

Implementation

Section H

Introduction

The Implementation section in the Comprehensive Plan is a companion the other sections: while each of the other sections describes *what* the County intends to do, the Implementation section describes *how* the County will carry out the required sections. Minnesota statute outlines three areas that must be included in this section:

Official Controls: Related ordinances, fiscal devices and other actions the County uses to implement the Comprehensive Plan.

Capital Improvement Program: The County's Plan for investments in capital improvement

Housing Implementation Program: This section is not required of Ramsey County, given its limited role in land use planning

The Implementation Section is divided into three chapters:

1. Related Fiscal Controls and Formal Actions by Ramsey County Board of Commissioners
2. 2008—2013 Capital Improvement Program Plan and 2008/2009 Budget
3. 2008—2012 Transportation Improvement Plan

Related Fiscal Controls and Formal Actions by Ramsey County Board of Commissioners

Introduction

Ramsey County has maintained a superior level of financial integrity as demonstrated by its AAA rating from both Moody's and Standard and Poor's bond-rating agencies, which is the highest rating that can be achieved. Ramsey County's Budget and Accounting staff, the County Manager and staff, and the other County departments—along with the Ramsey County Board of Commissioners—have played pivotal roles in achieving and maintaining this rating.

The ability to realize strategic plans—including this Comprehensive Plan—is subject to continuously changing financial conditions. Strategic direction and decisions must be considered in context of the County's financial position and fiscal constraints.

Formal Actions

The Ramsey County Board of Commissioners has taken formal action on many sections within this Comprehensive Plan. Below are selected recent and related formal actions of the Ramsey County Board of Commissioners, which are presented by the sections of the Comprehensive Plan:

Section A: Foundation

- Board Goals and Critical Success Indicators:
Adopted on April 17, 2007 (*Resolution # 2007-155*)

Section B: Transportation, Transit and Surface Water Management

Of specific interest are three County Board actions on transit-related issues that have significant regional impact, which are cited below. An additional action worth noting that has impacted the County's transit planning was the Post Office Board of Governors' decision in April 2008 to sell the Depot concourse property to the Ramsey County Regional Rail Authority. There are numerous additional Board actions related to transit and transportation issues, which are not listed below.

- Purchase Agreement for Union Depot Real Estate:
Approved on October 23, 2007 (*Resolution R07-44*)
- Joint Powers Agreement forming County Transit Improvement Board:
Approved on March 25, 2008 (*Resolution # 2008-121*)
- Sales and Use Tax for Ramsey County:

- Adopted on, March 25, 2008 (*Resolution # 2008-122*)
- Central Corridor Preliminary Design Plan:
Approved on June 24, 2008 (*Resolution 2008-214*)

Section C: Parks and Open Space

- System Plan for Ramsey County Parks and Recreation:
Adopted on April 11, 2006 (*Resolution # 2006-146*)

Section D: Mississippi National River and Recreation Area (MNRRA) Plan

The County Board has not taken formal action on the MNRRA Plan since July 9, 2002 when it adopted the MNRRA Plan and approved its inclusion in the Comprehensive Plan. However, the County Board has taken numerous actions regarding the status of the County's Riverfront Properties that are referenced in the MNRRA Plan.

- Decision to Sell Riverfront Properties:
Approved on November 6, 2007 (*Resolution 2007-337*)
- Purchase Agreement regarding Riverfront Properties:
Approved on January 15, 2008 (*Resolution 2008-026*)
- Draft Reinstatement and First Amendment to the Purchase Agreement of Riverfront Properties:
Approved on May 13, 2008 (*Resolution 2008-177*)

Section E: Solid Waste

- Regional/ Ramsey County Solid Waste Master Plan:
Adopted on November 16, 2004 (*Resolution # 2004-424*)

Section F: Housing and Community Development

- Homelessness Cooperative Agreement with the Metropolitan Counties:
Authorized on May 23, 2006 (*Resolution #2006-199*)
- Heading Home Ramsey Coordinator Position:
Authorized on August 7, 2007 (*Resolution # 2007-242*)
- Housing Redevelopment Authority – Fiscal Year 2008 Plan:
Adopted on May 6, 2008 (*Resolution # H08-006*)

Section G: Active Living Ramsey County

- Active Living Ramsey County Planning Grant:

- Authorized on August 22, 2006 (*Resolution # 2006-292*)
- Active Living Ramsey County Coordinator Position:
Authorized on February 12, 2008 (*Resolution # 2008-073*)
- Active Living Ramsey County Strategic Plan 2008—2012; and to integrate Active Living principles into the work of County departments:
Adopted on August 8, 2008 (*Resolution # 2008-251*)

Section H: Implementation

- 2008—2013 Capital Improvement Program Plan:
Adopted on December 18, 2007 (*Resolution # 2007-413*)
- 2008—2012 Transportation Improvement Plan:
Adopted on May 6, 2008 (*Resolution # 2008-164*)

2008—2013 Capital Improvement Program and 2008—2009 Budget

Introduction

The 2008/2009 Capital Improvement Program (CIP) Budget and 2008—2013 Capital Improvement Program Plan were adopted by the Ramsey County Board of Commissioners on December 18, 2007 (*Resolution # 2007-413*). The following are excerpts from the adopted Plan.

The CIP Budget and Plan were presented to the Ramsey County Board of Commissioners at the same time as the Operating Budget. This was done to emphasize the importance of long-range capital planning as a necessary adjunct to the annual operating budget. The operating budget provides for the funding mechanisms, while the Capital Improvement Program Plan document provides the detailed background and analysis for the approved capital expenditures.

