

Payment Instructions for Telephone Reporting System – Ramsey County Community Corrections

EXAMPLE

Keep This Receipt For Your Records

CUSTOMER'S RECEIPT

Telephone Reporting System - RCCC
 PO Box 617664 Chicago, IL 60661 - 7664
 PIN # 991234

Serial Number: 05752042547
 Year, Month, Day: 2007-05-08
 Post Office: 606062
 Amount: \$25.00
 Clerk: 0009

Separate

POSTAL MONEY ORDER

Serial Number: 05752042547
 Year, Month, Day: 2007-05-08
 Post Office: 606062
 Amount: TWENTY FIVE DOLLARS & 00¢

Telephone Rept System - RCCC
 PO Box 617664 Chicago, IL 60661 - 7664
 Prob# 991234

John Q. Public
 123 Main Street
 St Paul, MN 55102

EXAMPLE

1 Completely fill out your payment
 PRINTING CLEARLY, fill out your payment & customer receipt as shown in the example above - using YOUR name, address & PIN #.

PRINT CLEARLY to avoid delays

1. Decide how many months you want to pay for. Please select one of the below. The longer the term you select, the less you pay per month.
 Example: If you want to pay for six (6) months, send a \$37 money order.

<input type="checkbox"/> \$7 (1 month)	<input type="checkbox"/> \$37 (6 months)	<input type="checkbox"/> \$67 (12 months)
<input type="checkbox"/> \$13 (2 months)	<input type="checkbox"/> \$43 (7 months)	<input type="checkbox"/> \$73 (12 months)
<input type="checkbox"/> \$19 (3 months)	<input type="checkbox"/> \$49 (8 months)	<input type="checkbox"/> \$109 (18 months)
<input checked="" type="checkbox"/> \$25 (4 months)	<input type="checkbox"/> \$55 (9 months)	<input type="checkbox"/> \$145 (24 months)
<input type="checkbox"/> \$31 (5 months)	<input type="checkbox"/> \$61 (10 months)	

2. Purchase a Postal Money Order for the exact amount shown by your selection above.

IMPORTANT: Please send Postal Money Orders only.
 No other form of payment will be accepted.

EXAMPLE

3. PRINT your name here: John Q. Public

4. Write your Ramsey County PIN # here: 991234

5. Fill out your Postal Money Order (bottom half, as shown below).

6. Detach and keep receipt from Postal Money Order for your records.

7. Enclose Postal Money Order, add first-class postage and your return address to the front of the envelope, seal and mail.

PAY TO: Telephone Reporting System - RCCC	NEGOTIABLE ONLY IN THE U.S. AND POSSESSIONS
ADDRESS: PO BOX 617664	NAME: (PRINT YOUR FULL NAME)
Chicago, IL 60661-7664	ADDRESS: (PRINT YOUR CURRENT ADDRESS)
C.I.D. NO. OR UNITED FPM: (PRINT YOUR PIN #)	

2 Fill out the Payment envelope
 PRINTING CLEARLY, write YOUR name and YOUR PIN # as shown in the example above.

EXAMPLE

POSTAL MONEY ORDER

Serial Number: 05752042547
 Year, Month, Day: 2007-05-08
 Post Office: 606062
 Amount: TWENTY FIVE DOLLARS & 00¢

Telephone Rept System - RCCC
 PO Box 617664 Chicago, IL 60661 - 7664
 Prob# 991234

John Q. Public
 123 Main Street
 St Paul, MN 55102

PRINT CLEARLY to avoid delays

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 Example: If you want to pay for six (6) months, send a \$37 money order.

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ADDRESS: PO BOX 617664	NAME: (PRINT YOUR FULL NAME)
Chicago, IL 60661-7664	ADDRESS: (PRINT YOUR CURRENT ADDRESS)
C.I.D. NO. OR UNITED FPM: (PRINT YOUR PIN #)	

3 Put payment into envelope
 DO NOT send anything else in this payment envelope. Pay for only ONE person per envelope. Be sure to seal the envelope before mailing.

EXAMPLE

NAME: JOHN Q. PUBLIC
 ADDRESS: 123 MAIN STREET
 ST. PAUL, MN 55102

TELEPHONE REPORTING SYSTEM - RCCC
 PO BOX 617664
 CHICAGO, IL 60661-7664

4 Mail payment 10 days before call due
 CLEARLY PRINT return address, add first-class postage, and mail. If you have any questions about these payments, contact the Probation Reporting Center at (866) 520-7225.