle Anderson

Others present:

Ryan Johnson, RCD Staff
Ann Whiteeagle, RCD Staff
Mike Goodnature, RCD Staff

B. Review of Agenda: **Supervisor Humphrey moved and Supervisor Behrens seconded** to approve the revised agenda. Motion carried unanimously.

C. Announcements: The Board was mailed a flyer on the new Free Medicine Collection Program for Ramsey County, which allows residents to drop off unwanted, expired or unused medicines at two public drop boxes. One of the stations is at the Sheriff's patrol station adjacent to the RCD office. Also, Supervisor Behrens suggested holding a holiday party after the December board meeting at Jake's Restaurant in Maplewood and having the meeting at the Maplewood library. Ann will check on the availability of the library meeting rooms.

2. Neighborhood Stabilization Plan for the City of St. Paul: Moved to Action Item L.

3. Approval of Standing Reports

A. Secretary's Report – **Motion by Supervisor Anderson, Supervisor Behrens seconded** to approve the minutes of October 17, 2011. Motion carried unanimously.

B. Treasury Report – **Motion by Supervisor Behrens, Supervisor Willems** seconded to approve the 3rd quarter 2011 Detailed Treasury Report. Motion carried unanimously.

4. Action Items

A. 2012 Blue Thumb Partnership Agreement: Ann explained that the RCD has been a Blue Thumb partner since 2008 and that it began as the education and outreach program for the Rice Creek Watershed District, encouraging homeowners to plant raingardens, stabilize shorelines and complete native plantings to improve water quality and they now has over 70 partners. The RCD fulfills the partnership requirement by assisting with events like Living Green and the State Fair, as well as home visits to residents in Ramsey County. **Resolution 11-11-01.** Supervisor Humphrey moved and Supervisor Behrens seconded. Resolved the Board approved the Chair signing the 2012 partnership agreement with Blue Thumb.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

B. Native Buffer 2010 Grant Project Encumbrance: **Resolution 11-11-02.** Supervisor Anderson moved and Supervisor Behrens seconded. Resolved the Board approved the following:

The MN BWSR has provided \$282,569.00 in FY10 Native Buffer Cost-Share funding to the RCD for the restoration of eroded shorelines on lakes within Ramsey County; and

Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost and the RCD shall utilize 20% of the BWSR cost-share grant for technical and administrative costs incurred by the RCD staff; and

Whereas, the RCD Board of Supervisors designates, Ryan Johnson, District Staff as the technical representative for these projects.

Now Therefore Be It Resolved, the RCD Board agrees to enter into BWSR cost-share agreements with the following:

Patrick Coleman at 428 McCarrons Blvd South, Roseville MN 55113 for a shoreline restoration on McCarrons Lake.

Contract #NB-FY10-09, Conservation Practice 342, 580, 643; Total Project Cost: \$10,501.50; BWSR Cost Share for eligible components: 50%/\$5,250.75; T&A Amount: 20%/\$1,312.69; CRWD Cost Share: 25%/\$2,625.38. The project must be started by 15-Oct-12 and finished by 30-Nov-12.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

C. Clean Water Grant Project Reimbursement – Williams Street Pond Project:

Resolution 11-11-03. Supervisor Behrens moved and Supervisor Humphrey seconded. Resolved the Board approved the following:

Whereas, the Capitol Region Watershed District has requested cost-share funding from the RCD in the amount of \$37,500 for retro-fit construction of Williams Street Pond in Roseville, MN; and

Whereas, the CRWD has completed an analysis of the watershed leading to Williams Street Pond and determined the retro-fit of the pond to be a cost-effective and high-priority project for the protection and improvement of water quality in McCarron's lake; and

Whereas, the final cost of the completed project is \$123,966.64, with CRWD contributing \$56,466.64 and the city of Roseville contributing \$30,000.00; and

Now therefore be it resolved, the RCD shall reimburse the CRWD for the successful construction of the Williams Pond stormwater retro-fit BMP per the terms and conditions as contained in cost-share agreement MCD-1 and amendment MCD-1A for fiscal year 2011; and

Be it further resolved, the CRWD's engineer certified on November 2, 2011 that the BMP has been constructed in accordance with the plans and specification for the project.