Mission Statement

Ramsey County's mission is to enhance the quality of life for its citizens by providing progressive and innovative leadership that addresses Federal and State directives and changing community needs by delivering services in a responsive, professional, and cost-effective manner.

One of the guiding principles critical to the success of the County's mission is: "The County strives to maximize the return on its human, physical, and fiscal resources in providing quality services to the public." The recommendations contained herein are consistent with this principle in that they:

- Assist departments in providing a quality work environment for employees and clients.
- Assist departments in preserving and maintaining the County's investment in buildings, land, infrastructure, and equipment.
- Are based on a prioritized ranking system including the effective utilization of available outside funding sources (Federal, State, Other) in addition to appropriate County funding levels.

Goals and Strategies

Following are the goals and strategies used in forming recommendations:

- A. To establish long-range (10 years) projected financing levels for regular capital projects and major building projects.
- B. To continue funding for an Equipment Replacement Schedule (primarily for mobile/motorized equipment) using Capital Improvement and Equipment Replacement Levy (pay-as-you-go) as a financing method.
- C. To continue funding scheduled building improvements in County-owned buildings, operated as Internal Services Funds, through dedicated rental revenues.
- D. To establish and finance a Comprehensive Capital Asset Management and Preservation Plan as one of the County Board's priority goals set in 2005.
- E. To establish responsible debt issuance levels, and compare them to certain debt indicator benchmarks.
- F. To provide for needed capital repairs to County buildings, lands, and infrastructure to extend useful lives.
- G. To provide for new capital investment to replace poorly functioning or non-functioning assets.
- H. To maximize the use of Federal, State, and other non-County financing sources.

Governance

The Ramsey County Board of Commissioners sets forth and administers the policy and affairs of the Capital Improvement Program Plan.

The Board of Ramsey County Commissioners created a fourteen-member Capital Improvement Program Citizens' Advisory Committee (CIPAC), to be composed of two residents from each of the seven county commissioner districts appointed by the appropriate County Commissioner, to assure citizen participation in the decision making process.

CIPAC members, along with a group of raters assembled by the County Manager, listen to presentations, rate, and rank all submitted CIP projects for recommendation. The results are compiled and the County Manager uses this information in preparing the Proposed Capital Improvement Project Budget.

Public Relations

At a time when costs and demands are rising and public agencies must compete for limited resources, it is crucial that the County Manager, the staff, and Board Members work together to foster a positive public image for the County. While it is important to establish a formal and active public relations program for the County, public relations also encompasses a wide range of daily and informal activities. CIPAC can play a significant role in creating good will for the County. Through their many and varied contacts in the community, CIPAC members have frequent opportunities to inform others about County capital improvement projects accomplishments, and needs. CIPAC can be County's good will ambassadors, building awareness and support wherever possible.

At the same time CIPAC Members are being vocal and visible on behalf of the County, they can also be sensitive to community information needs and demands for better County services. CIPAC Members enjoy unique opportunities to serve as liaisons between the public and the County Commissioners, translating community needs into improved policies and programs.

Scope

Capital Improvement Projects are submitted by all County Departments, Ramsey County Library, Landmark Center, Historical Society, and Extension Services.

Annual Project Budget Presentation

Category	Phase	Life-cycle Budget	Budget Appearance
Capital Project Acquisition	1 st Phase	Introduced with Board Approval, then expire upon completion of Acquisition.	One-time
Maintenance	2 nd Phase	Introduced when Acquisition is complete and ongoing thereafter.	On-going
Operations	2 nd Phase	Introduced when Acquisition is complete and ongoing thereafter.	On-going
Replacement	3 rd Phase	A portion of the cost to replace asset will be set-aside to finance replacement.	On-going
Debt-Service	1 st & 3 rd Phase	Introduced when Acquisition is underway and repeats until debt is paid.	Varies, Debt Payment Term

Recommendations Adopted By County Board

Recommendations of the 2008/2009 Capital Improvement Program Budget address four areas: provide a base level of annual funding for Undesignated/Major projects; continue the funding of regular project capital needs throughout the County; continue an ongoing capital equipment replacement schedule; and maintain/preserve County owned buildings. Recommendations are based on the following:

- A. Budgetary and administrative procedures used to prepare the County Operating Budget are also used to prepare the County's Capital Improvement Plan Program.
- B. Assessments, evaluation, and return-on-investments will be evaluated bi-annually, or the budget year ending in an odd number.
- C. Develop, implement, and manage consistent County-wide capital asset procedures.
- D. Manage comprehensive inventory of existing capital assets owned by the County, showing location, capacities, condition of the asset maintenance schedule, and estimated value.
- E. Maintain and forecast capital asset replacement schedules by year.
- F. Follow the policies and general business practice for contracted services.
- G. Authorize the County manager to approve construction contracts under \$50,000, and all contracts for the purchase of supplies, equipment, materials, and services. Include installation, where the items involved have been included in the budget for the year, and the vendor is the low bidder meeting specification.
- H. Review and analyze all submitted projects as to the overall priority and relative importance according to the following priority order:
 - 1. Protect Life/Safety
 - 2. Maintain Public Health
 - 3. Replace Facility
 - 4. Maintain Physical Property
 - 5. Reduce Operating Costs
 - 6. Protect Property
 - 7. Provide Public Service
 - 8. Provide Public Convenience
 - 9. Enhance County Image

Annual Capital Improvement Program Budget Plan Book

The Capital Improvement Program 2008/2009 Budget - 2008-2013 Plan includes:

- A. Overview from County Manager letter
- B. General summary of contents
- C. Capital Improvement Program Project Policies and Procedures
- D. A list of all capital asset projects costing \$25,000 or more that are proposed to be undertaken during the ensuing six fiscal years with appropriate information to show the necessity for these improvements. Each project shall have funding sources delineated, such as bond proceeds, special tax levies, state or federal grants, donation, special assessment, etc.
- E. Cost estimates, method of financing, and recommended time schedule for each of these improvements.
- F. The estimated cost of operating and maintaining the facility to be constructed or acquired:
 - 1. The estimated cost for debt service for capital expenditures. These will be financed from current revenues in the ensuing fiscal year and shall be included in the budget.
 - 2. Status on Active Capital Improvement Projects.

Major Projects

A. Correctional Facility (Workhouse)

In Ramsey County, as throughout the nation, demands for public safety and criminal justice services have been increasing at faster rates than many other County services. Ramsey County continues to experience increased criminal justice costs with new/expanded/changed laws and legislation passed by the State, not necessarily Ramsey County's crime rates. These changes have resulted in serious overcrowding in the detention and corrections facilities.

In the past few years, the County has increased the number of available beds in the Juvenile Detention Center, and built a new Law Enforcement Center for pre-adjudicated adults. Renovation and expansion of the Ramsey County Correctional Facility (Workhouse) has started in 2006 in the amount of \$4,200,000 using County Bonds. Additional construction costs in 2007 were financed with \$10,700,000 of County Bonds. The remaining construction and

occupancy costs were approved in the amount of \$2,933,460 using County Bonds in 2008.

B. Boys Totem Town

The Ramsey County Property Management department recently completed a review of the Boys Totem Town facility. The conclusion was that significant remodeling would need to be done to bring the facility to contemporary standards. Additionally, the existing layout has inherent flaws and is not conducive to efficient programming. The most cost effective conclusion is to replace the main portion of the facility. The architectural and engineering services related to the replacement of the facility housing the Boys Totem Town program was approved in the amount of \$880,000 using County Bonds in 2009. It is anticipated that the costs related to the replacement of the Boys Totem Town in 2010 and 2011 will be financed with County Bonds.

C. Potential Projects

There are several projects that are under consideration by the County. These projects are not yet fully developed and require further direction from the County Board before they can be implemented. The amounts approved for these projects were \$575,000 in 2008 using County Bonds and \$2,655,000 in 2009 using County Bonds.

D. Roseville Library – Phase II Project

Acquisition of the 3.2 acres north of the library in Roseville was the first step in the expansion of that site, solving a critical parking issue that now exists. The library in Roseville is the busiest of the more than one hundred libraries in the metro area. A Building Program and Schematic Design for an enlarged library in Roseville has been developed. Funding for land acquisition and design was funded with \$1,800,000 in bonds sold in 2004. Funding in the amount of \$17,350,000, was approved to be financed with \$6,450,000 of County Bonds in 2008, \$9,500,000 in County Bonds in 2009 and \$1,400,000 available from the sale of the Maplewood Library property and Phase I remaining dollars.

Regular Projects Approved

Regular projects approved for funding include capital items, between \$25,000 and \$1,000,000, for land, buildings, building improvements, and new equipment purchases. The projects are related to new/improved technology, expansion of programs, renovations or replacements of assets used in a current program. This will allow the County to maintain and improve services currently provided. Funding in the amount of \$2,460,000 will be available from the sale of bonds for each year.

Capital Improvement & Equipment Replacement Levy Approved

Continued replacement of mobile/motorized capital equipment on a scheduled basis for the Sheriff, Community Corrections, Parks and Recreation, and Public Works departments was approved.

Approved funding for equipment replacement in the amount of \$1,351,450 for 2008 and \$1,500,000 for 2009 will provide only partial funding for 2008 and 2009 scheduled replacements, and results in an increase in the total equipment replacement backlog created in prior years. The departments are given the discretion to set the priorities for replacement. Some equipment from the backlog could be given a higher priority for replacement over equipment scheduled for replacement in 2008 and/or 2009.

Funding of \$850,000 in 2008 and \$850,000 in 2009 was approved for the Comprehensive Capital Asset Management and Preservation Plan (CCAMPP), a goal set by the County Board in 2005, to finance predictable life cycle maintenance of buildings and grounds currently in the County's General Fixed Assets.

Building Improvements/Maintenance Approved

In 1996, the Capital Improvement Program (Citizens) Advisory Committee (CIPAC) recommended, and the County Board approved, the use of dedicated rental revenues in the RCGC-East and RCGC-West buildings' operating budgets to fund a plan of building improvements/maintenance. In the 2001 budget, the County Board approved the use of dedicated rental revenues in the Juvenile and Family Justice Center to finance a 5-Year plan for the first time. Beginning with their opening, the new Law Enforcement Center, new Public Works Facility, new Sheriff Patrol Station and new Suburban Court Facility are also using this same funding method. In the 2007 budget, the County Board approved the use of dedicated rental revenues for the Courthouse/City Hall, the Libraries, the new 911 Dispatch Center, and for the new 90 West Plato Boulevard Property Records & Revenue location.

Continued funding in this manner for these building improvements/maintenance was approved.