Be it resolved, the RCD Board agrees to reimburse CRWD at 1410 Energy Park Drive, Suite 4, St. Paul, MN 55108 in the amount of \$37,500 (31%) for the Williams Street Pond Stormwater Retro-fit Project.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

D. Clean Water Grant Project Reimbursement – St. Mary's Project Resolution Amendment & Reimbursement: Ann requested that the Board approve amending the encumbering resolution to match the contract. **Resolution 11-11-04.** Supervisor Humphrey moved and Supervisor Anderson seconded. Resolved the Board approved amending resolution 11-08-07 with correct start/end dates and Shawn Tracy as the technical representative.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

Resolution 11-11-05. Supervisor Humphrey moved and Supervisor Behrens seconded. Resolved the Board approved the following:

Whereas, the Vadnais Lake Water Management Organization (VLAWMO) requested cost-share funding from the RCD in the amount of \$6,250.00, which was encumbered August 22, 2011, for retro-fit construction of a

bioinfiltration basin at St. Mary's of The Lake Church, located at 4690 Bald Eagle Ave, White Bear Lake, MN 55110; and

Whereas, the RCD has completed an analysis of the watershed leading to St. Mary's of The Lake Church and determined the retro-fit of the site to be a cost-effective and high-priority project for the protection and improvement of water quality in Lambert Creek; and

Whereas, the final cost of the completed project is \$16,446.00 for cost share contract MCD-3 for fiscal year 2011;

Be it further resolved, Shawn Tracy, with the MCD provided technical certification that the BMP has been constructed in accordance with the plans and specification for the project on November 14, 2011.

Be it resolved, the RCD Board agrees to reimburse VLAWMO at 800 East County Road E, Vadnais Heights, MN 55127 in the amount of \$6,250 (38%) for the St. Mary's of the Lake Church bioinfiltration basin.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

E. Approval of Well Sealing Cost Share Reimbursements: **Resolution 11-11-06**. Supervisor Willems moved and Supervisor Anderson seconded. Resolved the Board approved the following well-sealing reimbursements:

Owner	Address	Receipt	Reimburse
Laurel Mickelson	1969 Kingston Ave E, Maplewood, MN 55109	\$1,060.00	\$530.00
Paul Mero	278 Lion Lane, Shoreview, MN 55126	\$572.50	\$286.25
Thomas Schuessler	1657 Peninsula Rd NW, New Brighton, MN 55112	\$627.00	\$313.50
John Claseman	4990 Turtle Lane E. Shoreview MN 55126	\$860.00	\$430.00
Don Messerly	3915 Fairview Ave N, Arden Hills, MN 55112	\$1,465.00	\$732.50
Neil Gatten	2244 Oriole Ave, New Brighton, MN 55112	\$708.25	\$354.12
Eleanore Gilbertson	3308 New Brighton Rd, New Brighton, MN 55112	\$850.00	\$425.00
Caroll Roberts	200 Dawn Ave Shoreview, MN 55126	\$807.78	\$403.89
John Rysgaard	4894 Maple St, Shoreview, MN 55126	\$1,511.50	\$750.00
Bob Rehakamp	4060 Valentine Ct, Arden Hills, MN 55112	\$2,370.75	\$750.00
Dale Bacon	1493 Birch Lake Blvd N, White Bear Lake, MN 55110	\$1,717.00	\$750.00
Thomas Murphy	1977 Kingston Ave E, Maplewood, MN 55109	\$1,301.50	\$650.75
George Nickos	710 Mercury Dr W, Shoreview, MN 55126	\$1,275.00	\$637.50

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

F. Approval of CPA for 2011 Audit: Ann explained that the RCD has traditionally contracted with the Office of the State Auditor for their audits, but received other bids this year as a cost saving measure and received a quote at nearly half the cost. **Resolution 11-11-07**. Supervisor Behrens moved and Supervisor Willems seconded. Resolved the Board approved contracting with James Maiser, CPA for the RCD 2011 audit.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

G. Conservation Apprenticeship Application: **Resolution 11-11-08**. Supervisor Anderson moved and Supervisor Humphrey seconded. Resolved the Board approved the RCD submitting an application for the Conservation Corp Apprenticeship.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

H. Hennepin Conservation District Proposal: The Hennepin Conservation District has signed a service agreement with Hennepin County for 2012, so that there was no further action needed by the RCD Board at this time.

I. FY12 BWSR Grant Agreements: **Resolution 11-11-09.** Supervisor Humphrey moved and Supervisor Behrens seconded. Resolved the Board authorized the Chair to sign the FY12 BWSR Grant Agreement for \$32,555 (\$19,343 Conservation Delivery and \$13,212 Cost Share Base Grant).