2008/2009 CIP Financing Sources

	<u>2008</u>	<u>2009</u>
<u>Bonds</u>		
Regular Projects	\$2,460,000	\$2,460,000
Major Projects	9,889,087	12,952,136
Bond Issuance Costs	<u>200,913</u>	<u>187,864</u>
Total Bonds	12,550,000	15,600,000
 <u>Capital Improvement and Equipment Replacement Levy</u>		
Equipment Replacement Schedule	1,351,450	1,500,000
Capital Assets Management and Preservation Plan	<u>850,000</u>	<u>850,000</u>

Total Levy	2,201,450	2,350,000
<u>Other Funding Sources</u>		
Federal Funds	8,200,000	2,955,000
State Funds	17,054,360	10,530,000
Other Funds	873,000	555,000
Other County Funds	<u>2,773,108</u>	<u>1,310,068</u>
Total Other	<u>28,900,468</u>	<u>15,350,068</u>
Total Approved 2008/2009 CIP Financing	<u>\$43,651,918</u>	<u>\$33,300,068</u>

The Debt Service levy and Capital Improvement and Equipment Replacement levy amounts necessary to finance these approved funding levels are included in the 2008/2009 Approved Operating Budget.

Other Major Capital Projects

Other Major Capital Improvement Projects that have previously been discussed by the County Board include:

- Riverfront Development,
- Suburban Service Center,
- Combined family/juvenile courts,
- Golf course improvements,
- Road and bridge construction, and
- Multi-purpose-use changes to some County ice arenas

Impact on Operating Budget

Ramsey County has worked to stabilize the County's debt service levy and maintain it at a consistent level. The approved budget supports this goal and allows the County Board to continue reviewing and prioritizing current and future capital improvement demands. Requests for Board Action (RBA), approving major capital improvement projects will include authorization to establish specific capital project budgets.

A. Regular Capital Improvement Program

Most of the CIP Regular Projects approved for financing are repair/replacement and maintenance projects. These projects should help improve operating efficiencies and offset increased costs for operations and repairs.

B. Major Projects

1. **Correctional Facility (Workhouse)** –Based on the anticipated opening in late 2008, the renovation and expansion is estimated to impact the 2008

Workhouse operating budget by \$225,000 and the 2009 Workhouse operating budget by \$926,000.

2. **Boys Totem Town** – Based on the current estimated timeline, it is not expected that there will be significant impact on the 2008 or 2009 operating budgets for Boys Totem Town. The remodeling is anticipated to be completed in 2011. The impact on the 2011 operating budget is unknown but the expenses associated with operating an antiquated facility are higher than operating a new facility.
3. **Potential Projects** – The addition of potential projects is not expected to cause a significant impact on the overall County’s operating budget for 2008 or 2009.
4. **Roseville Library** –Based on the current estimated timeline, it is not expected that there will be significant impact on the 2008 or 2009 operating budget for the Library. The Roseville Library project is anticipated to be completed in early 2010. The expanded square footage and parking lot will increase operating costs but these costs will be offset with operating efficiencies resulting in no significant impact on the 2010 operating budget for the Library.

C. Capital Equipment Replacement Program

By continuing an ongoing Capital Equipment Replacement Program for motorized/mobile equipment, departmental operating budgets will not need to fund replacement of this equipment. Replacing equipment on a scheduled basis also results in reduced maintenance costs of the old equipment, and can provide enhanced performance due to new equipment technology.

D. Comprehensive Capital Assets Maintenance and Preservation Plan (CCAMPP)

The establishment of and financing for a Comprehensive Capital Asset Management and Preservation Plan is one of the County Board’s priority goals set in 2005. Staff continue to work on an inventory of the County’s capital assets that have predictable, planned life-cycle costs, and to create the appropriate maintenance schedules.

E. Building Improvements

Providing funds for building improvements through dedicated rental revenues annually will enable capital improvements to be scheduled as needed, over time, rather than waiting for an emergency situation which will cost more to correct. Completion of scheduled building maintenance improvements will extend the lives of the buildings.

Debt Strategy

Effective November 6, 1992, Ramsey County became a Home Rule Charter County, the first in the State of Minnesota. Most debt and building fund levy limits and other restrictions established under previous Capital Improvement Program State Statutes no longer apply, giving Ramsey County the opportunity, and the responsibility, to establish realistic and affordable Capital Improvement levies for debt service and the Capital Improvement and Equipment Replacement levy (pay-as-you-go).

The only debt limit remaining applies to all local governmental units in Minnesota. This limit is 2% of the market value of all taxable property in the County (Minnesota Statutes, Section 475.53, Subd. 1. The computation of the limit for the year ended December 31, 2006 was 2% of market value of \$41,244,396,300, or \$824,887,926. Ramsey County's net debt subject to this limit as of December 31, 2006 was \$163,883,123.

A. Debt Indicators

Elected officials and executive staff representing Ramsey County, the City of St. Paul, Independent School District 625, and the St. Paul Port Authority meet regularly as the Joint Property Tax Advisory Committee (JPTAC). The JPTAC initiates cooperative ventures to control property taxes within the corporate limits of the City of St. Paul and agrees to work together to jointly plan for meeting the capital needs of each jurisdiction, coordinate general obligation financing of the area's capital needs, keep financings within agreed upon debt levels targets, and monitor associated impacts on property taxes.