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

Technical Assistance Option: BWSR is allowing the FY12 Cost Share Base Grant to be used for technical assistance, rather than project expense under certain qualifying conditions. **Resolution 11-11-10.** Supervisor Willems moved and Supervisor Behrens seconded. Resolved the Board approved using the FY12 BWSR Cost Share Base Grant in the amount of \$13,212 for technical assistance.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

Natural Resources Block Grant (NRBG): Ramsey County approved delegation of the NRBG to the RCD on November 8, 2011. The Board signed a letter of appreciation to the Ramsey County Board of Commissioners for this action. **Resolution 11-11-11.** Supervisor Behrens moved and Supervisor Humphrey seconded. Resolved the Board authorized the Chair to sign the FY12 NRBG for \$24,771 (\$8,094 for local water management and \$16,677 for administration of the Wetland Conservation Act). Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

J. NATURE Cost Share Reimbursement: Ryan explained that this would be the last reimbursement from the NATURE cost share program. **Resolution 11-11-12.** Supervisor Anderson moved and Supervisor Humphrey seconded. Resolved the Board approved the reimbursement of Amy Okaya, 1690 County Road H2, White Bear Lake in the amount of \$402.25 for a raingarden installation from the RCD reserve.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

K. Native Buffer 2009 Grant Project Reimbursement: **Resolution 11-11-13.** Supervisor Behrens moved and Supervisor Willems seconded. **Resolved the Board approved the following resolution:** The MN BWSR has provided \$150,000 in FY09 Native Buffer Cost-Share funding to the RCD for the restoration of eroded shorelines on lakes within Ramsey County; and Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost and the RCD shall utilize 20% of the BWSR cost-share grant for technical and administrative costs incurred by the RCD staff; and Whereas, the RCD Board of Supervisors designates, Ryan Johnson, District Staff as the technical representative for these projects.

Now Therefore Be It Resolved, the RCD Board agrees to approve reimbursement payment in the following amounts:

The City of Saint Paul Parks and Recreation (c/o Adam Robbins) at 1100 Hamline Avenue N, Saint Paul, MN 55108 for a shoreline restoration on Como Lake.

Contract # NB-FY09-23, Conservation Practice: 342, 580, 643 Total Project Cost: \$13,374.81; BWSR Cost Share of eligible components 75%/\$9,983.95; T&A Amount: 20%/\$2,495.99. CRWD Cost Share of eligible components 25%/\$3,327.98. Total amount to be reimbursed to The City of Saint Paul Parks and Recreation is \$13,311.93. Technical and Administrative reimbursement to the RCD shall be \$2,495.99.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

L. Neighborhood Stabilization Plan for the City of St. Paul: Ann explained that the Capitol Region Watershed District (CRWD) is working with the city of St. Paul on their Neighborhood Stabilization Plan, which will involve designing and installing a number of raingardens. CRWD has requested design assistance and the RCD would like to use the Metro Conservation District's Landscape Restoration Program to complete the task. **Resolution 11-11-14.** Supervisor Humphrey moved and

Supervisor Behrens seconded. Resolved the Board approved the purchase of an additional 100 hours from the MCD/LRP for 2011.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

7. Standing Committee Reports – The Board reported on the committee meetings they attended.
 - A. Metro Conservation District (MCD) – Wasley
 - B. Rice Creek Advisory Committee – Anderson
 - C. Watershed Advisory Commission (RWMWD Advisory Committee) – Humphrey
 - D. Capitol Region Watershed District Citizen Advisory Committee – Willems
 - E. RCCLG: Supervisor Behrens explained that the 2012 dues would increase.

Resolution 11-11-15. Supervisor Behrens moved and Supervisor Willems seconded. Resolved the Board approved payment to RCLLG of \$200 for 2012 dues.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

- F. VLAWMO – Behrens
 - G. Regional Parks Commission – Wasley
 - H. Education & Outreach: Supervisor Behrens requested that the Board and staff consider filming a public service announcement for cable on the RCD programs and services.
6. Staff Report: The Board was sent a written report, prior to the meeting, on the staff activities since the last board meeting.
 7. Closed Session from 4:15-4:55pm to discuss staff evaluations. No action was taken.
 8. Next Regular Meeting Date – Monday, December 12, 2011 at 3:00pm.
 9. Adjournment: The Chair adjourned the meeting at 4:55pm.
These minutes are respectfully submitted by
Ann WhiteEagle