The JPTAC publishes a report, *General Obligation Debt Overlapping on the Saint Paul Tax Base*, bi-annually and adopts target ranges within certain debt position indicators and ability to pay indicators as benchmarks for the jurisdictions. The adopted benchmarks have been met consistently since 1977. Below are selected Ramsey County debt indicators.

B. Debt Service as Percent of Budgeted Expenditures

In 1993, Moody's Investors Service indicated Counties debt service as a percent of budgeted expenditures is in the low range at 0% - 5%, medium range at 5% - 10%, and in the high range when greater than 10%. Ramsey County's 2006 debt service as a percent of budget is 3.88%, which is in the top of the low range. Debt service projections for 2007 through 2016 show the highest projected debt service as a percent of budget would be 4.47% in 2013, which is in the top end of the low range.

C. Overall Debt Per Capita

Standard & Poor's benchmarks for overall debt per capita are: Under \$1,000 – Low, \$1,000 to \$2,500 – Moderate, and Over \$2,500 – High. Ramsey County's overall 2006 debt per capita is \$1,943. Debt projections for 2007 through 2016 show the highest projected overall debt per capita would be \$2,560 in 2016, which is in the low end of the high range.

CIP Project Requests

CIP projects are currently divided into four categories: 1) Regular Projects, 2) Major Projects, 3) Equipment Replacement Schedule, and 4) Building Improvements. Major Projects, Equipment Replacement Schedule projects, and Building Improvements are separated from what are generally considered the “regular” capital maintenance projects for discussion and recommendation purposes.

Departments and agencies submitted six Major Project requests, 43 Regular Project requests, four Equipment Replacement Schedule requests, and ten Building Improvement requests covering the six-year period of 2008-2013. A working document was created to assist members of the Capital Improvement Program (Citizen) Advisory Committee (CIPAC) and County staff in reviewing the project requests. County department/agency heads and staff made oral presentations and answered questions about their project requests to these raters on March 22, 2007.

County Manager Rating System

The County Manager Rating System is based on criteria identified by the County Board and are grouped in two categories: Service Based Criteria and Capital Based Criteria. This grouping reinforces the fact that a capital project has two aspects:

1. It is intended to provide a service, not to exist on its own, and
2. Capital improvement projects are complex activities that need to be developed and implemented well; and once a capital project is completed, it becomes a part of the County’s asset base and should be maintained well.

Eight staff members from various Ramsey County departments are selected to review submitted CIP projects on an annual basis. Requests for staff are made to different County Departments every other year, supporting equitability and variety in opinions. These eight people rated the CIP project requests using a rating system that was established in 1987, and updated in 2000, in order to more clearly distinguish “good” projects. This rating system is based on the criteria outlined in County Board Resolution 87-089 (February 9, 1987).

For the 2008-2013 Capital Improvement Program, each project could receive a point value ranging from 0 to 4 for each of 7 rating criteria. Each of the rating criteria has a weighting percentage assigned to it in the order of its importance. The weighting percentage was multiplied by the point value for each of the criteria to determine the actual rating points for each of the criteria for each project.

The criteria and weighting percentages in order of priority are:

<u>Percentage</u> <u>Score</u>	<u>Weighting</u>	<u>Max. Points</u>	<u>Max.</u>
1. Protect Life/Public Safety/Public Health	25%	4.0	1.00
2. Replace Facility/Maintain Facility	22%	4.0	.88
3. Protect Property	15%	4.0	.60
4. Reduce Operating Costs	15%	4.0	.60
5. Provide Public Service	10%	4.0	.40
6. Provide Public Convenience	7%	4.0	.28
7. Enhance County Image	<u>6%</u>	4.0	<u>.24</u>
	100%		4.00

Each of the eight staff raters was able to assign a maximum of 4 points to a project, giving each project the possibility of being awarded a maximum of 32 points. Total points actually awarded ranged from 9.40 to 21.48.

CIPAC Rating System

The Capital Improvement Program (Citizen) Advisory Committee (CIPAC) rated the CIP projects concurrent with, but independent from, the County staff. The County Board established the CIPAC in order to obtain input from the citizens of Ramsey County.

Each member of the CIPAC independently rated these projects in groups of ten, a rating system developed for the 1989 CIP, and used consistently since then. Projects in each group then received the following number of points.

<u>Rating Group</u>		<u>Points</u>
First group of	8	6
Second group of	8	5
Third group of	8	4
Fourth group of	8	3
Fifth group of	8	2
Sixth group of	3	1
Total	43	

Points from each member of the CIPAC were tabulated by project and the projects placed in priority order. The maximum number of points assignable to each project by the CIPAC was 54 (the committee had nine members rating projects for 2008/2009). Total points ranged from 19 to 53.

Combined Rank

The Capital Improvement Program Advisory Committee and County Manager agreed upon a statistically valid method of combining the two ratings. The Combined Rank then was used to set overall Regular CIP project request priorities for the Capital Improvement Program 6-Year Plan, 2008 – 2013. **Table 1** on the following page summarizes the CIP Projects in the current 2008—2013 CIP Plan.

Table 1
Capital Improvement Projects 2008—2013

CAPITAL IMPROVEMENT PROJECTS REQUESTED BY DEPARTMENT (2008 - 2013)

SCHEDULE 2

DEPARTMENT NAME/FUNDING SOURCE	YEARS						TOTAL ALL YEARS
	2008	2009	2010	2011	2012	2013	
<u>SUMMARY BY DEPARTMENT</u>							
<u>DEPARTMENT</u>							
<u>REGULAR PROJECTS</u>							
COMMUNITY CORRECTIONS	100,000	-	-	-	-	-	100,000
COMMUNITY HUMAN SERVICES	311,652	-	-	-	-	-	311,652
LANDMARK CENTER	155,000	155,000	151,000	165,000	210,000	240,000	1,076,000
MEDICAL EXAMINER	35,133	33,480	-	-	-	-	68,613
PARKS & RECREATION	3,789,626	1,431,847	3,751,072	2,319,200	4,197,800	1,119,400	16,608,945
PROPERTY MANAGEMENT	900,000	-	-	-	-	-	900,000
PUBLIC HEALTH	190,000	925,500	27,000	26,000	25,000	-	1,193,500
PUBLIC WORKS	25,724,000	17,070,000	13,615,000	5,321,000	18,860,000	50,635,000	131,225,000
RAMSEY CONSERVATION DISTRICT	50,000	50,000	50,000	50,000	50,000	50,000	300,000
RAMSEY COUNTY HISTORICAL SOCIETY	93,254	-	-	-	-	-	93,254
RAMSEY NURSING HOME	306,275	-	-	-	-	-	306,275
SHERIFF	895,395	-	-	-	-	-	895,395
<u>EQUIPMENT REPLACEMENT</u>							
COMMUNITY CORRECTIONS	592,613	181,713	82,550	203,080	92,475	102,600	1,255,031
PARKS & RECREATION	1,423,466	209,239	429,349	248,200	442,498	259,145	3,011,897
PUBLIC WORKS	2,341,984	603,458	621,884	279,296	1,164,000	691,840	5,702,462
SHERIFF	1,217,972	166,572	296,536	247,133	149,607	187,210	2,265,030
<u>BUILDING IMPROVEMENTS</u>							
PROPERTY MANAGEMENT	1,234,568	1,234,568	1,234,568	1,234,568	1,126,667	1,126,667	7,191,606
<u>MAJOR PROJECTS</u>							
COMMUNITY CORRECTIONS	2,933,460	880,000	11,000,000	1,620,000	-	-	16,433,460
LIBRARY	6,180,627	9,417,136	-	-	-	-	15,597,763
PARKS & RECREATION	650,000	9,400,000	-	-	-	-	10,050,000
SHERIFF	33,488,000	-	-	-	-	-	33,488,000
TOTAL CAPITAL IMPROVEMENT PROJECTS REQUESTED	82,613,025	41,758,513	31,258,959	11,713,477	26,318,047	54,411,862	248,073,883
<u>SUMMARY BY FUNDING SOURCE</u>							
<u>FUNDING SOURCE</u>							
COUNTY	48,199,062	24,997,463	16,525,911	8,411,909	6,971,380	6,430,195	111,535,920
COUNTY-OTHER	8,286,603	2,471,050	-	-	-	-	10,757,653
FEDERAL	8,200,000	2,955,000	5,675,000	-	-	1,000,000	17,830,000
STATE	17,054,360	10,780,000	6,646,480	1,783,000	18,195,000	38,505,000	92,963,840
OTHER	873,000	555,000	2,411,568	1,518,568	1,151,667	8,476,667	14,986,470
TOTAL CAPITAL IMPROVEMENT PROJECTS REQUESTED	82,613,025	41,758,513	31,258,959	11,713,477	26,318,047	54,411,862	248,073,883
	82,613,025	41,758,513	31,258,959	11,713,477	26,318,047	54,411,862	248,073,883

Conclusion

The County continues to use the methodology, outcomes, and recommendations obtained through the Capital Improvement Program planning process. The research, analysis, and updating of debt and debt service projections and comparisons with industry benchmarks serves as a guide for future capital plans, and outlines the County's commitment to long-range planning for capital needs. Objective priority setting allows all involved to support the projects recommended for funding. The continuation of a funded Equipment Replacement Schedule for mobile/motorized equipment is essential to the continued effective and efficient operation of County departments. Funding was approved for the establishment of a Comprehensive Capital Asset Management and Preservation Plan (CCAMPP) to finance predictable fixed asset life-cycle maintenance costs. Realistic financing levels and methods help analyze needs and not overburden County taxpayers while restoring our capital infrastructure to a sound level. The Capital Improvement Program Citizens' Advisory Committee continues the process of reviewing regular capital projects on an ongoing basis.

Capital Improvement Program Advisory Committee (as of June 30, 2007):

D.L. Diltz	District 1	(Tony Bennett)
Arnie Hochhalter	District 1	(Tony Bennett)
Carolyn Cushing	District 2	(Jan Parker)
Mary Ann Palmer	District 2	(Jan Parker)
Patricia Lammers	District 3	(Janice Rettman)
Greg Lauer	District 3	(Janice Rettman)
Triesta Brown	District 4	(Toni Carter)
Gerald Christopher	District 4	(Toni Carter)
James Miller	District 5	(Rafael Ortega)
Patrick Sellner	District 5	(Rafael Ortega)
Mara Humphrey	District 6	(Jim McDonough)
VACANT	District 6	(Jim McDonough)
Dennis Larson	District 7	(Victoria Reinhardt)
Gary Unger	District 7	(Victoria Reinhardt)

2008—2012 Transportation Improvement Plan

Introduction

The 2008—2012 Transportation Improvement Plan (TIP) was adopted on May 6, 2008 (*Resolution # 2008-164*) by the Ramsey County Board of Commissioners. The following are excerpts from the TIP.

The Ramsey County Department of Public Works has responsibility for the provision of a transportation network of County roads within the County. Ramsey County consists of 103,923 acres of land (170.2 square miles) with a 2000 population of 511,000. There are two types of roads under the jurisdiction of the County: County State Aid Highways whose construction and maintenance are funded primarily from the Minnesota Highway User Tax Distribution Fund; and County roads that are funded from property taxes. All of these roads and the bridges on them require monitoring and maintenance by the Public Works Department of Ramsey County. The improvements scheduled to be performed to these roads and bridges are contained in this Transportation Improvement Program for 2008 to 2012.

The Transportation Improvement Program is developed by assessing the condition of the existing system and its adequacy to meet needs. Deficiencies are analyzed and alternative actions to correct them are considered. Priorities are established with community involvement. The need for a project is considered along with technical staff capabilities and funding availability. A score was developed for projects by assessing these and other factors to determine how projects should be prioritized for implementation.

The Transportation Improvement Program consists of a five-year schedule of projects proposed for implementation by the Ramsey County Department of Public Works. The first year of the Transportation Improvement Program includes identified projects that will be implemented upon acceptance of the public involvement process and the availability of funds.

The estimated costs identified in this program are based on Ramsey County's experience in the reconstruction of similar roadways. The participation shown is in accordance with the Ramsey County cost participation guidelines (Resolution No. 88-265), which was adopted by the Ramsey County Board of Commissioners on May 10, 1988. The Ramsey County Department of Public Works will do an annual review and programming of projects within the Transportation Improvement Program. Funding for the program will also be reviewed annually. Projects will be added to the program based on the annual funding analysis.

Projects Proposed for 2008 – 2012

Implementation of projects contained in this Transportation Improvement Program is

dependent upon acceptance via the required public involvement process and the availability of funds. Funds indicated may be requested, but will not necessarily be received. If the funds are not received from all sources, the projects could be delayed. Projects must meet acceptable standards as well as other criteria in order to qualify for the funding as shown.

Definitions: The following are definitions of headings and abbreviations used in Tables 2 and 3:

Location: Name of road

Rd. #: County number of road

Termini: Beginning and ending of project

City: Abbreviation for city or cities in which project is located

AH – Arden Hills	RV – Roseville
FH – Falcon Heights	SP – St. Paul
LC – Little Canada	SV – Shoreview
MV – Mounds View	VH – Vadnais Heights
MW – Maplewood	WBL – White Bear Lake
NB – New Brighton	WBT – White Bear Township
NO – North Oaks	

Work Proposed: Type of work to be performed

Project Status: Anticipated letting date of the project

Type: The various types of projects are as follows:

CON - A project to be performed by the Construction Division of Ramsey County
MND - A project of the Minnesota Department of Transportation
MNT - A project to be performed by the Maintenance Division of Ramsey County
ENV - A project of the Environmental Division of Ramsey County

Status: The progress made on a specific project. Letters A through G represent:

A - Identify need for project
B - Initiate work on a feasibility or federal report
C - Final feasibility or federal report approved
D - Plan preparation begun
E - Plans approved
F - Bidding and award of contract complete
G - Currently under contract

Funding Source - \$ in 1000's:

CSAH - County State Aid Highway funds
CTB - County Turnback funds
County - County funds
City - City funds
State - State Funds
Other - Other funds
Total - Total cost of the project

Table 2 identifies the specific roadways, the proposed work for each roadway, the type of work, the city within which the work is located and the year for which the project is proposed to take place.

**Table 2:
Summary Detail of
Transportation Improvement Program Projects
for 2008 – 2012**

Location	Rd#	Termini	City	Work Proposed	Type	Year
Bald Eagle Ave	67	9th to Bald Eagle Blvd	WBL/WBT	mill/overlay	MNT	2008
Century Ave	72	Lake Rd to Woodbine	MW	reconstruction	CON	2008
Cleveland Ave	46	D to Stowe	AH/NB	mill/overlay	MNT	2008
County Rd B	25	Cleveland to Snelling	RV	mill/overlay	MNT	2008
County Rd B2	24	Hamline to Victoria	RV	mill/overlay	MNT	2008
County Rd B2	78	Snelling to Fairview	RV	reconstruction	CON	2011
County Rd D	19	Walter to 61	MW	reconstruction	CON	2008
County Rd D	19	at Southlawn	MV	geometrics/signals	CON	2009
County Rd D	19	at I-35W	RV	signal replacement	CON	2010
County Rd J	1	at Highway 49	SV	mill/overlay	MNT	2008
Ford Parkway	42	Woodlawn to 367 W of Howell	SP	mill/overlay	MNT	2008
Hamline Ave	50	C to TH 51	AH/RV	mill/overlay	MNT	2008
Hamline Ave	50	I to Lexington	SV	mill/overlay	MNT	2008
Hamline Ave	50	Larpenteur to B	FH/RV	mill/overlay	MNT	2008
Hamline Ave	50	at TH 36/Commerce St	RV	signal replacement	CON	2011
Highway 49	49	Gramsie to Bridge	SVNH	reconstruction	CON	2009
Highway 49	49	Over BNSF RR	SP	rehab bridge	CON	2008
Highway 49	49	Co Rd B to Co Rd C	RV/LC/MW	reconstruction	CON	2012
Highway 96	96	at TH 10	AH	construct interchange	CON	2011
Lexington Pkwy	51	James to Ayd Mill Rd Bridge	SP	mill/overlay	MNT	2008
Long Lake Rd	45	1-694 Bridge to 19th St NW	NB	mill/overlay	MNT	2008
Maryland Ave	31	West of 135E	SP	replace EB bridges	CON	2008
Maryland Ave	31	at Prosperity	SP	geometrics/signals	CON	2010
Maryland Ave	31	at Rice St	SP	geometrics/signals	CON	2009
Minnehaha Ave	34	Pierce Butler thru Dale	SP	mill/overlay	MNT	2008
Parkway Dr	27	Highway 61	MW	signal replacement	CON	2008
Payne Ave	58	E 7th St to Edgerton	SP	mill/overlay	MNT	2008
Sherwood Rd	4	Turtle Lk Rd to N Co Line	SV/NO/WBT	mill/overlay	MNT	2008
Snelling Ave	51	Roselawn to TH 36	FH/RV	signals/3rd lane	CON	2008
Vadnais Blvd	16	Twin Lk Blvd to Rice St	VH	reconstruct/realign	CON	2008
Viking Dr		TH 36 to Minnesota	LC	reconstruct/realign	CON	2008
Warner Rd	36	at Chills Rd	SP	replace EB bridge	CON	2010
White Bear Ave	65	Radatz to D	MWUIBL	reconstruction	CON	2010

On the following page, **Table 3** outlines the 2008 - 2012 construction projects identified in the TIP by year and funding.

Table 3: 2008 - 2012 Construction Projects

2008

2008 CONSTRUCTION PROJECTS								Funds in 1000's				
Location	Rd#	Termini	City	Work Proposed	Type	Status	CSAH	CTB	City	State	Other	Total
Vadnais Blvd	16	Twin Lk Blvd to Rice St	VH	reconstruct/realign	CON	G		2,973	113	1,619	750 (3)	5,455
Century Ave	72	Lake Rd to Woodbine	MW	reconstruction	CON	E	4,979 *	14,627	960		3,279 (1)	23,845
County Rd D	19	Walter to TH 61	MW	reconstruction	CON	G	691					691
Maryland Ave	31	West of I-35E	SP	rehab bridge	CON	D	545		100	1,000 (4)	480 (1)	2,125
Highway 49	49	Over BNSF RR	SP	rehab bridge	CON	D		2,860				2,860
Parkway Dr	27	Highway 61	MW	signals	CON	E	59		279	372		710
Snelling Ave	51	Roselawn to TH 36	FH/RV	signals/ 3rd lane	CON	E	55		55	590	900 (1)	1,600
Viking Dr	49**	TH 36 to Minnesota	LC	reconstruct/realign	CON	G			340 **	2,375		2,715
Totals							6,329	20,800	3,882	3,581	5,409	40,001

*Ramsey Co CSAH: 2,466 Washington Co CSAH: 2,513 Ramsey Co CTB: 5,551 Washington Co CTB: 9,076 Maplewood MSA: 296 Woodbury MSA & Local: 664

**CTB in lieu of funding for TH 49

2009

2009 CONSTRUCTION PROJECTS								Funds in 1000's				
Location	Rd#	Termini	City	Work Proposed	Type	Status	CSAH	CTB	City	State	Other	Total
Maryland Ave	31	at Rice St	SP	geometrics/signals	CON	B	900	-	900		709 (1)	2,509
County Rd D	19	At Southlawn	MW	geometrics/signals	CON	A	107		215			322
Highway 49	49	Gramsie to Bridge	SV/VH	reconstruction	CON	A		4,358	469			4,827
Totals							1,007	4,358	1,584	-	709	7,658

2010

2010 CONSTRUCTION PROJECTS								Funds in 1000's				
Location	Rd#	Termini	City	Work Proposed	Type	Status	CSAH	CTB	City	State	Other	Total
White Bear Ave	65	Radatz to D	MW/WBL	reconstruction	CON	B	6,233	2,075 *	100	7,441 (1)		15,849
County Road D	19	at I-35W	RV	signal replacement	CON	A	203	45	203			451
Warner Road	36	at Childs Rd	SP	replace EB Bridge	CON	A	2,257	2,257	1,200 (4)	5,350 (1)		11,064
Maryland Ave	31	at Prosperity	SP	geometrics/signals	CON	A	800	216			722 (1)	1,738
Totals							9,493	4,593	1,503	13,513	29,102	

*Maplewood: 2,075 White Bear Lake: 0

2011

2011 CONSTRUCTION PROJECTS								Funds in 1000's				
Location	Rd#	Termini	City	Work Proposed	Type	Status	CSAH	CTB	City	State	Other	Total
County Road B2	78	Snelling to Fairview	RV	reconstruction	CON	A	5,180		6,720	310	2,969 (1)	15,179
Highway 96	96	at Trunk Highway 10	AH	construct interchange	CON	A		5,714	490	1,756	7,000 (1)	14,960
Hamline Ave	50	at TH 36/Commerce St	RV	signal replacement	CON	A	125		94	31		250
Totals							5,305	5,714	7,304	2,097	9,969	30,389

2012

2012 CONSTRUCTION PROJECTS								Funds in 1000's				
Location	Rd#	Termini	City	Work Proposed	Type	Status	CSAH	CTB	City	State	Other	Total
Highway 49	49	Co Rd B to Co Rd C	RV/LC/MW	reconstruction	CON	A	600	4,190	600			5,390
Totals							600	4,190	600	-	-	5,390